

**MIDWAY CITY SANITARY DISTRICT  
REGULAR MEETING  
BOARD OF DIRECTORS  
DISTRICT OFFICE  
14451 CEDARWOOD STREET  
WESTMINSTER, CA**

**Tuesday, November 21, 2023  
5:30 P.M.**

**AGENDA**

**OUR MISSION STATEMENT**

**THE BOARD OF DIRECTORS AND EMPLOYEES OF THE MIDWAY CITY SANITARY DISTRICT WORK DILIGENTLY TO PROVIDE SEWER AND SOLID WASTE SERVICES TO THE RESIDENTS OF THE DISTRICT. OUR TOP PRIORITY IS TO ACCOMPLISH THIS IN AN ETHICAL, EFFICIENT, AND COST-EFFECTIVE MANNER THAT WILL PROTECT THE HEALTH AND SAFETY OF THOSE WE SERVE.**

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

Please Note: The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL AND DECLARATION OF QUORUM**
- 3. PUBLIC COMMENTS**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

#### **4. APPROVAL OF THE MINUTES**

- A. Approval of the Minutes of the Regular Meeting on November 7, 2023

#### **5. APPROVAL OF EXPENDITURES**

- A. Approval of Demands in the Amount of \$609,080.86

#### **6. REPORTS**

The President, General Manager, Legal Counsel, and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of President
- B. Report of General Manager
- C. Report of Director of Services & Program Development
- D. Report of Calendar Committee Meeting on November 9, 2023
- E. Report of Chamber of Commerce Lunch & Learn on November 14, 2023
- F. Report of Outreach Committee Meeting on November 15, 2023
- G. Report of OC San Board of Directors Meeting on November 15, 2023
- H. Report of Outreach VNCR Radio on November 16, 2023
- I. Report of Building Project Ad Hoc Committee Meeting on November 21, 2023

#### **7. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and will be acted upon at the same time unless separate discussion and/or action is requested by a Board Member, the public, or staff.

- A. Approve and File the Treasurer's Investment Report for October 2023
- B. Approve the 1<sup>st</sup> Quarter Fiscal Year 2023-2024 Financial Reports and Budget Review
- C. Approve and File the Engineer Report for October 2023
- D. Rejection of Government Claim Filed by Isaac Rodriguez
- E. Approve the November 15, 2023 Outreach Committee Recommendations

#### **8. OLD BUSINESS**

None

#### **9. NEW BUSINESS**

- A. Consider Approval of 2024 Midway City Sanitary District Annual Calendar

## 10. INFORMATIONAL ITEMS

None

## 11. BOARD CONCERNS/COMMENTS

## 12. GM/STAFF CONCERNS/COMMENTS

## 13. LEGAL COUNSEL CONCERNS/COMMENTS

## 14. CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

- A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Agency Designated Representatives: General Manager Robert Housley, Director of Finance & Human Resources Siamlu Cox, and Labor Counsel Joseph Larsen,  
Employee Organization: American Federation of State, County, and Municipal Employees, LOCAL 1734-01

## 15. ADJOURNMENT TO TUESDAY, DECEMBER 5, 2023

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY  
14451 CEDARWOOD STREET  
WESTMINSTER, CA 92683**

**November 7, 2023**

**CALL TO ORDER**

President T. Diep called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Street, Westminster, California on Tuesday, November 7, 2023 at 5:30 PM.

**BOARD MEMBERS PRESENT:**

Tyler Diep  
Mark Nguyen  
Andrew Nguyen  
Sergio Contreras

**STAFF MEMBERS PRESENT:**

Robert Housley, General Manager  
Milo Ebrahimi, District Engineer, P.E  
Ashley Davies, Director of Servs. & Program Development  
Siamlu Cox, Director of Finance & Human Resources

**BOARD MEMBER ABSENT:**

Chi Charlie Nguyen

**OTHER MEMBERS PRESENT:**

James H. Eggart, General Counsel, Woodruff & Smart

**PLEDGE AND INVOCATION**

GM R. Housley led the Pledge of Allegiance. Director S. Contreras gave the Invocation.

**PUBLIC COMMENTS**

None

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON OCTOBER 17, 2023**

A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve the minutes of the Regular Meeting on October 17, 2023. The motion was approved by the following 4-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, S. Contreras

NAYS:

ABSTAIN:

