

**RESOLUTION NO. 2024-25**


**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MIDWAY CITY SANITARY DISTRICT OF  
ORANGE COUNTY, CALIFORNIA, ADOPTING THE  
2023-2024 SALARY SCHEDULE FOR NON-  
REPRESENTED EMPLOYEES**

**WHEREAS**, California Code Regulations, Title 2, Section 570.5 was adopted by CalPERS to provide specific requirements on how public agencies should document pay rates;

**WHEREAS**, to comply with Section 570. 5, the District's salary schedule listing all titles for every employee position, pay rates for each position, and the time base for each pay rate must be adopted by the Board of Directors.

**NOW, THEREFORE, BE IT RESOLVED THAT**, in accordance with California Code Regulations, Title 2, Section 570.5, the Board of Directors of the Midway City Sanitary District hereby adopts the Salary Schedule, Effective July 1, 2024 – June 30, 2025, which is attached hereto as Exhibit A.

**PASSED AND ADOPTED**, at a regular meeting of the Board of Directors of Midway City Sanitary District of Orange County, California, held this 5<sup>th</sup> day of November 2024.

  
Mark Nguyen (Nov 6, 2024 02:03 PST)

Mark Nguyen, President

ATTEST:

  
Andrew Nguyen (Nov 5, 2024 19:54 PST)

Andrew Nguyen, Secretary



MIDWAY CITY SANITARY DISTRICT

Pay Schedule  
Fiscal Year 2024-2025  
Effective 07/01/2024

NON-REPRESENTED EMPLOYEES

JOB TITLE

ADMINISTRATIVE SECRETARY/RECEPTIONIST [Non-Exempt]	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
BI-WEEKLY	2,726.40	2,823.20	2,920.80	3,023.20	3,128.80	3,238.40	3,352.00	3,469.60
MONTHLY	5,907.20	6,116.93	6,328.40	6,550.27	6,779.07	7,016.53	7,262.67	7,517.47
ANNUAL	70,886.40	73,403.20	75,940.80	78,603.20	81,348.80	84,198.40	87,152.00	90,209.60
BASE PAY RATE PER HOUR	\$34.08	\$35.29	\$36.51	\$37.79	\$39.11	\$40.48	\$41.90	\$43.37

ACCOUNTANT [Non-Exempt]	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
BI-WEEKLY	3,212.80	3,295.20	3,380.00	3,498.40	3,620.80	3,747.20	3,879.20	4,014.40
MONTHLY	6,961.07	7,139.60	7,323.33	7,579.87	7,845.07	8,118.93	8,404.93	8,697.87
ANNUAL	83,532.80	85,675.20	87,880.00	90,958.40	94,140.80	97,427.20	100,859.20	104,374.40
BASE PAY RATE PER HOUR	\$40.16	\$41.19	\$42.25	\$43.73	\$45.26	\$46.84	\$48.49	\$50.18

HUMAN RESOURCES COORDINATOR [Non-Exempt]	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
BI-WEEKLY	3,212.80	3,295.20	3,380.00	3,498.40	3,620.80	3,747.20	3,879.20	4,014.40
MONTHLY	6,961.07	7,139.60	7,323.33	7,579.87	7,845.07	8,118.93	8,404.93	8,697.87
ANNUAL	83,532.80	85,675.20	87,880.00	90,958.40	94,140.80	97,427.20	100,859.20	104,374.40
BASE PAY RATE PER HOUR	\$40.16	\$41.19	\$42.25	\$43.73	\$45.26	\$46.84	\$48.49	\$50.18

EXECUTIVE/BOARD SECRETARY [Non-Exempt]	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
BI-WEEKLY	3,380.00	3,498.40	3,620.80	3,747.20	3,879.20	4,014.40	4,155.20	4,300.00
MONTHLY	7,323.33	7,579.87	7,845.07	8,118.93	8,404.93	8,697.87	9,002.93	9,316.67
ANNUAL	87,880.00	90,958.40	94,140.80	97,427.20	100,859.20	104,374.40	108,035.20	111,800.00
BASE PAY RATE PER HOUR	\$42.25	\$43.73	\$45.26	\$46.84	\$48.49	\$50.18	\$51.94	\$53.75

