

**MIDWAY CITY SANITARY DISTRICT
REGULAR MEETING
BOARD OF DIRECTORS
DISTRICT OFFICE
14451 CEDARWOOD STREET
WESTMINSTER, CA 92683**

**Tuesday, April 2, 2024
5:30 P.M.**

AGENDA

OUR MISSION STATEMENT

THE BOARD OF DIRECTORS AND EMPLOYEES OF THE MIDWAY CITY SANITARY DISTRICT WORK DILIGENTLY TO PROVIDE SEWER AND SOLID WASTE SERVICES TO THE RESIDENTS OF THE DISTRICT. OUR TOP PRIORITY IS TO ACCOMPLISH THIS IN AN ETHICAL, EFFICIENT, AND COST-EFFECTIVE MANNER THAT WILL PROTECT THE HEALTH AND SAFETY OF THOSE WE SERVE.

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

Please Note: The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL AND DECLARATION OF QUORUM**
- 3. PUBLIC COMMENTS**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

- 4. PRESENTATIONS**
- 5. APPROVAL OF THE MINUTES**

A. Approval of the Minutes of the Regular Meeting on March 19, 2024

6. REPORTS

The President, General Manager, Legal Counsel, and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of President
- B. Report of General Manager
- C. Report of Director of Services & Program Development
- D. Report of District Employee Luncheon on March 27, 2024
- E. Report of OC San District Board of Directors Meeting on March 27, 2024
- F. Report of the Westminster Bunny Hop Events at Gillispie Park on March 23, 2024 and Boys & Girls Club on March 30, 2024

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and will be acted upon at the same time unless separate discussion and/or action is requested by a Board Member, the public, or staff.

- A. Receive and File the Register of Demands in the Amount of \$638,227.88
- B. Recognition and Approval of a 15-year Accident and Injury Free Award for Fleet Maintenance Mechanic, Michael LaFreniere, in the amount of \$500.00
- C. Approve General Manager, Robert Housley's, Vacation Request for August 26, 2024 through August 30, 2024 for a total of Five (5) Days and Approve Acting Pay for Director of Services & Program Development, Ashley Davies for Five (5)

8. OLD BUSINESS

None.

9. NEW BUSINESS

- A. Consider Participating in California CLASS Joint Powers Authority and the Investment of up to \$2,000,000 in the California CLASS Prime Fund

10. INFORMATIONAL ITEMS

- A. Nomination Period and Appointment Process for the OC LAFCO Regular Special District Member Seat
- B. Declaration of Candidacy of James R. Fisler for Re-Election to OC LAFCO representing the Special Districts of Orange County

11. BOARD CONCERNS AND COMMENTS**12. GM/STAFF CONCERNS AND COMMENTS****13. GENERAL COUNSEL CONCERNS AND COMMENTS****14. CLOSED SESSION ITEMS**

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Gov Code § 54956.9 (d)) Jonathan H. Cannon et al v. Midway City Sanitary District

(Case No. 8:21-CV-01072 DOC (ADSx))

15. ADJOURNMENT TO TUESDAY, APRIL 16, 2024

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD STREET
WESTMINSTER, CA 92683**

March 19, 2024

CALL TO ORDER:

President M. Nguyen called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Street, Westminster, California on Tuesday, March 19, 2024 at 5:30 P.M.

BOARD MEMBERS PRESENT:

Mark Nguyen
Tyler Diep
Chi Charlie Nguyen (arrived at 5:33 PM)
Andrew Nguyen
Sergio Contreras (arrived at 5:35 PM)

STAFF MEMBERS PRESENT:

Robert Housley, General Manager
Ashley Davies, Director of Servs. & Program Development
Cynthia Olsder, Executive/Board Secretary

OTHERS PRESENT:

James H. Eggart, General Counsel Woodruff & Smart
Diann Pay, Consulting Engineers AKM
Todd Main, Executive V.P. ProcureAmerica

PLEDGE OF ALLEGIANCE AND INVOCATION:

Director A. Nguyen led the Pledge of Allegiance. Director T. Diep gave the Invocation.

PUBLIC COMMENTS:

None

APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON MARCH 5, 2024, AND THE MINUTES OF THE SPECIAL MEETING ON MARCH 7, 2024:

A motion was made by Director T. Diep, seconded by Director A. Nguyen, to approve the minutes of the regular meeting on March 5, 2024, and of the special meeting on March 7, 2024. The motion was approved by the following 3-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep

NAYS:

ABSTAIN:

ABSENT: C. Nguyen, S. Contreras

REPORTS:

Report of President

None

Report of General Manager

GM R. Housley provided updates on current affairs and planned activities at the District. He reported that the District will be recognizing our Open House sponsors at the Board meeting on 04/02/24. Additionally, the District contracted Southwest Patrol to provide nighttime and weekend patrols.

Director C. Nguyen arrived at 5:33 P.M.

Director of Services & Program Development

Director of Services & Program A. Davies provided updates on all outreach activities at the District. She reported that the District will participate in the City of Westminster's Bunny Hop Event on March 23, 2024, at Gillespie Park, and on March 30, 2024, at Bolsa Chica Park.

Director S. Contreras arrived at 5:33 P.M.

Report of Outreach Committee Meeting on March 6, 2024

Director C. Nguyen and Director T. Diep met with staff to...

Report of Radio Outreach Radio Bolsa on March 8, 2024

President M. Nguyen and Director M. Nguyen attended the radio recording to discussed SB 1383, the District services, and upcoming events.

Report of Radio Outreach VNCR on March 8, 2024

President C. Nguyen and Director A. Nguyen attended the radio recording to discussed SB 1383, the District services, and upcoming events.

Report of Calendar Committee Meeting on March 11, 2024

Director S. Contreras and Director T. Diep attended the meeting to discuss and contribute ideas for the 2025 Calendar.

CONSENT CALENDAR:

- A. Receive and File the Register of Demands in the Amount of \$376,869.54
- B. Approve and File the Treasurer's Investment Report for February 2024
- C. Approve the March 6, 2024 Outreach Committee Recommendations
- D. Approve the March 11, 2024 Calendar Committee Recommendations
- E. Recognition and Approval of a 10-year Safe Driving Award for Solid Waste Driver, Sergio Gonzalez, in the amount of \$300.00
- F. Receive and File the Engineer Report for February 2024

A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to approve the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, S. Contreras, T. Diep, C. Nguyen

NAYS:

ABSTAIN:

ABSENT:

OLD BUSINESS:

None

NEW BUSINESS:

- A. Consider Approval of a Proposal to Amend the Existing Professional Services Agreement with AKM Consulting Engineering for the Sewer System Master Plan Project to Include Additional Services at an Additional Cost Not to Exceed \$199,596 and Authorizing the General Manager to Enter into and Execute an Amendment to the Existing Agreement

A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to authorize the General Manager to enter into and execute an Amendment No.2 to the Professional Services Agreement with AKM Consulting Engineers, in a form approved by General Counsel, to amend the scope of work and not-to-exceed compensation under the Agreement for the Sewer GIS, Survey of Manholes, and Hydraulic Model Update at a not to exceed additional cost of \$199,596. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, S. Contreras, T. Diep, C. Nguyen

NAYS:

ABSTAIN:

ABSENT:

- B. Consider Consulting Services with Procure America, Inc. for Business Intelligence Services

Todd Main of Procure America, Inc. provided a presentation, and a staff report and recommendations were provided to and considered by the Board. A motion was made by Director T. Diep, seconded by Director C. Nguyen, to direct the General Manager to negotiate and prepare an agreement for consulting services with Procure America, Inc for business intelligence services for future consideration by the Board. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, S. Contreras, T. Diep, C. Nguyen

NAYS:

ABSTAIN:

ABSENT:

- C. CONSIDERATION OF RESOLUTION NO. 2024-06 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY NOMINATING ROBERT HOUSLEY AS A CANDIDATE FOR APPOINTMENT TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director A. Nguyen, to adopt Resolution No. 2024-06 as presented at the meeting. The motion was approved by the following 5-0 roll call vote:

AYES: A. Nguyen, M. Nguyen, S. Contreras, T. Diep, C. Nguyen

NAYS:

ABSTAIN:

ABSENT:

D. RESOLUTION NO. 2024-07

A Resolution of the Board of Directors of the Midway City Sanitary District of Orange County, California, Ratifying and Implementing Changes to the Compensation of the General Manager

General Counsel, J. Eggart gave an oral report providing a summary of proposed changes to the compensation of the General manager.

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director A. Nguyen, seconded by Director S. Contreras, to adopt Resolution No. 2024-07 as presented at the meeting. The motion was approved by the following 5-0 roll call vote:

AYES: A. Nguyen, M. Nguyen, S. Contreras, T. Diep, C. Nguyen

NAYS:

ABSTAIN:

ABSENT:

INFORMATIONAL ITEMS:

None

BOARD CONCERNS AND COMMENTS:

The Board thanked Staff.

GM/STAFF CONCERNS AND COMMENT:

None

GENERAL COUNSEL CONCERNS AND COMMENTS:

General Counsel J. Eggart shared information about a new opinion from the United States Supreme Court establishing a new test for when a public official's removal or blocking of posts of members of the public on their social media accounts constitutes "state action" that could result in liability.