ABSENT: C. Nguyen

## APPROVAL OF EXPENDITURES

### A. Demands in the amount of \$980,978.34.

	CK #	DATE	AMOUNT	VENDOR CHECKS:	MEMO:
1	15043	10/13	135.00	Akeso Occupational Health	Pre-employment medical & drug screening - A.Davies
2	15044	10/13	690.00	Ayala's Car Wash	Fleet Wash
3	15045	10/13	47,291.50	Cascade Engineering, Inc.	Black Carts (840)
4	15046	10/13	2,121.69	Costa Mesa Sanitary District	Educational Mgmt Training 09/26/23
5	15047	10/13	845.50	CR&R Incorporated	Clean-Up Event Goldenwest Park 8/26/23
6	15048	10/13	2,608.60	Daniels Tire Service	Front and Recap Tires
7	15049	10/13	254.48	Pitney Bowes Global Financial Service	Postage Machine 10/10/23 - 01/03/24
8	15050	10/13	301.50	Pitney Bowes/Purchase Power	Postage September-2023
9	15051	10/13	2,175.00	Safety Research Consultants, Inc.	Driver's Safety Training on 10/07/2023
10	15052	10/13	4,361.63	SDRMA - Employee Benefits	Nov-2023 Dental and Vision
11	15053	10/13	1,300.00	Shuster Advisory Group, LLC	Q3 2023 Advisory Fee for 457(b) & OBRA Plans
12	15054	10/13	796.91	SoCal Auto & Truck Parts, Inc.	Restock parts and replacement parts for S-2
13	15055	10/13	44.13	SoCalGas	Maint. Shop & Wash Rack - Oct 2023
14	15056	10/13	26.01	Staples Business Credit	Office Supplies Sept-2023
15	15057	10/13	6,695.79	TEC Of California, Inc.	Restock brake drums and brake shoes anti-freeze & Fuel Filters & Lube for Trash Trucks
16	15058	10/13	333.33	UniFirst Corporation	October - 2023
17	15059	10/17	46,014.43	System Source, Inc	MCSO BID 50% Deposit (406562)
18	15060	10/17	11,723.88	System Source, Inc	MCSO Seating 50% Deposit (407767)
19	15061	10/20	300.00	Akeso Occupational Health	Physical - DOT Castro,N., Contreras, J., Steele, E.
20	15062	10/20	15,983.00	AKM Consulting Engineers, Inc.	Sewer System Master Plan 09/5/23 - 9/29/23
21	15063	10/20	532.62	AT&T (Brookhurst Lift Station)	Brookhurst Oct-2023
22	15064	10/20	1,213.25	AT&T Mobility (First Net)	September 2023
23	15065	10/20	320.00	Ayala's Car Wash	Fleet wash 10/17/2023
24	15066	10/20	3,059.19	Bodyworks Equip. Inc.	Wire harness (2) 30 MM Sourcing Switch (5) Tub - 1.2:" grip (2) Wire harness - valve end (1) Journal Blocks
25	15067	10/20	2,262.64	Chevron Texaco (Wex Bank)	Sept-2023
26	15068	10/20	84.94	City of Westminster Hydrant	Hydrant Water Service Oct-2023
27	15069	10/20	800.00	Commerford Inspection, Inc.	Pavement Inspection 10/2/2023
28	15070	10/20	121.62	Cynthia Loan Olsder	Reimbursement for ruptured tire
29	15071	10/20	1,548.46	Daniels Tire Service	Recap Tires (6)
30	15072	10/20	1,607.02	Dartco Transmission Sales & Svcs.	Transmission repairs - NG3
31	15073	10/20	8,525.00	ECIS	FOG Inspections Sep-2023 (341)
32	15074	10/20	2,960.65	Haaker Equipment Co.	Cleaning nozzles for vactor trucks
33	15075	10/20	441.16	Motion and Flow Control Products, Inc	Extra long straight thread elbow (5) Parker 37 Deg X SAE (2)
34	15076	10/20	1,982.64	NVB Equipment, Inc.	A/C Repair NG-6
35	15077	10/20	436.90	Rutan & Tucker, LLP	Legal Services Sep-2023
36	15078	10/20	980.00	Stater Bros Market #27	Employee Recognition Gift Cards
37	15079	10/20	46.25	Underground Service Alert	Underground Dig Alerts Jul-2023 (7) Aug-2023 (8)
38	15080	10/20	325.83	UniFirst Corporation	October - 2023
39	15081	10/20	499,063.26	Woodcliff Corporation - Contractor	Building Project Pay App #12 Sept 2023
40	15082	10/20	26,266.49	Woodcliff Corporation - Escrow Acct	Building Project #12 Sept 2023 - Retention Payment
41	15083	10/20	6,495.40	Woodruff & Smart	Legal Services Sep-2023
42	15084	10/20	26,714.40	AKM Consulting Engineers, Inc.	Sewer System Master Plan 05/29/23 - 06/30/23
43			<b>\$ 729,790.10</b>	<b>CHECKS SUBTOTAL</b>	
44					
45				<b>PAYROLL:</b>	<b>MEMO</b>
46		10/18	\$ 95,410.45	Paychex	Employee Payroll - Checks, Taxes, & Direct Deposits
47		10/19	\$ 5,692.53	Nationwide	457 Deferred Compensation (Employees)
48			<b>\$ 101,102.98</b>	<b>ACH TRANSFERS SUBTOTAL</b>	

49					
50				<b>ACH PAYMENTS:</b>	<b>MEMO</b>
51	10/11	\$	69,635.12	CalPERS-Health	October 2023 Health (Employees)
52	10/11	\$	19,627.13	CalPERS-Retirement	Employer Contribution 9/18/2023-10/01/2023
53	10/11	\$	6,874.06	CalPERS-Health	October 2023 Health (Board)
54	10/11	\$	19,634.23	CalPERS-Retirement	Employer Contribution 9/04/2023-9/17/2023
55	10/11	\$	13,719.92	US Bank Corporate Payment System	CAL-Card Purchases Statement
56	10/16	\$	442.29	US Bank Fee	Analysis Service Charge
56	10/19	\$	19,763.28	CalPERS-Retirement	Employer Contribution 10/02/2023-10/15/2023
57	10/20	\$	389.23	Paychex	Time & Attendance October 2023
59			<b>\$ 150,085.26</b>	<b>ACH TRANSFERS SUBTOTAL</b>	
60					
61			<b>\$ 980,978.34</b>	<b>TOTAL EXPENDITURES (ACCOUNTS PAYABLE CHECKS, PAYROLL, ACH TRANSFERS)</b>	
62					
63				<b>BANK TRANSFERS:</b>	
64	10/11	\$	200,000.00	From Money Market to Checking	
65	10/20	\$	600,000.00	From LAIF to Checking	
66			<b>\$ 800,000.00</b>	<b>BANK TRANSFERS</b>	

A motion was made by Director A. Nguyen, seconded by Director S. Contreras, to approve the expenditures in the amount of \$980,978.34. The motion was approved by the following 4-0 vote:

AYES: T. Diep, A. Nguyen, M. Nguyen, S. Contreras

NAYS:

ABSTAIN:

ABSENT: C. Nguyen

## REPORTS

### Report of President:

None

### Report of General Manager

GM R. Housley reported that the District had all of its employees complete the harassment training last week. He provided an update on the accounting position, noting that interviews with the chosen candidate have been conducted and that decisions would be made only after thorough deliberation. He also mentioned that he attended the Eco Expo organized by Costa Mesa Sanitary District to gather inspiration for outreach. Additionally, he reported that N. Castro, Director of Operation & Safety, is testing out a routing software that could be helpful for tracking our trucks and optimizing route design.