DISTRICT ENGINEER [Exempt]	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
BI-WEEKLY	4,239.20	4,420.00	4,602.40	4,784.00	4,965.60	5,147.20	5,328.80	5,511.20
MONTHLY	9,184.93	9,576.67	9,971.87	10,365.33	10,758.80	11,152.27	11,545.73	11,940.93
ANNUAL	110,219.20	114,920.00	119,662.40	124,384.00	129,105.60	133,827.20	138,548.80	143,291.20
BASE PAY RATE PER HOUR	\$52.99	\$55.25	\$57.53	\$59.80	\$62.07	\$64.34	\$66.61	\$68.89

DIRECTOR OF SERVICES & PROGRAM DEVELOPMENT [Exempt]	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
BI-WEEKLY	4,239.20	4,420.00	4,602.40	4,784.00	4,965.60	5,147.20	5,328.80	5,511.20
MONTHLY	9,184.93	9,576.67	9,971.87	10,365.33	10,758.80	11,152.27	11,545.73	11,940.93
ANNUAL	110,219.20	114,920.00	119,662.40	124,384.00	129,105.60	133,827.20	138,548.80	143,291.20
BASE PAY RATE PER HOUR	\$52.99	\$55.25	\$57.53	\$59.80	\$62.07	\$64.34	\$66.61	\$68.89

DIRECTOR OF OPERATIONS & SAFETY [Exempt]	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
BI-WEEKLY	5,118.40	5,331.20	5,553.60	5,784.80	6,025.60	6,276.80	6,538.40	6,811.20
MONTHLY	11,089.87	11,550.93	12,032.80	12,533.73	13,055.47	13,599.73	14,166.53	14,757.60
ANNUAL	133,078.40	138,611.20	144,393.60	150,404.80	156,665.60	163,196.80	169,998.40	177,091.20
BASE PAY RATE PER HOUR	\$63.98	\$66.64	\$69.42	\$72.31	\$75.32	\$78.46	\$81.73	\$85.14

DIRECTOR OF FINANCE [Exempt]	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
BI-WEEKLY	4,995.20	5,271.20	5,546.40	5,822.40	6,097.60	6,373.60	6,648.80	6,924.80
MONTHLY	10,822.93	11,420.93	12,017.20	12,615.20	13,211.47	13,809.47	14,405.73	15,003.73
ANNUAL	129,875.20	137,051.20	144,206.40	151,382.40	158,537.60	165,713.60	172,868.80	180,044.80
BASE PAY RATE PER HOUR	\$62.44	\$65.89	\$69.33	\$72.78	\$76.22	\$79.67	\$83.11	\$86.56

GENERAL MANAGER [Exempt]	SALARY
BI-WEEKLY	8,076.92
MONTHLY	17,500.00
ANNUAL	210,000.00
BASE PAY RATE PER HOUR	\$100.96


# Reso#2024-25 - District Wide Pay Schedule for Non-Represented Employees (Complete)

Final Audit Report

2024-11-06

Created:	2024-11-06
By:	Cynthia Olsder (colsder@midwaycitysanitaryca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAwMPH2ErMZ-c_6VGxHA6B0zOUwkkX9URL

## "Reso#2024-25 - District Wide Pay Schedule for Non-Represented Employees (Complete)" History

-  Document created by Cynthia Olsder (colsder@midwaycitysanitaryca.gov)  
2024-11-06 - 3:37:05 AM GMT
-  Document emailed to Andrew Nguyen (anguyen@midwaycitysanitaryca.gov) for signature  
2024-11-06 - 3:37:10 AM GMT
-  Email viewed by Andrew Nguyen (anguyen@midwaycitysanitaryca.gov)  
2024-11-06 - 3:52:09 AM GMT
-  Document e-signed by Andrew Nguyen (anguyen@midwaycitysanitaryca.gov)  
Signature Date: 2024-11-06 - 3:54:41 AM GMT - Time Source: server
-  Document emailed to Mark Nguyen (mnguyen@midwaycitysanitaryca.gov) for signature  
2024-11-06 - 3:54:43 AM GMT
-  Email viewed by Mark Nguyen (mnguyen@midwaycitysanitaryca.gov)  
2024-11-06 - 10:02:31 AM GMT
-  Document e-signed by Mark Nguyen (mnguyen@midwaycitysanitaryca.gov)  
Signature Date: 2024-11-06 - 10:03:03 AM GMT - Time Source: server
-  Agreement completed.  
2024-11-06 - 10:03:03 AM GMT