CLOSED SESSION:

None

ADJOURNMENT:

President M. Nguyen adjourned the meeting at 6:19 P.M. to the next Board Meeting to be held at the District on Tuesday, April 2, 2024, at 5:30 P.M.

Andrew Nguyen, Secretary

AGENDA ITEM #7A

Date: April 02, 2024

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Mariana Sanchez, Accountant

Subject: Receive and File the Register of Demands in the Amount of \$638,227.88

BACKGROUND

The laws of the State of California governing Special Districts provide that the Midway City Sanitary District Board of Directors shall review for approval all payments made by the District.

A Register of Demands is provided at each regular Midway City Sanitary District Board Meeting describing each payment made or to be made by the district during the specified period. The report is designed to communicate fiscal activity based on adopted and approved budget appropriations.

The Treasurer has duly reviewed the demands on the attached register.

FISCAL IMPACT

The total value of demand for this period is \$638,227.88. This includes expenses, payroll, and payroll-related disbursements.

Sufficient funds are available to process all payments.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors review and file the attached Register of Demands.

ATTACHMENTS:

1. Disbursement Details for April 02, 2024

Midway City Sanitary District

Accounts Payable Expenditures, Payments, Payroll, and ACH Payment(s) Report

Prepared for Board Meeting held on April 02, 2024

Type	Num	Date	Name	Memo	Paid Amount
Check	15480	03/15/2024	AKM Consulting Engineers, Inc.		
Bill	0012312	07/05/2023		Spill Emergency Response Plan 05/29/23 - 06/30/23	3,935.50
Bill	0012715	03/12/2024		Sewer System Master Plan 01/29/24 - 03/01/24	19,046.00
					22,981.50
Check	15481	03/15/2024	AT&T Mobility (First Net)	Acct # 287291683611	
Bill	287291683611X031024	02/29/2024		February 2024	372.57
				February 2024	137.13
				February 2024	91.42
					601.12
Check	15482	03/15/2024	Ayala's Car Wash		
Bill	1580	03/04/2024		Fleet Wash (8) 03/04/2024	320.00
Bill	1583	03/11/2024		Fleet Wash (2) 03/11/24	80.00
				Fleet Wash (8) 03/11/24	320.00
Bill	2134	03/12/2024		Fleet wash (2) 3/12/24	60.00
				Fleet wash (2) 3/12/24	60.00
				Fleet wash (2) 3/12/24	60.00
				Fleet wash (3) 3/12/24	90.00
					990.00
Check	15483	03/15/2024	Betts Truck Parts & Service	PO # 35048	
Bill	05P16415	03/01/2024		Qwik-Fit Composit Fitting (20)	275.16
					275.16
Check	15484	03/15/2024	Bodyworks Equip. Inc.	PO# 28401	
Bill	46652	03/11/2024		Restock heil parts for heil system	3,923.03
					3,923.03
Check	15485	03/15/2024	CR Transfer, Inc.		
Bill	45248	12/31/2023		Tonnage Fees Dec-23 (1916.93)	120,112.03
Bill	45281	12/31/2023		Tonnage Fees Dec-2023 (612.77)	65,764.06
					185,876.09
Check	15486	03/15/2024	CRC Cloud		
Bill	2102905	03/08/2024		Virtualization Server Upgrade	1,325.00
					1,325.00
Check	15487	03/15/2024	Dale Carnegie of Orange County		
Bill	21625	03/12/2024		People Skills for Managers and Supervisors 4/12/24 - A.Davies	448.00
				People Skills for Managers and Supervisors 4/12/24 - M.Ebrahimi	448.00
				People Skills for Managers and Supervisors 4/12/24 - S.Gonzalez	448.00
				People Skills for Managers and Supervisors 4/12/24 - R.Griffith	448.00
				People Skills for Managers and Supervisors 4/12/24 - R.Martinez	448.00
					2,240.00
Check	15488	03/15/2024	Daniels Tire Service		
Bill	200498711	03/06/2024		Recap Tires (5)	1,177.07
Bill	200499221	03/13/2024		Recap Tires (3)	692.01
					1,869.08
Check	15489	03/15/2024	Flores Machine Shop		
Bill	1476	02/26/2024		Holes on Plates (5)	500.00
					500.00
Check	15490	03/15/2024	Grainger	Acct # 814369849 PO# 28407	
Bill	1508246115	03/04/2024		Anchor Coupling (10), Mini Ball Valve (10)	271.34
					271.34
Check	15491	03/15/2024	HB Staffing/Cathyjon Enterprises, Inc.	Client# 341347	
Bill	4350403	03/07/2024		Administrative Assistant 02/27/24 - 02/29/24	716.63
					716.63
Check	15492	03/15/2024	Konecranes, Inc.	Cust No. 1532893	
Bill	154978890	03/06/2024		Crane inspection Feb-2024 Shop	590.97
					590.97
Check	15493	03/15/2024	Merchants Building Maintenance, LLC	Cust # 33114	

Midway City Sanitary District

Accounts Payable Expenditures, Payments, Payroll, and ACH Payment(s) Report

Prepared for Board Meeting held on April 02, 2024

Type	Num	Date	Name	Memo	Paid Amount
Bill	791848	03/11/2024		Emergency water extraction on 3/11/24	375.00
					375.00
Check	15494	03/15/2024	Motion and Flow Control Products, Inc.	PO # 35047 ID#176382	
Bill	9032297	02/29/2024		Parker Female JIC (10)	304.23
					304.23
Check	15495	03/15/2024	Peckham & McKenney		
Bill	03.13.2024	03/13/2024		Professional Fee Retainer Invoice# 1 - Director of Finance/HR search	9,333.33
					9,333.33
Check	15496	03/15/2024	PeopleSpace		
Bill	DEPEST41993.1	02/27/2024		Source Martini Lounge Wood Leg Frame Low Back (2)	1,465.01
				Encore Hado Table (1)	327.50
				Source Freight	140.62
				Encore Freight	78.12
				Labor to Receive for Will-Call	79.00
				Design	75.00
				Tax Total	175.99
Bill	INV87209	03/12/2024		Dais Power add	880.89
					3,222.13
Check	15497	03/15/2024	Pitney Bowes Global Financial Services	0015134453	
Bill	3106580172	03/12/2024		Postage Machine 04/10/24 - 07/09/24	254.76
					254.76
Check	15498	03/15/2024	Pitney Bowes/Purchase Power	Acct # 80000-90000-0933-5138	
Bill	80009000093351380324	03/10/2024		Postage March-2024	100.00
					100.00
Check	15499	03/15/2024	Rutan & Tucker, LLP	Account # 014843-0001	
Bill	987092	02/29/2024		Legal Services Feb-2024	4,727.00
					4,727.00
Check	15500	03/15/2024	Safety-Kleen Systems, Inc.	Customer# MI47237	
Bill	93869899	03/06/2024		Parts washer for shop use	292.52
					292.52
Check	15501	03/15/2024	SoCal Auto & Truck Parts, Inc.	PO# 28400	
Bill	604224	03/01/2024		Air blow gun kit (1), Spin-On Fluid Filter (4), Brake Parts Cleaner (24), Univ Chain Lube (2), S...	536.13
					536.13
Check	15502	03/15/2024	SoCalGas		
Bill	19170926059 031224	02/29/2024		District Offices February 2024	227.54
Bill	19380926006 03122024	03/12/2024		Maint. Shop & Wash Rack - Mar 2024	41.73
					269.27
Check	15503	03/15/2024	Staples Business Credit	Acct # 10181543LA	
Bill	7000133336	02/25/2024		Office Supplies Feb-2024	473.01
					473.01
Check	15504	03/15/2024	TEC Of California, Inc.		
Bill	5028783XS	03/04/2024		Tank Inspection on NG-9	90.53
Bill	1434774L	03/04/2024		Pin (2), Latch (3)	223.90
Bill	1433809L	03/05/2024		Torque Rod (4)	985.60
Bill	5028738XS	03/08/2024		Tank Inspection and repairs needed on NG-4	1,671.30
Bill	1436151L	03/12/2024		Restock brake drums and brake shoes	2,260.31
					5,231.64
Check	15505	03/15/2024	Tom's Truck Center		
Bill	1331405	03/11/2024		Parts for PM Service on NGT-11	882.85
Bill	1331651	03/13/2024		Wire Kit (1), Shield (4) for NGT-11	297.74
					1,180.59
Check	15506	03/15/2024	Underground Service Alert	MCSDDIST	
Bill	220240441a	03/11/2024		Balance due	1.75
					1.75
Check	15507	03/15/2024	UniFirst Corporation		
Bill	2190136769	03/01/2024		March - 2024	181.70
Bill	2190136770	03/01/2024		March - 2024	73.58
Bill	2190136771	03/01/2024		March - 2024	66.30