GM R. Housley showed the compost event video and President Diep suggested staff post it on Facebook.

### Report of Director of Services & Program Development

Director of Services & Program Development A. Davies reported there was a good turnout for Sequoia Elementary's trunk or treat event. As the holidays approach, she added that she will raise more awareness of the Fat, Oil, and Grease program. Additionally, she is now working on a survey of the community, distributing information to the residents about the manhole

spraying, collaborating with legal counsel on a sponsorship policy for the District, and getting ready for the Open House.

**Report of Clean-up Event at Elden Gillespie Park on October 21, 2023**

Director M. Nguyen reported that he attended the event with President Diep, Director A. Nguyen and Director S. Contreras and shared that it was another successful turnout.

**Report of Employee District Luncheon on October 25, 2023**

President T. Diep, Director A. Nguyen, Director C. Nguyen and Director M. Nguyen all attended the event and reported that it was an excellent opportunity to catch up with employees and recognize some of them for providing exceptional customer service.

**Report of OC San Luncheon/Special Board of Directors Meeting on October 27, 2023**

Director A. Nguyen, Director of Services & Program Development A. Davies, and Director of Finance & Human Resources Siamlu Cox attended the event and said it was educational.

**Report of Outreach Radio Bolsa on November 2, 2023**

Director S. Contreras and Director A. Nguyen attended the radio recording to talk about the District's services and upcoming events.

**Report of Building Project Ad Hoc Committee Meeting on October 24 & November 7, 2023**

Director M. Nguyen reported that everything is proceeding as planned and within budget.

**Franchise Committee Meeting on November 3, 2023**

Director S. Contreras reminded the Board that the meeting is now held quarterly. Furthermore, the committee is considering hiring a third party through the City of Westminster Code Enforcement department regarding citations for improperly sorted containers.

**CONSENT CALENDAR**

- A. Receive and File the California Employers' Retiree Benefit Trust (CERBT) Program Financial Statement for the 1<sup>st</sup> Quarter Ended September 30, 2023
- B. Receive and File the California Employers' Pension Prefunding Trust (CEPPT) Program Financial Statement for the 1<sup>st</sup> Quarter Ended September 30, 2023

A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to approve the Consent Calendar. The motion was approved by the following 4-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, S. Contreras

NAYS:

ABSTAIN:

ABSENT: C. Nguyen

**OLD BUSINESS**

None

## **CLOSED SESSION**

President T. Diep requested to move the matter before new business.

A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to move the matter before new business. The motion was approved by the following 4-0 vote.

AYES: A. Nguyen, M. Nguyen, T. Diep, S. Contreras

NAYS:

ABSTAIN:

ABSENT: C. Nguyen

At President Diep's direction, General Counsel, J. Eggart convened the meeting to closed session at 6:00 P.M. pursuant to Government Code Section 54957.6, as identified on the agenda as item 14A, in order for the Board to confer with its designated Labor Negotiator representatives. General Counsel J. Eggart noted that the District's designated representatives were listed on the Agenda.

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

- A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Agency Designated Representative: General Manager Robert Housley, Director of Finance & Human Resources Siamlu Cox, and Labor Counsel Joseph Larsen, Employee Organization: American Federation of State, County, and Municipal Employees, LOCAL 1734-01

President T. Diep reconvened the open session portion of the meeting at 6:15 PM.

General Counsel J. Eggart reported that the Board had met in closed session as identified on Agenda Item 14A, and that no reportable action had been taken.

## **NEW BUSINESS**

- A. Consider Amendment to Legal Agreement with Rutan & Tucker, LLP Providing for Increased Hourly Billing Rates for Legal Counsel Services Commencing on January 1, 2024

A staff report and recommendations were provided and considered by the Board. A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to approve the proposed amendment to the legal agreement with Rutan & Tucker, LLP providing for



increased hourly billing rates for legal counsel services commencing on January 1, 2024 and to authorize the General Manager to execute the Amendment on behalf of the District. The motion was approved by the following 4-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, S. Contreras

NAYS:

ABSTAIN:

ABSENT: C. Nguyen

- B. Consideration of Participation and Sponsorship of the 2024 Tet Parade Scheduled for Saturday, February 10, 2024, and Appoint a Liaison and Alternate to Represent the District's Interest.

A staff report and recommendations were provided and considered by the Board. A motion was made by Director M. Nguyen, seconded by Director A. Nguyen, to approve the District's participation, the provision of in-kind services, and a sponsorship at the \$5,000 level, and to designate Director A. Nguyen as the District's liaison to meet with the parade organizers, along with GM R. Housley, and to appoint Director S. Contreras as an alternate. The motion was approved by the following 4-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, S. Contreras

NAYS:

ABSTAIN:

ABSENT: C. Nguyen

- C. Consider Approval of Request for Proposals (RFP) for 2024 MCSD Sewer System CCTV Video Inspection and Cleaning Project.

A staff report and recommendations were provided and considered by the Board. A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to approve the request for proposals (RFP) for 2024 MCSD sewer system CCTV video inspection and cleaning Project. The motion was approved by the following 4-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, S. Contreras

NAYS:

ABSTAIN:

ABSENT: C. Nguyen

- D. Consider Authorizing a 2024 Customer Survey and Budget of \$45,000

A staff report and recommendations were provided and considered by the Board. A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to authorize a 2024 customer survey and budget of \$45,000. The motion was approved by the following 4-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, S. Contreras

NAYS:

ABSTAIN:

ABSENT: C. Nguyen

## **INFORMATIONAL ITEMS**

- A. California Reinstates ADU Sales Separate from Primary Home
- B. Assemblyman Tri Ta Christmas Open House Invitation
- C. First Time Homebuyer Workshop November 14, 2023

Received and File

## **BOARD CONCERNS/COMMENTS**

Director S. Contreras voiced outreach concerns for non-Vietnamese customers.

Director M. Nguyen suggested looking into different marketing approaches to reach listeners who do not speak Vietnamese.

## **GM/STAFF CONCERNS/COMMENT**

GM R. Housley reminded the Board of upcoming meetings of the Calendar Committee on Thursday, November 9, 2023, the Westminster Chamber of Commerce Lunch on Monday, November 14, 2023, and the Outreach Committee meeting on Wednesday, November 15, 2023.

## **LEGAL COUNSEL CONCERNS/COMMENTS**

General Counsel J. Eggart briefly updated the Board on legal developments pertaining to the Levine Act amendments, pointing out new guidance prepared by the Fair Political Practices Commission and a recent Attorney General opinion confirming that the amendments do not apply retroactively to campaign contributions made before January 1, 2023.

## **ADJOURNMENT**

President T. Diep adjourned the meeting at 6:45 PM to the next Board Meeting to be held at the District on Tuesday, November 21, 2023, at 5:30 PM.

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Andrew Nguyen, Secretary

## AGENDA ITEM 5A

Date: November 21, 2023

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Siamlu Cox, Director of Finance and Human Resources

Subject: Approval of Demands in the Amount of \$609,080.86

### **BACKGROUND**

The laws of the State of California governing Special Districts provide that the Midway City Sanitary District Board of Directors shall review for approval all payments made by the District.

A Register of Demands is provided at each regular Midway City Sanitary District Board Meeting describing each payment made or to be made by the district during the specified period. The report is designed to communicate fiscal activity based on adopted and approved budget appropriations.

The Treasurer has duly reviewed the demands on the attached register.

### **FISCAL IMPACT**

The total value of demand for this period is \$609,080.86. This includes expenses, payroll, and payroll-related disbursements.

Sufficient funds are available to process all payments.

### **STAFF RECOMMENDATION**

Staff recommends that the Board of Directors review and approve the attached Register of Demands.

### **ATTACHMENTS:**

Disbursement Details for November 21, 2023.

**DISBURSEMENTS FOR  
11\_21\_2023**

	<b>CK #</b>	<b>DATE</b>	<b>AMOUNT</b>	<b>VENDOR CHECKS:</b>	<b>MEMO:</b>
1	15085	10/25	640.00	Eduardo Ceja	District Luncheon 2023_10_25
2	15087	10/23	19,839.07	PeopleSpace	Dais Per REVC   9TO5 SEATING - CORTINA   Laminate Tables
3	15088	10/25	9,633.45	SoCalGas	CNG Station Aug-2023 (11,423)
4	15089	10/25	1,349.00	Spectrum Enterprise (Time Warner Cable)	Oct-2023
5	15090	10/27	650.00	Ayala's Car Wash	Fleet Wash
6	15091	10/27	2,485.66	Bodyworks Equip. Inc.	Rocker Switch (20), Bearing (10), RR Pivot Hose Kit (1), RR Hose Tray Kit (1), Husco Control Box...
7	15092	10/27	735.00	California Air Resources Board	Registration for Portable Generator Permit 3 Years (Serial no. 604104)
8	15093	10/27	9,050.00	California Special Districts Association	2024 CSDA Membership Renewal
9	15094	10/27	187.74	City of Westminster-Water Billing	Wash Rack   District Office
10	15095	10/27	1,891.48	Clean Energy	CNG Station Service 10/25/23
11	15096	10/27	127.25	County of Orange Treasurer-Tax Collector	WEROC/Emergency Radio
12	15097	10/27	244,070.89	CR Transfer, Inc.	Tonnage Fees Aug-2023
13	15098	10/27	1,168.36	Daniels Tire Service	Recap Tires (5)
14	15099	10/27	54.95	Hilco Fastener Warehouse Inc.	Washers (50) Bolts (20)
15	15100	10/27	33.90	Pre-Paid Legal Services, Inc.	Prepaid legal Oct-2023
16	15101	10/27	98.02	Spectrum Enterprise (Time Warner Cable)	Oct-2023
17	15102	10/27	414.13	UniFirst Corporation	October - 2023
18	15103	10/27	2,400.00	Viet Link Radio	Radio outreach (8) 10/5/23 - 10/16/23
19	15104	10/27	520.00	Westminster Herald	PHN User Fee Report 05/18/23 - 5/25/23
20	15105	10/27	8,918.40	Woodruff & Smart	Legal Services Sep-2023
21	15106	10/31	3,273.64	SDRMA - Property/Liability	Insurance for Chevy Bolt, Mack, M-1 Ranger
22	15107	11/3	320.00	Ayala's Car Wash	Fleet Wash
23	15108	11/3	100.92	Cameron Welding Supply	CO2, Compressed (1)
24	15109	11/3	1,575.00	CliftonLarsonAllen, LLP	Financial Stmt Audit FYE 06/30/2023 Progress Billing
25	15110	11/3	565.35	Cummins Pacific LLC	Restock Engine Parts for Trash Trucks
26	15111	11/3	625.93	Frontier Communications	September 2023
27	15112	11/3	2,493.00	Rengel + Company Architects, Inc	Bldg Proj Mgt October-2023
28	15113	11/3	112.58	Robert Housley	Expense Reimbursement
29	15114	11/3	427.80	Siamlu Cox	Expense Reimbursement
30	15115	11/3	2,042.97	Southern California Edison	October 2023
31	15116	11/3	1,541.44	Standard Insurance Company Life	Nov - 2023
32	15117	11/3	3,223.25	TEC Of California, Inc.	Restock suspension parts, filters, fuel filters, fuses.
33	15118	11/3	25.75	Underground Service Alert	Underground Dig Alerts October-2023 (9)
34	15119	11/3	325.83	UniFirst Corporation	October - 2023
35	15120	11/10	240.00	Ayala's Car Wash	Fleet Wash
36	15121	11/10	37.41	City of Westminster-Water Billing	Lift Stations
37	15122	11/10	800.00	Commerford Inspection, Inc.	New Concrete Inspection
38	15123	11/10	1,056.87	CR&R Incorporated	Clean-Up Event Gillespie Park 10/21/23
39	15124	11/10	537.85	Cummins Pacific LLC	Inspected NG-13
40	15125	11/10	1,638.33	Daniels Tire Service	(2) Tires for NG12
41	15126	11/10	1,673.41	Hydraulic Solutions And Supplies	Heil cylinders (6)
42	15127	11/10	828.36	Merchants Building Maintenance, LLC	Janitorial Services November-2023
43	15128	11/10	13,240.48	Orange County Sanitation District	MCSO Oct Permit Fees 2023
44	15129	11/10	127.25	Orange County Treasurer-Tax Collector	WEROC/Emergency Radio
45	15130	11/10	61.66	Petty Cash - Robert Housley	Petty Cash Jul-2023
46	15131	11/10	15,169.80	Rutan & Tucker, LLP	Legal Services Oct-2023
47	15132	11/10	4,361.63	SDRMA - Employee Benefits	Dec-2023
48	15133	11/10	8,429.41	SoCalGas	CNG Station Oct-2023 (11,384)
49	15134	11/10	481.70	Staples Business Credit	Office Supplies Oct-2023
50	15135	11/10	2,109.95	Studio E. Interiors	09/01 - 10/31
51	15136	11/10	1,068.34	Tell Steel	Metal plates (15) Solid Waste trucks
52	15137	11/10	325.83	UniFirst Corporation	November - 2023
53			<b>\$ 373,109.04</b>	<b>CHECKS SUBTOTAL</b>	
54					