Midway City Sanitary District

Accounts Payable Expenditures, Payments, Payroll, and ACH Payment(s) Report

Prepared for Board Meeting held on April 02, 2024

Type	Num	Date	Name	Memo	Paid Amount
Bill	2190136772	03/01/2024		March - 2024	15.45
Bill	2190140589	03/08/2024		March - 2024	181.70
Bill	2190140590	03/08/2024		March - 2024	73.58
Bill	2190140591	03/08/2024		March - 2024	66.30
Bill	2190140592	03/08/2024		March - 2024	15.45
					674.06
Check	15508	03/15/2024	VNCR	03/12/24 - 04/09/24	
Bill	2024 / 03-295	03/12/2024		Radio talkshow 18 min (4) 03/12/24 - 04/09/24	1,986.00
					1,986.00
Check	15509	03/22/2024	AT&T (Brookhurst Lift Station)	Acct # 714 531-0272 115 1	
Bill	7145310272 03/24	03/13/2024		Brookhurst Mar-2024	534.89
					534.89
Check	15510	03/22/2024	Bodyworks Equip. Inc.	PO# 28403	
Bill	46678	03/13/2024		Restock heil parts for loader arm	1,767.36
					1,767.36
Check	15511	03/22/2024	City of Westminster Hydrant	Acct #013-0012-00 Customer #045973	
Bill	87523 03/15/24	03/15/2024		Hydrant Water Service Mar-2024	84.94
					84.94
Check	15512	03/22/2024	CR Transfer, Inc.		
Bill	45324	01/31/2024		Tonnage Fees Jan-24 (1961.29)	125,136.16
Bill	45356	01/31/2024		Tonnage Fees Jan-2024 (720.20)	75,229.50
					200,365.66
Check	15513	03/22/2024	Empire Pipe Cleaning and Equipment, Inc	02-22-24 CCTV Inspection 7232 Emerson Ave	
Bill	12561	02/22/2024		02-22-24 CCTV Inspection 7232 Emerson Ave	750.00
					750.00
Check	15514	03/22/2024	HB Staffing/Cathyjon Enterprises, Inc.	Client# 341347	
Bill	4354246	03/14/2024		Administrative Assistant 03/05/24 - 03/07/24	716.63
					716.63
Check	15515	03/22/2024	Hillco Fastener Warehouse Inc.	Order No. 01380838	
Bill	5375052	03/13/2024		M20-2.5 x 60mm Hex Head (10), 20M Flat Washer (10)	52.77
					52.77
Check	15516	03/22/2024	Pre-Paid Legal Services, Inc.	Group #155124	
Bill	155124 032524	03/25/2024		Prepaid Legal Mar-2023	33.90
					33.90
Check	15517	03/22/2024	Spectrum Enterprise (Time Warner Cable)	Acct # 8448 40 013 0973949	
Bill	0973949030924	03/09/2024		Mar-2024	1,349.00
					1,349.00
Check	15518	03/22/2024	System Source, Inc	Customer 9181 MCSD BID (406562)	
Bill	307663	03/14/2024		MCSD Office Furniture and Installation	46,014.42
					46,014.42
Check	15519	03/22/2024	Tesco Controls, Inc.	Cust # MIDW/C Job # 48765X3	
Bill	0082176-IN	02/12/2024		SCADA upgrade	7,875.00
					7,875.00
Check	15520	03/22/2024	Townsend Public Affairs, Inc.		
Bill	21349	02/09/2024		1st Installment - Community Project Funding Advocacy Services	4,000.00
					4,000.00
Check	15521	03/22/2024	Woodruff & Smart	ID: 2003-JHE	
Bill	75684	02/29/2024		Legal Services Feb-2024	10,149.00
					10,149.00
Check	15522	03/22/2024	Void check		
Check	15523	03/22/2024	Void check		
Check	15524	03/22/2024	Void check		
Check	15525	03/22/2024	Void check		
Check	15526	03/22/2024	Void check		
Check	15527	03/22/2024	Void check		

Midway City Sanitary District

Accounts Payable Expenditures, Payments, Payroll, and ACH Payment(s) Report

Prepared for Board Meeting held on April 02, 2024

Type	Num	Date	Name	Memo	Paid Amount
Check	15528	03/22/2024	Void check		
Check	15529	03/22/2024	Void check		
Check	15530	03/22/2024	Void check		
Check	15531	03/22/2024	Void check		
Check	15532	03/22/2024	Void check		
Check Total					\$524,814.91
ACH Payment		03/20/2024		Funds Transfer 457(b) Salary Reduction	
				Funds Transfer 457(b) Salary Reduction	4,847.90
					4,847.90
ACH Payment		03/20/2024		Funds Transfer 457(b) Roth	
				Funds Transfer 457(b) Roth	1,459.19
					1,459.19
ACH Payment	1002603995	03/22/2024	CalPERS-Retirement	6882866561	
Bill	03/04/24 - 03/17/24	03/20/2024		Earned Period 03/03/24 - 03/17/24	1,866.90
				Earned Period 03/03/24 - 03/17/24	3,063.57
				Earned Period 03/03/24 - 03/17/24	3,567.63
				Earned Period 03/03/24 - 03/17/24	1,365.92
					9,864.02
ACH Payment	1002603996	03/22/2024	CalPERS-Retirement	6882866561	
Bill	03/04/24 - 03/17/24	03/20/2024		Earned Period 03/03/24 - 03/17/24	1,606.52
				Earned Period 03/03/24 - 03/17/24	2,636.28
				Earned Period 03/03/24 - 03/17/24	3,070.03
				Earned Period 03/03/24 - 03/17/24	1,175.41
					8,488.24
ACH Payment	1002603997	03/22/2024	CalPERS-Retirement	6882866561	
Bill	03/04/24 - 03/17/24	03/20/2024		Earned Period 03/03/24 - 03/17/24	120.09
				Earned Period 03/03/24 - 03/17/24	197.08
				Earned Period 03/03/24 - 03/17/24	229.50
				Earned Period 03/03/24 - 03/17/24	87.87
					634.54
ACH Payments Total					\$25,293.89
Payroll		03/20/2024		Employee Payroll	88,119.08
Payroll Total					\$88,119.08
Total Disbursements					\$638,227.88

Midway City Sanitary District

Accounts Payable Expenditures, Payments, Payroll, and ACH Payment(s) Report

Prepared for Board Meeting held on April 02, 2024

Type	Num	Date	Name	Memo	Paid Amount
Transfers					
Transfer		03/22/2024		System Source Chk No. 15518 Office Furniture	
				System Source Chk No. 15518 Office Furniture	46,014.42
					<u>46,014.42</u>
Transfer		03/15/2024		People Space Chk No. 15496 Board Room & Front Lobby	
				People Space Check No. 15496	3,222.13
					<u>3,222.13</u>
Transfer		03/22/2024		Funds Transfer frm MM to CHK	
				Funds Transfer frm MM to CHK	800,000.00
					<u>800,000.00</u>
Transfers Total					\$849,236.55

AGENDA ITEM #7B

Date: April 2, 2024

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Nicolas Castro, Director of Operations/Safety

Subject: Recognition and Approval of a 15-year Accident and Injury Free Award for Fleet Maintenance Mechanic, Michael LaFreniere, in the amount of \$500.00

BACKGROUND

As of March 16, 2024, Fleet Maintenance Mechanic, Michael LaFreniere, became eligible for the 15-year Accident and Injury Free Award.

DISCUSSION

To promote safety in the operation of District equipment and the encouragement of safety in personal work habits, the Board of Directors has set as District policy the following program:

Accident and Injury Free Awards - All Operations Employees

5 yrs	\$200.00
10 yrs	\$300.00
15 yrs	\$500.00
20 yrs	Honor plaque and \$750.00
25 yrs	Honor plaque and \$1,000.00

FISCAL IMPACT

\$500.00

STAFF RECOMMENDATION

Staff recommends that the Board of Directors approve a 15-year accident and injury free award for Fleet Maintenance, Michael LaFreniere, in the amount of \$500.00.

AGENDA ITEM #7C

Date: April 2, 2024

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Robert Housley, General Manager

Subject: Approve General Manager, Robert Housley's, Vacation Request for August 26, 2024 through August 30, 2024 for a total of Five (5) Days and Approve Acting Pay for Director of Services & Program Development, Ashley Davies for Five (5) Days

BACKGROUND

The Midway City Sanitary District has a policy Resolution No. 2014-05 that provides for acting pay salary adjustments. Pursuant to District policy, the Board of Directors is to approve Acting Pay when an incumbent is absent.

DISCUSSION

GM, Robert Housley is eligible for a total of five (5) days of vacation beginning on August 26, 2024 through August 30, 2024. While the GM is out on vacation, Director of Services & Program Development, Ashley Davies will assume the duties of General manager.

Additional prior Board approved vacation for GM in 2024 June 19th through June 28th.

FISCAL IMPACT

The potential fiscal impact is approximately \$1,973.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors approve the General Manager, Robert Housley's vacation request and acting pay for Director of Services & Program Development, Ashley Davies.

ATTACHMENTS:

1. Resolution No. 2014-05 Policy for Acting Pay Salary Adjustments

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RESOLUTION NO. 2014-05

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MIDWAY CITY SANITARY DISTRICT OF ORANGE
COUNTY, CALIFORNIA, APPROVING A POLICY FOR
ACTING PAY SALARY ADJUSTMENTS FOR
UNREPRESENTED EMPLOYEES**

THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT FINDS
AND DETERMINES AS FOLLOWS:

A. On occasion, circumstances may arise in which an unrepresented employee of the Midway City Sanitary District ("District") is requested to and agrees to perform, on an interim basis, the duties and responsibilities of another District employee of a higher pay class or grade while that other District employee is on an extended leave or while such position is vacant;


B. In such circumstances, the Board of Directors may determine that the unrepresented employee who assumes such duties and responsibilities should receive an interim salary adjustment for the period of time that such duties and responsibilities are performed; and

C. The Board of Directors believes that the District should have a policy in place to establish the circumstances in which such interim salary adjustments may be implemented.


BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT AS FOLLOWS:

1. The Policy For Acting Pay Salary Adjustments attached hereto as Exhibit A is approved.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of Midway City Sanitary District of Orange County, California, held this 6th day of May 2014.



Frank Cobo, President

ATTEST:


Al P. Krippner, Secretary

CERTIFICATION

I, Al P. Krippner, Secretary of the Midway City Sanitary District of Orange County, California, do hereby certify that the foregoing Resolution No. 2014-05 was duly adopted at a regular meeting of the Board of Directors of said District, held on the 6th day of May 2014, by the following vote of the members of the Board:


AYES: Cobo, Neugebauer, Rice

NOES: Krippner

ABSTAIN: Diep

ABSENT:

and I further certify that Frank Cobo, as President and Al P. Krippner, as Secretary, signed and approved said Resolution on the 6th day of May 2014.



Al P. Krippner, Secretary

(District Seal)

1
2 STATE OF CALIFORNIA)
3 COUNTY OF ORANGE) §§

4 I, Al P. Krippner, Secretary of Midway City Sanitary District of Orange County, California,
5 do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 2014-05 passed
6 and adopted by the Board of Directors of said District at a regular meeting thereof held on the 6th day
7 of May 2014.
8

9 IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official Seal of said
10 District this 6th day of May 2014.

11 
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13 Al P. Krippner, Secretary

14 (District Seal)
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MIDWAY CITY SANITARY DISTRICT

Policy For Acting Pay Salary Adjustments

(Applicable To Unrepresented Employees Only)

I. PURPOSE AND SCOPE

The purpose of this policy is to outline the circumstances under which an unrepresented employee may be provided with an interim salary adjustment for work performed at a higher employment grade level during the absence of an incumbent, and to establish procedures for granting such a salary adjustment.

Acting Pay compensation may only be provided to a full-time unrepresented employee who assumes the duties and responsibilities, on an interim basis, for an employment position with a higher pay grade while retaining the duties and responsibilities associated with his/her own position.

For purposes of this policy, and unless otherwise directed by the Board of Directors, the term "Acting Pay" shall mean salary compensation at the then existing salary of the incumbent, in substitution for the employee's then existing salary. No other salary or compensation benefits shall be included within the meaning of "Acting Pay".

II. APPLICABILITY

1. Acting Pay may be provided to an unrepresented employee under the following conditions:
 - a. The employee is performing the duties and responsibilities of an employment position of a higher pay class or grade while retaining the duties associated with the employee's own existing employment position;
 - b. The incumbent of the higher level position is on extended leave or the position is vacant;
 - c. The absence of the incumbent of the higher level position or the vacancy is expected to continue for a minimum of five (5) consecutive working days;
 - d. No Acting Pay shall be provided in the absence of the approval of the Board of Directors;

- e. No authorization by the Board of Directors for Acting Pay shall be valid for longer than three (3) months without the renewed approval of the Board of Directors; and
- f. Except to the extent otherwise required by law, an employee receiving Acting Pay shall not receive any other adjustment of benefits during the period in which the employee receives Acting Pay.

III. POLICY

It is the policy of the Midway City Sanitary District to compensate an unrepresented employee for assuming, on an interim basis, some or all of the duties of another position from which an incumbent is absent, when all of the conditions set forth in Sections II and III herein have been met:

1. The employee is assigned by the Board of Directors to perform all or a majority of the significant duties of a budgeted, higher paid position from which an incumbent is absent;
2. The duties of the higher paid position are assigned to, and performed by, the designated employee for five (5) or more consecutive work days;
3. The assignment should be approved in advance by the Board of Directors but the Board of Directors may, in its discretion, retroactively provide an employee with Acting Pay from the time the incumbent becomes absent and the employee commences performance of the incumbent's duties;
4. Acting Pay shall not be provided during any period of paid leave taken by the employee during the assignment, nor shall Acting Pay apply to any leave time accrued by the employee during the assignment;
5. Employees shall be paid Acting Pay at the salary level of the position being filled. In no case shall an employee receive a salary greater than the salary range of the higher classification or incumbent; and
6. Acting Pay shall not be requested by the General Manager if the District budget has insufficient budget appropriations to meet the expense.

AGENDA ITEM 9A

Date: April 2, 2024

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Robert Housley, General Manager

Subject: Consider Participating in California CLASS Joint Powers Authority and the Investment of up to \$2,000,000 in the California CLASS Prime Fund

BACKGROUND

In 2023 and 2024 the Midway City Sanitary District (District) Board of Directors (Board) set future goals and priorities for the District and staff. Additional investment and revenue generating opportunities are one of the goals and priorities set by the Board.

DISCUSSION

In alignment with the Board's goals and priorities for the District, Crystal Lynn, Director of Investment Services and Bob Shull, Senior Director of Investment Services, with California Class are present at tonight's meeting to give a high-level presentation on how California Class's investment services can be beneficial in partnering with the District in helping achieve its goal and priority of additional investing opportunities to drive additional investment revenue for the District. Every extra investment dollar earned is one less dollar needed from our customers to support our services and programs.

California CLASS is a local government investment pool that was created under the Joint Powers Act. It allows eligible public agencies to invest their funds in a professionally managed Joint Powers Authority. California CLASS is co-sponsored by California Special Districts Association (CSDA) and League of California Cities. California CLASS currently has 149 participants as of January 2024, which includes Special Districts, Cities, Counties, and other agencies.

Local Government Investment Pools adhere to California Government Code Section 53601 which regulates how governmental agencies may invest public monies. Midway City Sanitary District's policy adheres to these standards.

In the event the Board desires to pursue investing with California CLASS, the District's existing investment policy is sufficient to move forward with investing with California CLASS. The District may become a participant by completing a Participant Registration Form and submitting it to California CLASS. No other actions are required to become a participant.

California CLASS would provide an additional option for the District to consider for further diversification of its investment options.

FISCAL IMPACT

The potential fiscal impact of investing in California CLASS can vary depending on several factors. The economic environment, the federal funds rate, and the time horizon of investments are a few factors that can determine the rate of return. Below is a comparison of the current rate of return for February for LAIF and California CLASS and an example of how a \$2,000,000 investment in California CLASS could potentially provide more interest income in the current economic state we're in of higher interest rates, where shorter term investments are yielding higher returns than longer term investments.

February LAIF rate of return was 4.122%.

February California CLASS rate of return was 5.43725%.

Example of how a \$2,000,000 investment made in February might result in potential investment income when comparing LAIF to California CLASS:

- LAIF \$6,870 for February x 12 months = \$ 82,440
- California CLASS \$8,619 for February x 12 months = \$103,428

STAFF RECOMMENDATION

Staff recommends that the Board of Directors consider participating in the California CLASS Joint Powers Authority, and if desirous of doing so, direct the General Manager to prepare the California CLASS Participant Registration Packet with California CLASS and direct the General Manager to invest \$2,000,000 from LAIF in the California CLASS Prime Fund.

ATTACHMENTS:

1. California CLASS Features and Benefits
2. California CLASS Pool Fact Sheet
3. California CLASS Participant List as of January 2024
4. California CLASS Product Comparison
5. California CLASS Prime Rate Sheet
6. California CLASS Registration Packet

What is California CLASS?

California Cooperative Liquid Assets Securities System (California CLASS) is a joint exercise of powers entity authorized under Section 6509.7, California Government Code. California CLASS is a pooled investment option that was created via a joint exercise of powers agreement by and among California public agencies. California CLASS offers public agencies a convenient method for investing in highly liquid, investment-grade securities carefully selected with the goal of optimizing yields while prioritizing safety and liquidity. The California CLASS Prime and Enhanced Cash funds help assist public agencies in strengthening and diversifying their cash management programs in accordance with the safety, liquidity, and yield hierarchy that provides the framework for the investment of public funds.

How is it governed and managed?

California CLASS is overseen and governed by a Board of Trustees. The Board is made up of public agency finance professionals who participate in California CLASS and are members of the Joint Powers Authority (JPA). The Board of Trustees has entered into an Investment Advisor and Administrator Agreement with Public Trust Advisors, LLC. Public Trust is responsible to the Board for all program investment and administrative activities as well as many of the services provided on behalf of the Participants.

How can we participate?

Enrolling in California CLASS is simple. Public agencies may become Participants simply by filling out the Participant Registration Form that can be found in the document center on the California CLASS website. Public agencies may submit the completed registration packet to California CLASS Client Services for processing at clientservices@californiaclass.com. To obtain account forms and fund documents, visit www.californiaclass.com/document-center/.