**DISBURSEMENTS FOR  
11\_21\_2023**

55				<b>PAYROLL:</b>	<b>MEMO</b>
56	10/23	\$ 4,133.70	Paychex	Employee Payroll - Checks, Taxes, & Direct Deposits	
57	11/1	\$ 91,550.88	Paychex	Employee Payroll - Checks, Taxes, & Direct Deposits	
58	11/1	\$ 5,679.60	Nationwide	457 Deferred Compensation (Employees)	
59	11/3	\$ 8,221.16	Paychex	Bord of Directors Payroll - Checks, Taxes, & Direct Deposits	
60	11/3	\$ 846.00	Nationwide	457 Deferred Compensation (Board of Directors)	
61		<b>\$ 110,431.34</b>	<b>ACH TRANSFERS SUBTOTAL</b>		
62					
63			<b>ACH PAYMENTS:</b>	<b>MEMO</b>	
64	10/30	\$ 9,633.45	SoCalGas	CNG Station Aug-2023 (11,423)	
65	10/25	\$ 17,822.28	US Bank Corporate Payment System	CAL-Card Expenses Oct 2023	
66	10/25	\$ 84.00	WEX Health Inc	Monthly HRA Admin Fee August - 2023	
67	11/2	\$ 19,748.41	CalPERS-Retirement	Earned Period 10/16/23-10/29/23	
68	11/2	\$ 6,874.06	CalPERS - Health Benefits	November 2023	
69	11/2	\$ 69,635.12	CalPERS - Health Benefits	November 2023	
69	11/9	\$ 1,743.16	Chevron Texaco (Wex Bank)	Oct-2023	
70		<b>\$ 125,540.48</b>	<b>ACH TRANSFERS SUBTOTAL</b>		
72					
73		<b>\$ 609,080.86</b>	<b>TOTAL EXPENDITURES (ACCOUNTS PAYABLE CHECKS, PAYROLL, ACH TRANSFERS)</b>		
74					
75			<b>BANK TRANSFERS:</b>		
76	10/23	\$ 100,000.00	From Money Market to Checking		
76	10/24	\$ 500,000.00	From LAIF to Checking		
77	11/1	\$ 1,443,000.00	From LAIF to Checking		
79		<b>\$ 2,043,000.00</b>	<b>BANK TRANSFERS</b>		

**AGENDA ITEM 7A**

Date: November 21, 2023

To: Board of Directors

Prepared by: Siamlu Cox, Director of Finance and Human Resources

Subject: Approve and File the Treasurer’s Investment Report for October 2023

**BACKGROUND**

Midway City Sanitary District’s investment policy requires a monthly investment report, which includes all financial investments of the District and provides information on the investment type, value, and yield available for all investments. The report also provides the Board of Directors with an update on the balances of the District’s various funds.

Per the State Government Code 53600 et seq., and the Midway City Sanitary District’s (District) Investment Policy, the District may invest up to a maximum percentage of the entire portfolio funds in authorized financial investments.

The following table shows a summary of the District’s authorized financial investments, the yield available as of the preparation of this report, the book and market value of the District’s funds, the percentage of the District’s pooled funds that are invested in each financial investment, and the maximum percentage (or dollar limit), allowable per the State Government Code and the District’s investment policy.

The Book Value of MCSD’s total invested cash as of September 30, 2023, is \$51,337,662.21

INVESTMENT	TYPE OF INVESTMENT	MATURITY DATE	YIELD	BOOK VALUE AS OF 10/31/2023	MARKET VALUE AS OF 10/31/2023	% OF PORTFOLIO	MAXIMUM PERCENTAGE OF PORTFOLIO
<b>FDIC Insured Accounts</b>							
US Bank Interest Checking	Checking	Liquid		\$ 486,635.93	\$ 486,635.93	0.95%	None
US Bank Money Market	Money Market	Liquid		\$ 202,420.19	\$ 202,420.19	0.39%	20%
Certificate of Deposits	CD	-		\$ -	\$ -	0.00%	30%
<b>Total FDIC Insured Accounts</b>				\$ 689,056.12	\$ 689,056.12	1.34%	
<b>LAIF</b>							
LAIF	Pool	Liquid	3.670%	\$ 49,210,690.46	\$ 49,210,690.46	95.86%	\$75 million
CalTRUST (Medium Term Fund)	Pool/Bond Fund	Liquid	0.230%	\$ 1,437,915.63	\$ 1,437,915.63	2.80%	30%
Certificate of Deposits	CD	-	-	\$ -	\$ -	0.00%	30%
U.S. Treasury Securities	US Securities	-	-	\$ -	\$ -	0.00%	None
<b>TOTAL Investments</b>				\$ 51,337,662.21	\$ 51,337,662.21	100.00%	

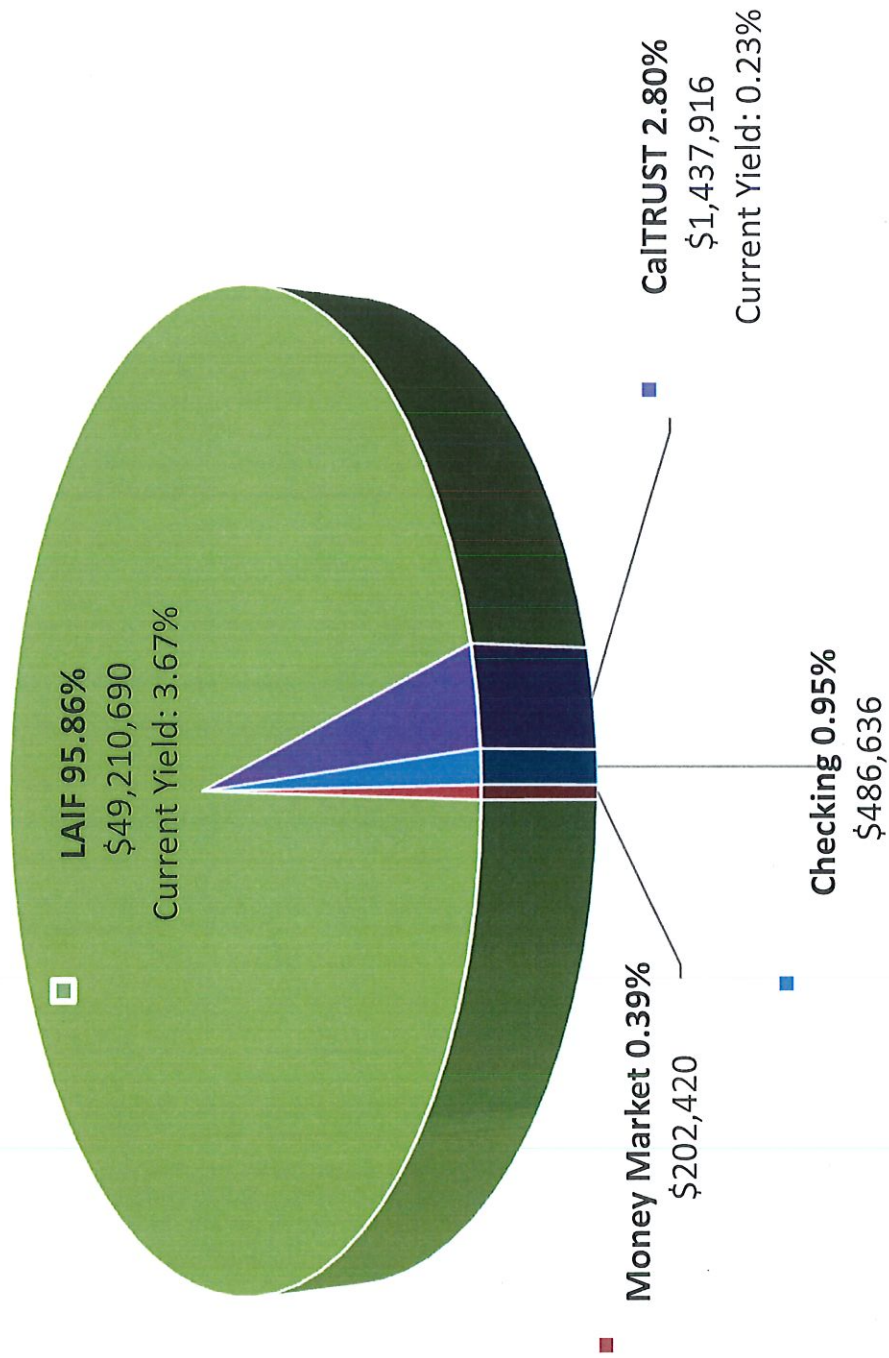
**STAFF RECOMMENDATION**

Approve and file the Treasurer’s Investment Report.

**FISCAL IMPACT**

Informational report only.

# MCSD Portfolio as of 10.31.2023



MIDWAY CITY SANITARY DISTRICT  
District Investment Activities  
10/31/2023

	Operating Fund 1040.10	Midway City 1040.20	Buildings Equipment & Facilities 1040.30	Lift Stations & Sewer Lines 1040.40	CNG Station & Fueling Facilities 1040.50	Vehicle Replacement 1040.60	Total LAIF Account No. 7030-005	Emergency Fund CalTRUST Medium-Term #114.00
Beginning Balance, 9.01.2023	\$ 7,073,967.86	\$ 1,550,401.25	\$ 5,650,800.88	\$ 30,037,191.86	\$ 1,963,235.91	\$ 3,573,335.86	\$ 49,848,933.62	\$ 1,439,408.79
Investment Income, LAIF & CalTRUST	\$ 65,527.04	\$ 14,361.56	\$ 52,344.07	\$ 278,238.22	\$ 18,185.70	\$ 33,100.25	\$ 461,756.84	\$ 4,795.72
Market Value Capital Gain/(Loss)								\$ (1,493.16)
Transfer from LAIF to US Bank	\$ (1,100,000.00)						\$ (1,100,000.00)	
Transfer from US Bank to LAIF								
Transfers LAIF to LAIF	\$ 623,050.62		\$ (623,050.62)					
Transfer from CalTRUST to US Bank								
Ending Balance, 9.30.2023	\$ 6,662,545.52	\$ 1,564,762.81	\$ 5,080,094.33	\$ 30,315,430.08	\$ 1,981,421.61	\$ 3,606,436.11	\$ 49,210,690.46	\$ (4,795.72)