Sponsored By:



www.calcities.org



**California Special
Districts Association**
Districts Stronger Together

www.csda.net

CALIFORNIA CLASS FEATURES

As a California CLASS Participant, you have access to many convenient features:

- Same-day availability of funds in Prime Fund (11:00 a.m. PT cut-off)
- Contributions by wire or ACH
- Ratings of 'AAAm' & 'AAAf/S1'
- Portfolio securities marked-to-market daily
- Secure online access for transactions and account statements
- No redemption notices for Prime Fund
- Participant-to-Participant transactions
- Dividends accrue daily and pay monthly
- No maximum or minimum transaction limits
- No maximum or minimum investment requirements
- No transaction fees*
- Annual audit conducted by independent auditing firm**
- Dedicated client service representatives available via phone or email on any business day

*You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no transaction fees charged from California CLASS for such transactions.
**External audits may not catch all instances of accounting errors and do not provide an absolute guarantee of accuracy.



What are the objectives of California CLASS?

Safety

The primary investment objective of the California CLASS Prime Fund is preservation of principal. Both California CLASS portfolios are managed by a team of investment professionals who are solely focused on the management of public funds nationwide. The custodian for California CLASS is U.S. Bank, N.A.

Liquidity

When you invest in the California CLASS Prime Fund, you have access to your funds on any business day. You must notify California CLASS of your funds transaction requests by 11:00 a.m. PT via the online transaction portal. There are no redemption notices for the daily-liquid California CLASS Prime Fund. The California CLASS Enhanced Cash Fund is a variable NAV fund that provides next-day liquidity and requires a one-day notification of redemption.

Competitive Returns

California CLASS strives to provide competitive yields while adhering to the objectives of safety and liquidity. Participants can benefit from the investment expertise and institutional knowledge provided by the team of Public Trust professionals. The portfolio performance objective is strengthened by the knowledge of

California public agency cash flows that the Public Trust team possesses.

Ease of Use

To make cash management streamlined and efficient, California CLASS includes many features that make it easy to access account information and simplify record keeping. Participants can transact on any business day via the California CLASS Online Transaction Portal at www.californiaclass.com.

Flexibility

You may establish multiple California CLASS subaccounts. You will receive comprehensive monthly statements that show all of your transaction activity, dividend accruals, and yield summaries. These statements have been specifically designed to facilitate public sector fund accounting and to establish a clear accounting and audit trail for your records.

Legality

California CLASS only invests in securities permitted by California State Code Section 53601; permitted investments are further restricted to those approved by the Board of Trustees as set forth in the California CLASS Investment Policies.

Have Questions? Contact us or visit www.californiaclass.com for more information.



Bob Shull

Senior Director, Investment Services
bob.shull@californiaclass.com
(925) 872-1007



Crystal Lynn

Director, Investment Services
crystal.lynn@californiaclass.com
(949) 701-5400



Jerry Legg

Senior Director, Investment Services
jerry.legg@californiaclass.com
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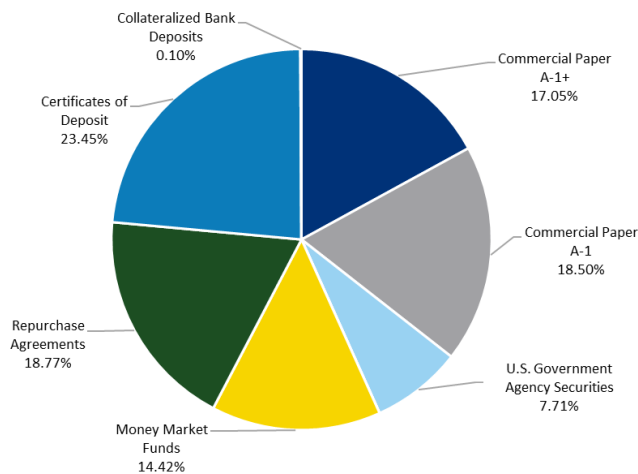
Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. The information presented should not be used in making any investment decisions. This material is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Please review the California CLASS Information Statement(s) before investing. California CLASS is not a bank. An investment in California CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the California CLASS Prime Fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. Please review the California CLASS Information Statement(s) before investing. Past performance is not an indication of future performance. No assurance can be given that the performance objectives of a given strategy will be achieved. Any financial and/or investment decision may incur losses. The California CLASS Prime Fund is rated 'AAAm' by S&P Global Ratings. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit www.spglobal.com. The California CLASS Enhanced Cash Fund is rated by 'AAAF/S1' by FitchRatings. The 'AAAF' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'S1' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'S1' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk.

Get to Know California CLASS

Holistic cash management designed with you in mind

California CLASS is a local government investment pool that was created under the Joint Powers Act. It allows eligible public agencies to invest their funds in a professionally managed Joint Powers Authority.

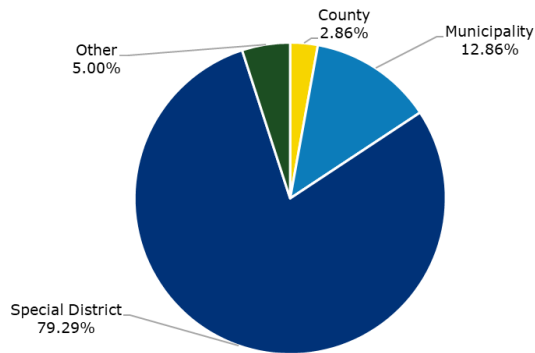
Portfolio Allocation*



Participation is available to any California public agency under California Government Code 6500 and 6509.7. Investments are made in accordance with California Government Code Section 53601 and the California CLASS Investment Policies.

The California CLASS portfolio investment strategy prioritizes minimizing market risk and enhancing safety via diversified investments. Funds of the Participants are invested in prime or high grade, short-term fixed income instruments as illustrated to the left. We aim to provide competitive yields while adhering to all objectives of safety and liquidity. The California CLASS Prime Fund carries a 'AAAm' rating from S&P Global Ratings.

Participant Breakdown by Entity Type*



California CLASS Board of Trustees

Christina Turner, Chair
City Manager
City of Morgan Hill

Ryan Clausnitzer, Vice Chair
General Manager
Alameda County Mosquito Abatement District

George Harris
Director of Finance
City of Lancaster

Margaret Moggia
Finance Manager
Town of Discovery Bay
Community Services District

California CLASS welcomes all public agencies without favor to one type. The Board membership represents the diversity of such agencies and works to maintain a product that services the needs of all California public agencies.

Contact us to get started!
Visit us at www.californiaclass.com

Source: Public Trust Advisors® *Data as of December 31, 2023. Data unaudited. Charts may not equal 100% due to rounding. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. California CLASS is not a bank. An investment in California CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the California CLASS Prime Fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. The California CLASS Prime Fund is rated 'AAAm' by S&P Global Ratings. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit www.spglobal.com. Ratings are subject to change and do not remove credit risk. Please review the California CLASS Prime Fund Information Statement before investing. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

California CLASS Participant List January 2024

Counties

El Dorado County	Lake County
Sonoma County Treasurer	Tehama County

Municipalities

City of Artesia	City of Beaumont
City of Brentwood	City of Farmersville
City of Folsom	City of Fowler
City of Fullerton	City of Hemet
City of Kingsburg	City of Lancaster
City of Morgan Hill	City of Oroville
City of Porterville	City of Santa Ana
City of Shafter	City of Wasco
City of Williams	Town of Fort Jones
Town of Paradise	

Other

California CLASS Enhanced Cash	California Special Districts Association
CSDA Finance Corporation	League of California Cities
Public Agencies Self-Insurance System	Special District Leadership Foundation
Special District Risk Management Authority	Tri-County Water Authority

Special Districts

Alameda County Mosquito Abatement District	Alpine Fire Protection District
Altadena Library District	Anderson Springs Community Service District
Artesia Cemetery District	Atwell Island Water District
Banning Library District	Beaumont Library District
Bell Canyon Community Services District	Bighorn - Desert View Water Agency
Bolinas Fire Protection District	Bonita Sunnyside Fire Protection District
Cabazon Water District	Camarillo Health Care District
Castroville Cemetery District	Central Fire District of Santa Cruz County
Channel Islands Beach Community Services District	Chester Public Utility District
Chico Area Recreation & Park District	Chino Basin Water Conservation District
Chino Basin Watermaster	Clovis Veterans Memorial District