TOTAL LAIF, U.S. SECURITIES, CalTRUST  
& INTEREST RECEIVABLE \$ 50,648,606.09  
 ADD: US BANK \$ 486,635.93  
 a. Checking (158301509028)  
 b. Money Market (158200156913) \$ 202,420.19  
 TOTAL DISTRICT CASH ON HAND \$ 51,337,662.21

C E R T I F I C A T I O N

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

*Siamlu Cox*  
Prepared & Submitted by  
Siamlu Cox, Director of Finance and Human Resources

11-15-2023  
Dated

*Robert Housley*  
Robert Housley, General Manager

Dated



California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

November 01, 2023

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

MIDWAY CITY SANITARY DISTRICT

GENERAL MANAGER  
14451 CEDARWOOD STREET  
WESTMINSTER, CA 92683

[Tran Type Definitions](#)

Account Number: 70-30-005

October 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/13/2023	10/12/2023	QRD	1740560	N/A	SYSTEM	461,756.84
10/20/2023	10/19/2023	RW	1742118	1702515	ROBERT HOUSLEY	-600,000.00
10/24/2023	10/23/2023	RW	1742201	1702606	ROBERT HOUSLEY	-500,000.00

**Account Summary**

Total Deposit:	461,756.84	Beginning Balance:	49,848,933.62
Total Withdrawal:	-1,100,000.00	Ending Balance:	49,210,690.46



[Home](#) >> [PMIA](#) >>> PMIA Average Monthly Effective Yields



**POOLED MONEY INVESTMENT ACCOUNT**

**PMIA Average Monthly Effective Yields**

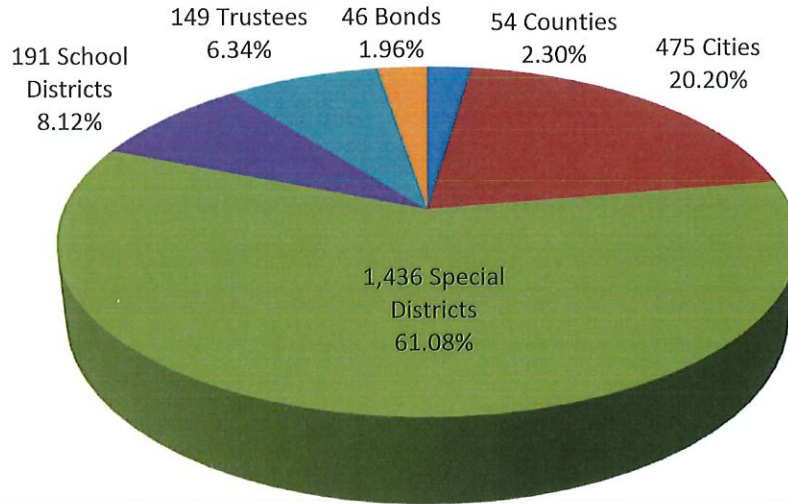
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.260	0.246	0.261	0.261	0.267
2015	0.262	0.266	0.278	0.283	0.290	0.299	0.320	0.330	0.337	0.357	0.374	0.400
2016	0.446	0.467	0.506	0.525	0.552	0.576	0.588	0.614	0.634	0.654	0.678	0.719
2017	0.751	0.777	0.821	0.884	0.925	0.978	1.051	1.084	1.111	1.143	1.172	1.239
2018	1.350	1.412	1.524	1.661	1.755	1.854	1.944	1.998	2.063	2.144	2.208	2.291
2019	2.355	2.392	2.436	2.445	2.449	2.428	2.379	2.341	2.280	2.190	2.103	2.043
2020	1.967	1.912	1.787	1.648	1.363	1.217	0.920	0.784	0.685	0.620	0.576	0.540
2021	0.458	0.407	0.357	0.339	0.315	0.262	0.221	0.221	0.206	0.203	0.203	0.212
2022	0.234	0.278	0.365	0.523	0.684	0.861	1.090	1.276	1.513	1.772	2.007	2.173
2023	2.425	2.624	2.831	2.870	2.993	3.167	3.305*	3.434	3.534	3.670		