California CLASS Participant List January 2024

Coachella Valley Resources Conversation District	Coalinga - Huron Recreation & Parks District
Coastside Fire Protection District	Contra Costa Mosquito & Vector Control District
Copper Valley Community Services District	Corcoran Irrigation District
Corning Healthcare District	Costa Mesa Sanitary District
Crescenta Valley Water District	Del Puerto Health Care District
Delano Mosquito Abatement District	Desert Recreation District
Durham Irrigation District	East Orange County Water District
Emerald Bay Service District	Fallbrook Regional Health District
Georgetown Divide P.U.D.	Glenn County Resource Conservation District
Gold Mountain Community Services District	Goleta Sanitary District
Groveland Community Services District	Helendale Community Services District
Herlong Public Utility District	Hilmar County Water District
Humboldt Bay Municipal Water District	Idyllwild Water District
Igo Ono Community Services District	Indian Valley Community Services District
Ironhouse Sanitary District	Kensington Police Protection and Community Services District
Kenwood Fire Protection District	Keyes Community Services District
La Puente Valley County Water District	Lakeside Fire Protection District
Las Gallinas Valley Sanitary District	Leucadia Wastewater District
Livermore Area Recreation and Park District	Los Alamos Cemetery District
Madera Irrigation District	Mariana Ranchos County Water District
Mark Twain Health Care District	McKinleyville Community Services District
Mendocino Coast Recreation and Park District	Mendocino County Waterworks District II
Mission Hills Community Services District	Mojave Water Agency
Murphy's Sanitary District	North County Fire Protection District, San Diego County
North Humboldt Recreation and Park District	North of River Sanitary District No. 1
Oceano Community Services District	Olympic Valley Public Service District
Orange County Cemetery District	Oxnard Harbor District
Palos Verdes Library District	Paradise Irrigation District
Paradise Recreation & Park District	Phelan Pinon Hills Community Services District
Pico Water District	Pine Grove Community Service District
Pleasant Valley Recreation and Park District	Rainbow Municipal Water District
Rancho Murieta Community Services District	Rancho Santa Fe Fire Protection District
Resource Conservation District of Greater San Diego County	Rim of the World Recreation and Park District

California CLASS Participant List January 2024

San Antonio Basin Water District	San Diego County Citrus Pest Control District
San Gabriel Valley Mosquito and Vector Control District	San Mateo County Mosquito and Vector Control District
San Miguel Consolidated Fire Protection District	Santa Cruz Port District
Santa Maria Public Airport District	Santa Ynez River Water Conservation District
Sierra Resource Conservation District	South Placer M.U.D.
Stockton East Water District	Tahoe - Truckee Sanitation Agency
Tahoe City Public Utility District	Temecula Public Cemetery District
Templeton Community Services District	Town of Discovery Bay - Community Services District
Trabuco Canyon Water District	Tracy Rural County Fire Protection District
Truckee Donner Recreation and Park District	Truckee Sanitary District
Turner Island Water District	Twentynine Palms Water District
Union Public Utility District	Vista Fire Protection District
Wallace Community Services District	Weott Community Services District
West Basin Municipal Water District	West County Wastewater District
Western Shasta Resource Conservation District	Williams Fire Protection Authority

Total Participants: 149

***Disclaimer:** This participant list is being made public as a service to our participant base. The listed participants are active as of the end of the month.*



A JOINT POWERS AUTHORITY INVESTMENT POOL

Client-First & User-Friendly Cash Management Solutions Designed for California Public Agencies of All Sizes

California CLASS provides Participants the following benefits:

- ✓ Convenient, modern transaction portal
- ✓ Dedicated client service team equally committed to all California public agencies
- ✓ Portfolios managed in accordance with California Government Code
- ✓ Transparent governance by Board of Trustees
- ✓ Portfolios marked-to-market with net asset value and yields posted to website daily

Fund Option	Prime	Enhanced Cash
Portfolio Type	Prime-style fund	Enhanced cash
Purpose	Operating Funds	Strategic Reserves
Rating	'AAAm'	'AAAf/S1'
Min/Max Investment	None	None
Withdrawals	Unlimited	Unlimited
Investment Horizon	Day-to-Day	12-18 Months
Liquidity	Same-Day	Next-Day
WAM	≤60 days	90-200 days
Net Asset Value (NAV)	Stable \$1.00 per share	Variable \$10.00 per share

Learn more about building an optimal liquidity portfolio for your public agency; contact us today.



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Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. The information presented should not be used in making any investment decisions. This material is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. California CLASS is not a bank. An investment in California CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the California CLASS prime-style fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. Please review the California CLASS Information Statement before investing. California CLASS is rated 'AAAm' by S&P Global Ratings. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit www.spglobal.com. California CLASS Enhanced Cash is rated 'AAAf/S1' by FitchRatings. The 'AAAf' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'S1' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'S1' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk. For risks associated with investing in both a prime-style and enhanced cash-style local government investment pool, please visit www.californiaclass.com/rates-disclaimer. Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.

Invest with California CLASS Prime!

Investing with California CLASS Prime could mean more for your local community.

Use the California CLASS Prime investment calculator to see just how much you could have earned.

Amount Invested

Start Date

End Date

You would have earned
\$4,309.97
 on your investment if you started on
February 1, 2024

California CLASS Investment Income Earned				
As of Date	Time	\$100K	\$1M	\$10M
Feb 1 - Feb 29	1 month	\$431	\$4,310	\$43,100
Sep 1 - Feb 29	6 months	\$2,773	\$27,731	\$277,308
Mar 1 - Feb 29	12 months	\$5,469	\$54,692	\$546,922

Months listed are in the years 2023/2024

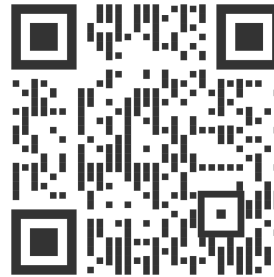
California CLASS Prime Daily Yields as of Month-End

Month	Year	Month-End Yield
February	2024	5.4375%
January	2024	5.4710%
December	2023	5.5508%
November	2023	5.5691%
October	2023	5.5540%
September	2023	5.5193%
August	2023	5.4663%
July	2023	5.4443%
June	2023	5.2651%
May	2023	5.1880%
April	2023	5.0425%
March	2023	4.9771%

For more information on both historical yields and annualized performance, visit

www.californiaclass.com/rate

or scan the below QR code:



Source: Public Trust Advisors® Data unaudited. Values presented may not add up precisely to absolute figures due to rounding. Performance results for California CLASS are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. California CLASS is not a bank. An investment in California CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the California CLASS Prime Fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. Please review the California CLASS Prime Fund Information Statement before investing. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.** Please visit www.californiaclass.com/rates-disclaimer for more information.



California CLASS Registration Packet



Welcome to California CLASS

Thank you for choosing California CLASS!

This packet contains all the materials necessary to set up your California CLASS account(s). If you have any questions about the registration process or about your California CLASS account(s), please do not hesitate to contact us. The California CLASS Client Service team can be reached any business day from 8:00 a.m. to 4:00 p.m. PT by phone at (877) 930-5213 or by email at clientservices@californiaclass.com.

California CLASS is not a bank. An investment in California CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although California CLASS Prime seeks to preserve the value of your investment at \$1.00 per share, there is no guarantee it will do so. Please read the applicable California CLASS Information Statements carefully before making an investment decision. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.

Registration Procedures

To participate in California CLASS, please complete the following:

- 1) Review the Joint Exercise of Powers Agreement and the applicable Information Statements relating to the California CLASS Prime Fund and the Enhanced Cash Fund (located in the Document Center at www.californiaclass.com).
- 2) Complete the California CLASS Participant Representation Form (page 4).
- 3) Complete the Participant Registration (page 5).
- 4) Complete the Authorized Contacts Form (pages 6/7).
- 5) Should you be interested in participating in California CLASS Prime, complete the California CLASS Prime Fund Account(s) to be Established form; you may open as many accounts as you wish (page 8).
- 6) Should you be interested in participating in California CLASS Enhanced Cash, complete the Enhanced Cash Participant Acknowledgement Form (page 9) and the California CLASS Enhanced Cash Fund Account(s) to be Established Form; you may open as many accounts as you wish (page 10).
- 7) Should you be interested in establishing Dual Authorization on the account, the Dual Authorization Form can be completed (page 11)
- 8) Keep the original forms for your records and send the completed packet to the California CLASS Client Service team by fax (877) 930-5214 or by email clientservices@californiaclass.com.

Questions? Please contact us; we would love to hear from you:

California CLASS Client Service Team
T (877) 930-5213
clientservices@californiaclass.com

Through the California CLASS website, www.californiaclass.com, Participants will be regularly informed of important program information, holidays, upcoming Board meetings, Participant events, conferences, and more. Board of Trustee meetings, which are open to the public, are generally held quarterly and discuss relevant issues to the governance and operations of the California CLASS program.



Participant Representation Form

Participant Information

Entity Name (Participant) _____

Participant Representations

The undersigned Authorized Signer for the Participant hereby represents and warrants the following during the period the Participant is investing in the California CLASS Investment Program:

- The Participant is (1) a Public Agency (as defined in the Joint Exercise of Powers Agreement) and (2)(a) a political subdivision of the State of California or (b) an organization whose income is excluded from taxable gross income under Section 115 of the Internal Revenue Code, in each case, that has the authority to invest funds in its treasury in investments in accordance with Section 53601 of the California Government Code.
- The Participant is authorized to invest in the California CLASS.
- Any Authorized Signer for the Participant designated in this California CLASS Registration Packet has full power and authority to make investments for the above Participant in the California CLASS Investment Program unless the California CLASS receives written notice from the Participant otherwise.
- The Participant has reviewed and agrees to the limitations described in the Joint Exercise of Powers Agreement and the Information Statements for the Funds within the California CLASS Investment Program and acknowledges that it has been supplied with or been given access to information it requested in connection with making an investment in the California CLASS Investment Program.
- The Participant has reviewed the Investment Policies for the Funds within the California CLASS Investment Program and has determined that they are consistent with the legal and policy limitations applicable to the Participant’s investments.
- The Participant has consulted with its own counsel and advisers as to all matters concerning investment in the California CLASS Investment Program.

Authorized Signer

_____ Signature	_____ Date
_____ Print Name	_____ Title

Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.



Participant Registration

Entity Information

Entity Name (Participant) _____

Entity Type: City/Town County School District Special District
Other (Specify) _____

Mailing Address _____

City _____ Zip _____ County _____

Physical Address (if different than above) _____

City _____ Zip _____ County _____

Tax ID _____ Fiscal Year End Date (Month/Day) _____

California CLASS and its transfer agent and administrator are authorized by the Participant to act on any instructions believed to be genuine for any service authorized on this form. To the extent permitted by law, the Participant agrees that California CLASS, its transfer agent, and administrator, Public Trust Advisors LLC, and their respective officers, directors, affiliates, representatives, employees and agents (each an "Indemnified Party") will not be liable for any losses, claims, expenses and liabilities (collectively, the "Losses") that result from accepting such instructions, and agrees to indemnify and hold harmless each Indemnified Party from and against any and all Losses arising from or resulting from such reliance on, or acceptance of, such instructions. Withdrawal proceeds can be sent only to the bank(s) indicated below unless changed by written instructions. Each Participant is responsible for notifying California CLASS of any changes to its account(s).

Wires will be distributed every hour with the final distribution ending at 11:00 a.m. PT; distribution times are subject to change as needed by the California CLASS Administrator. Additionally, California CLASS must be notified of any contributions by 11:00 a.m. PT to receive same day credit. **If funds are not received by 2:00 p.m. PT, contribution orders will be voided.**

Banking Information

Bank Name _____ Bank Routing Number (ABA) _____

Account Title _____ Account Number _____

Bank Contact* _____ Contact's Phone Number _____

Wire ACH Both

Additional Banking Information (Optional)

Bank Name _____ Bank Routing Number (ABA) _____

Account Title _____ Account Number _____

Bank Contact* _____ Contact's Phone Number _____

Wire ACH Both

*If there will only be one Authorized Signer on the California CLASS account, bank contact must be provided to verify bank account information



Authorized Contacts

Authorized Signers Can:	Read-Only Users Can:
Approve changes to the Investor Profile Update banking/contact information Process transactions Receive account updates	Receive account updates Request "view-only" access to monthly statements and transaction confirmations

Authorized Signer

Print First and Last Name

Title

Signature Required

Phone (Required)

Email (Required)

Fax

Additional Contact (Optional) – Note: California CLASS strongly advises each Participant to have multiple authorized signers to help prevent fraud

Print First and Last Name

Title

***(Signature Required if Authorized Signer)**

Phone (Required)

Email (Required)

Fax

Permissions (check one only)

- Authorized Signer to Move Funds*
- Read-Only Access

Additional Contact (Optional)

Print First and Last Name

Title

***(Signature Required if Authorized Signer)**

Phone (Required)

Email (Required)

Fax

Permissions (check one only)

- Authorized Signer to Move Funds*
- Read-Only Access



Authorized Contacts (cont.)

Additional Contact (Optional)

Print First and Last Name

Title

***(Signature Required if Authorized Signer)**

Phone (Required)

Email (Required)

Fax

Permissions (check one only)

- Authorized Signer to Move Funds*
- Read-Only Access

Additional Contact (Optional)

Print First and Last Name

Title

***(Signature Required if Authorized Signer)**

Phone (Required)

Email (Required)

Fax

Permissions (check one only)

- Authorized Signer to Move Funds*
- Read-Only Access

Additional Contact (Optional)

Print First and Last Name

Title

***(Signature Required if Authorized Signer)**

Phone (Required)

Email (Required)

Fax

Permissions (check one only)

- Authorized Signer to Move Funds*
- Read-Only Access

California CLASS Prime Fund Account(s) to be Established

Entity Name (Participant): _____

Desired Subaccount Name(s)* i.e. General Fund, etc.:

(To be completed by Participant, **at least one Subaccount is required**)

*Name must be limited to 35 characters.

Once your California CLASS account has been established, you will receive a confirmation email with your login credentials from no-reply@californiaclass.com. If you do not receive your login credentials within 48 business hours of submission, please first check your junk or spam folder before calling the California CLASS Client Service team.



Enhanced Cash Participant Acknowledgement Form

Participant Information

Entity Name (Participant) _____

Participant Acknowledgement

The undersigned Authorized Signer for the Participant hereby acknowledges the following:

- The Participant has received and reviewed the California CLASS Enhanced Cash Information Statement.
- All Enhanced Cash investments are made in accordance with the California CLASS Enhanced Cash Investment Policy.
- California CLASS Enhanced Cash is designed to complement the daily liquidity of the California CLASS Prime Fund by gaining exposure to a diversified portfolio of high-quality securities. California CLASS Enhanced Cash is better suited for funds not needed on a frequent or near-term basis. California CLASS Enhanced Cash is designed for investors with a slightly longer investment horizon and the ability to tolerate a higher risk profile.
- California CLASS Enhanced Cash does not seek to maintain a stable net asset value (NAV) and does not offer daily liquidity. Unlike the California CLASS Prime Fund, investing in California CLASS Enhanced Cash introduces the potential for the reporting of unrealized and realized gains and losses.
- Withdrawals are unlimited and met on a transaction date plus one (1) business day basis (T+1).
- Withdrawals can only be initiated in the Participant Portal.
- Any Authorized Signer has full power and authority to make investments for the above Participant.

Authorized Signer

Signature

Date

Printed Name

Title

The investment advisor providing these services is Public Trust Advisors, LLC (Public Trust), an investment adviser registered with the SEC under the Investment Advisers Act of 1940, as amended. Registration with the SEC does not imply a certain level of skill or training. Additionally, this registration provides no guarantee of return or protection against loss. California CLASS is not a bank. An investment in California CLASS is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Please read the applicable California CLASS Information Statements carefully before making an investment decision. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses



California CLASS Enhanced Cash Fund Account(s) to be Established

Entity Name (Participant): _____

Desired Subaccount Name(s)*:

(To be completed by Participant)

California CLASS Enhanced Cash is designed to complement the daily liquidity of the California CLASS Prime Fund. California CLASS Enhanced Cash is better suited for funds not needed on a frequent or near-term basis. California CLASS Enhanced Cash is designed for investors with a slightly longer investment horizon and the ability to tolerate a higher risk profile.

California CLASS Enhanced Cash does not seek to maintain a stable net asset value (NAV) and does not offer daily liquidity. Unlike the California CLASS Prime Fund, investing in California CLASS Enhanced Cash introduces the potential for the reporting of unrealized and realized gains and losses.

If you have questions about which of your local government’s funds are appropriate for the California CLASS Enhanced Cash portfolio, please contact your California CLASS representative or email info@californiaclass.com.

*Name must be limited to 35 characters.

Once your California CLASS account has been established, you will receive a confirmation email with your login credentials from no-reply@californiaclass.com. If you do not receive your login credentials within 48 business hours of submission, please first check your junk or spam folder before calling the California CLASS Client Service team.

Dual Authorization Form

Participant Name: _____

Please utilize this form to request dual authorization capabilities on your California CLASS account. Dual authorization ensures that any transaction entered via the California CLASS online transaction portal requires approval from a second Authorized Signer in order to be processed (internal transfers between subaccounts do not require dual authorization). **Note:** All Authorized Signers listed on the account can enter transactions and approve them (not just the users below).

Request to Add Dual Authorization

Dual authorization is hereby approved for _____ by the Authorized Signer below. By approving dual authorization, the Authorized Signer acknowledges that transactions not approved by the 11:00 a.m. PT cutoff will not be processed. Please ensure transactions are entered in a timely manner and that other authorized signers are available to approve the transactions for processing.

Authorized Signer's Signature

Date

Printed Name

Title

March 11, 2024

TO: Independent Special District, Presiding Officer
(Delivered by email: c/o Clerk of the District)

FROM: Carolyn Emery, Executive Officer

SUBJECT: Nomination Period and Appointment Process for the OC LAFCO Regular Special District Member Seat

The nomination period for the Orange County Local Agency Formation Commission (OC LAFCO) Regular Special District Member seat is now open. The OC LAFCO Executive Officer will accept nominations for this seat from **March 11 through April 15, 2024**. The current term for this seat expires June 30, 2024.

The appointment process for the OC LAFCO special district seat is governed by Government Code Section 56332 and the Independent Special District Selection Committee Bylaws. In accordance with the statute and the Committee's Bylaws, the appointment process is conducted by mailed ballot and attached to this notification are the following:

(1) The **"Declaration of Qualification to Vote"** for designating the authorized regular voting member and alternate voting member, if applicable, of your district for this appointment process. This form must be returned to OC LAFCO no later than **4:00 p.m., Monday, April 15, 2024**. Please note, in accordance with the Independent Special District Selection Committee Bylaws, if OC LAFCO does not receive the form by this date, your district will be ineligible to vote; and

(2) The **"2024 Nomination Form"** for submitting a candidate's name for the OC LAFCO Regular Special District Member seat. If your district is nominating a candidate, the form must be filled out completely and returned to OC LAFCO by **4:00 p.m., Monday, April 15, 2024**. Candidate resumes or other supplemental information may be attached to the nomination form, and these materials will be distributed with the ballot.

Completed declaration and nomination forms may be submitted to OC LAFCO electronically or by USPS mail at:

REGULAR MEMBERS

CHAIR
Donald P. Wagner
County Member

VICE CHAIR
Wendy Bucknum
City Member

IMMEDIATE PAST CHAIR
Douglass Davert
Special District Member

James Fisler
Special District Member

Derek J. McGregor
Public Member

Bruce Whitaker
City Member

VACANT
County Member

ALTERNATES

Kathryn Freshley
Special District Member

Carol Moore
City Member

Lou Penrose
Public Member

VACANT
County Member

STAFF

Carolyn Emery
Executive Officer

Scott Smith
General Counsel

Electronically:

Email: ccarter-benjamin@oclafco.org

USPS Mail:

Orange County Local Agency Formation Commission
Attention: Cheryl Carter-Benjamin, Commission Clerk
2677 North Main Street, Suite 1050
Santa Ana, CA 92705

For your reference, the schedule of key dates for the appointment process is shown below:

<i>Appointment Process Schedule for OC LAFCO Regular Special District Member Seat</i>	
ACTION	DATE
LAFCO Executive Officer emails notification letter with nomination and Declaration of Qualification to Vote forms to independent special district presiding officers (c/o district clerk) and general managers.	March 11, 2024
Deadline for submitting nomination and declaration forms to OC LAFCO by 4:00 p.m.*	April 15, 2024 (4 PM)
Ballots emailed to special district presiding officers/designees (c/o district clerk).	May 6, 2024
Ballots due to OC LAFCO by 4:00 p.m.	June 10, 2024 (4 PM)
OC LAFCO staff (or designee) tabulates ballots and announces results.	June 17, 2024
Oath of Office Administered.	July 10, 2024 (Commission Hearing)
<i>* Pursuant to Government Code Section 56332(c)(1), if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected with no further proceedings.</i>	

Should you have any questions on this matter, you may contact OC LAFCO Commission Clerk Cheryl Carter-Benjamin at (714) 640-5100 or by email at ccarter-benjamin@oclafco.org.

Attachments:

1. Declaration of Qualification to Vote
2. 2024 Nomination Form – Regular Special District Member Seat

cc: Special District General Managers



DECLARATION OF QUALIFICATION TO VOTE

Mark Nguyen Presiding Officer

Midway City Sanitary District

I, _____,* hereby attest that
_____** has been authorized by the Board of
_____ to vote in the OC LAFCO Special
District Selection Committee election as the regular voting member.

The Board also designated _____** as the alternate voting member.

Name and Title*: _____

Signature*: _____

Date*: _____

** Declaration MUST be completed and signed by either Board President or Board Secretary.*

*** Must be a member of the Board.*

In accordance with the Independent Special District Selection Committee Bylaws, completed declarations must be received by OC LAFCO by 4:00 PM, Monday, April 15, 2024. Declarations may be submitted electronically by email or USPS mail at:

(1) Email: ccarter-benjamin@oclafco.org

(2) USPS Mail: Orange County Local Agency Formation Commission
2677 North Main Street, Suite 1050
Santa Ana, CA 92705
Attn: Cheryl Carter-Benjamin



2024 NOMINATION FORM

NOMINEE INFORMATION FOR REGULAR SPECIAL DISTRICT MEMBER SEAT:

NAME: _____

TITLE: _____

DISTRICT: _____

Check box if resume or statement of qualifications is attached.

SPECIAL DISTRICT SELECTION COMMITTEE MEMBER SUBMITTING NOMINATION (*Must be the presiding officer or a designated alternate board member.*)

NAME: _____ DATE: _____

SIGNATURE: _____

TITLE: _____

DISTRICT: _____

A resume or other supplemental information about the nominee may be included and will be distributed with the ballot. The completed nomination form and any supplemental information must be returned to OC LAFCO by **4:00 p.m., Monday, April 15, 2024** and may be submitted electronically or by USPS to:

- **Electronically**
Email: ccarter-benjamin@oclafco.org

- **USPS Mail**
Orange County Local Agency Formation Commission
Attention: Cheryl Carter-Benjamin, Commission Clerk
2677 North Main Street, Suite 1050
Santa Ana, CA 92705

Nomination forms or candidate information received after the deadline will not be considered in part to the nomination process conducted by OC LAFCO.

Re-Elect James R. Fisler to **OC LAFCO**

RE: Declaration of Candidacy of James R. Fisler for Re-Election to OC LAFCO representing the Special Districts of Orange County

Greetings,

It has been my honor to serve you on the Orange County Local Agency Formation Commission (OC LAFCO) as your Special District Commissioner. Initially elected in July 2019 to the OC LAFCO voting member seat, I was re-elected in 2020 by Orange County's Independent Special Districts. Previously, I was elected to serve as the Special District Alternate Commissioner by the Independent Special Districts Selection Committee in 2011, and re-elected in 2014 and 2018.

During my service since 2011, I have sat on the dais and participated fully in all OC LAFCO discussions on all agenda items, and thus have broad knowledge of the OC LAFCO process and experience as a Commissioner. As such, I am the most experienced and qualified candidate.

I have been an effective Commissioner at OC LAFCO who has positively influenced decisions that have benefitted special districts and protected local control, while also safeguarding the interests of over 3 million Orange County residents.

I have been a strong advocate for the Special Districts of Orange County on OC LAFCO, as well as at the Independent Special Districts of Orange County (ISDOC) where I served as President in 2017 and 2018, and where I reduced ISDOC member dues by 75 percent.

I have personally visited all of the Independent Special Districts in Orange County multiple times over the past 12+ years. It has been a distinct honor to serve Orange County's Special Districts as a voting member at OC LAFCO to ensure the economical, effective, and efficient delivery of government services to the public.

As a voice for Special Districts serving the communities of Orange County, I have delivered on my promise to you that OC LAFCO would be more of a facilitator than an initiator of actions. Additionally, I remain committed to enhancing communications and information-sharing with you. This is now reflected in OC LAFCO's work-plan.

Lastly, to achieve my goal of providing transparency and strong leadership for you at OC LAFCO, for the past four years and counting, I have been distributing quarterly editions of *The Special Districts Dialogue* newsletter which provides an update on the Commission's recent activities relevant to Special Districts. I hope you find the newsletter information valuable, and I welcome your feedback.

Feel free to contact me at 714.423.4351 with any questions or requests regarding OC LAFCO, and please see the my statement of qualifications that accompanies this letter.

Thank you for your consideration of my knowledge, experience, commitment, and results. I hope to receive your vote for this very important seat.

Sincerely,



James R. Fisler, Jim@JimFisler.com
OC LAFCO Commissioner and Mesa Water Director



*** KNOWLEDGE * EXPERIENCE * COMMITMENT * RESULTS***
Director, Mesa Water District (Mesa Water®)

- **Orange County Local Agency Formation Commission (OC LAFCO)**
Special District Commissioner, 2019-present
- **OC LAFCO Special District Alternate Commissioner**, 2011-2019
- **Independent Special Districts of Orange County (ISDOC) Executive Committee** – Immediate Past President, 2018-2020; President, 2016-2018
- **Mesa Water District Director**, 2009-present; President, 2012-2014

- **Mesa Water District Improvement Corporation** President, 2010-2012 & 2017-2022; Engineering & Operations Committee Chairman; Legislative & Public Affairs Committee Vice Chairman
- **Association of California Water Agencies (ACWA)** Local Government Committee, 2016-2019, 2022-present
- **County of Orange Housing & Community Development Commission** – Vice Chair, 2019-2021; Commissioner 2017-2021 (appointed by the Orange County Board of Supervisors)
- **City of Costa Mesa**
 Planning Commissioner & Vice Chairman, 2004-2009
 Parks & Recreation Commissioner, 2002-2004
 Finance Committee, 2014-2017; Finance Committee Chairman, 2016-2017; Finance & Pension Advisory Committee Chairman, 2017-2020
 Residential Rehabilitation & Redevelopment Committee, 1999-2000
 Citizen’s Police Academy graduate; Neighbors for Neighbors volunteer
- **Costa Mesa Chamber of Commerce Board Member**, 2017-present
- **Costa Mesa Senior Center** Board Member
- **Friends of Costa Mesa Libraries** Board Member

As your advocate at OC LAFCO over the past 12+ years, James R. Fisler (Jim) has been a strong leader and voice for Special Districts. Committed to promoting outstanding customer service, and to the efficient delivery of government services, Commissioner Fisler is grateful to have served as your representative at both OC LAFCO and ISDOC, where he reduced member dues by 75 percent.

With a passion for public policy and community service, Commissioner Fisler prioritizes protecting local control and representing the interests of Orange County’s water, stormwater, sanitary, sewer, cemetery, library, vector control, recreation and parks, and community services districts.

Commissioner Fisler is a Broker/Associate with Torelli Realty in Costa Mesa and a Mortgage Loan Officer with CB Loans in Redondo Beach. Prior to that, he was a Southern California regional manager for Nordstrom for over 12 years.

Mesa Water® | 1965 Placentia Ave., Costa Mesa, CA 92627

Unsubscribe_rhousley@midwaycitysanitaryca.gov

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by info@mesawater.org powered by