\* Revised

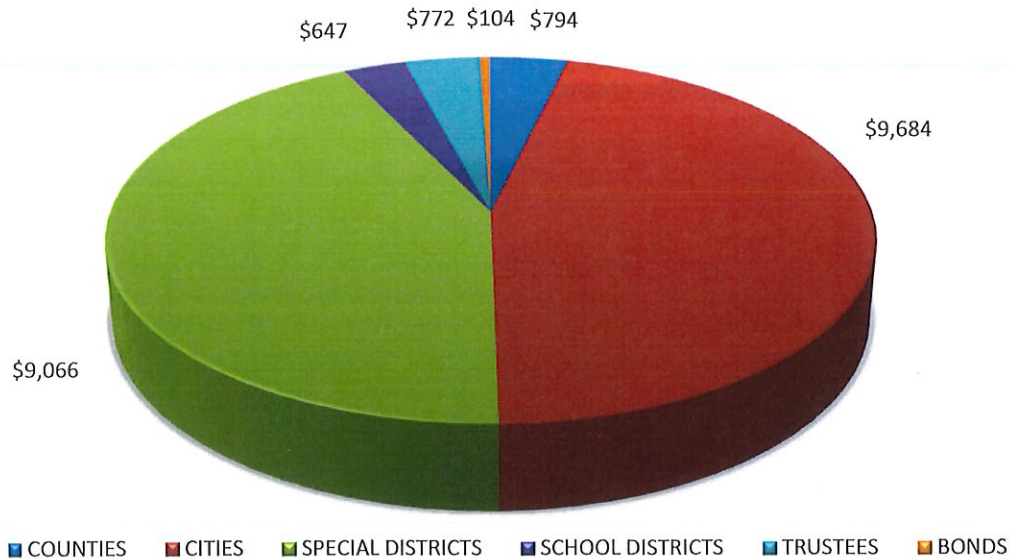
## LAIF STATISTICS AS OF 10/31/23

	Balance By Type	Participation	% of Fund
54 COUNTIES	793,582,290.25	2.30%	3.77%
475 CITIES	9,683,617,606.62	20.20%	45.97%
1,436 SPECIAL DISTRICTS	9,065,697,044.16	61.08%	43.04%
191 SCHOOL DISTRICTS	646,507,676.01	8.12%	3.07%
149 TRUSTEES	771,859,429.49	6.34%	3.66%
46 BONDS	103,592,013.83	1.96%	0.49%
<b>2,351 Fund Balance:</b>	<b>\$21,064,856,060.36</b>	<b>100.00%</b>	<b>100.00%</b>

Participation:



Balance by Type (dollars in millions):



Percentages may not total 100% due to rounding.



CalTRUST  
 PO Box 2709  
 Granite Bay, CA 95746  
 www.caltrust.org  
 Email: admin@caltrust.org  
 Fax: 402-963-9094  
 Phone: 833-CALTRUST (225-8787)

## Investment Account Summary

10/01/2023 through 10/31/2023

### SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Oct 31 (\$)	Value on Oct 31 (\$)	Average Cost Amount (\$)	Cumulative Change in Value (\$)
MIDWAY CITY SANITARY DISTRICT	20100007910					
CalTRUST Medium Term Fund	20100007910	149,316.265	9.63	1,437,915.63	1,532,350.47	(94,434.84)
Portfolios Total value as of 10/31/2023				1,437,915.63		

### DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount in Shares	Balance in Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
		<b>MIDWAY CITY SANITARY DISTRICT</b>			<b>Account Number: 20100007910</b>			
CalTRUST Medium Term Fund								
Beginning Balance	10/01/2023			149,316.265	9.64	1,439,408.79		
Accrual Income Div Cash	10/31/2023	4,795.72	0.000	149,316.265	9.63	1,437,915.63	0.00	0.00
Change in Value						(1,493.16)		
Closing Balance as of	Oct 31			149,316.265	9.63	1,437,915.63		



## 2023 CalTRUST Closures

Please note that the CalTRUST Funds will be closed for trading on the following days:

Date	Holiday
January 2, 2023	New Year's Day
January 16, 2023	Martin Luther King, Jr. Day
February 20, 2023	Washington's Birthday
April 7, 2023	Good Friday
May 29, 2023	Memorial Day
June 19, 2023 (observed)	Juneteenth National Independence Day
July 4, 2023	Independence Day
September 4, 2023	Labor Day
October 9, 2023	Indigenous Peoples Day
November 10, 2023	Veterans Day
November 23, 2023	Thanksgiving Day
December 25, 2023 (observed)	Christmas Day

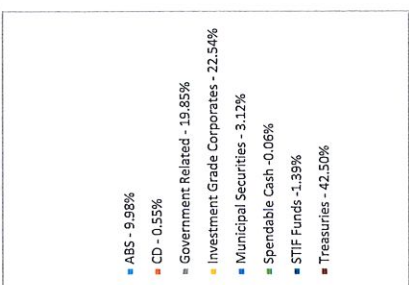
### EARLY CLOSES:

April 6, May 26, July 3, November 24, December 22, and December 29



	CalTrust Medium Term	BofAML 1-3 Corp & Gov't, A Rated and Above	CalTrust Medium Term Net Total Return	CalTrust Medium Term Yield	BofAML 1-3 Corp & Gov't, A Rated and Above
Net Assets	\$937,313,149.99	N/A	0.23%	0.32%	0.31%
NAV per Share	\$9.63	N/A	0.32%	0.94%	0.66%
30 Day SEC Yield	5.06%	N/A	0.17%	1.82%	0.42%
Distribution Yield	3.80%	N/A	3.16%	3.24%	3.34%
Period Net Total Return	0.23%	0.31%	-0.85%	2.13%	-0.90%
Effective Duration	2.09 yrs	N/A	-0.64%	1.57%	-0.59%
Average Maturity	2.37 yrs	N/A	1.21%	1.71%	1.27%
Weighted Average Life	2.35 yrs	N/A	0.96%	1.42%	1.05%
			1.75%	1.94%	2.05%

\*Annualized



Rated AA-f by S&P Global Ratings

**Midway City Sanitary District  
CalTRUST Summary**

**CalTRUST - Medium-Term Fund**

	Investment or (Withdrawal)	Dividends '+'	Capital Gain or Loss (-)	Balance
Investment May-2020	\$ 750,000.00	432.90	1,460.57	\$ 751,893.47
June-2020		857.56	730.70	\$ 753,481.73
July-2020		765.26	731.54	\$ 754,978.53
August-2020		745.40	-	\$ 755,723.93
September-2020		677.57	(733.01)	\$ 755,668.49
October-2020		621.72	(733.66)	\$ 755,556.55
November-2020		476.58	-	\$ 756,033.13
December-2020		439.21		\$ 756,472.34
January-2021		387.68		\$ 756,860.02
February-2021		342.73	(1,471.06)	\$ 755,731.69
March-2021		354.98	(735.87)	\$ 755,350.80
April-2021		251.06		\$ 755,601.86
May-2021	750,000.00	316.74	736.45	\$ 1,506,655.05
June-2021		473.98	(1,467.04)	\$ 1,505,661.99
July-2021		415.67	1,467.51	\$ 1,507,545.17
August-2021		390.03	0.01	\$ 1,507,935.21
September-2021		370.72	(1,468.29)	\$ 1,506,837.64
October-2021		396.41	(5,874.61)	\$ 1,501,359.44
November-2021		461.36	(1,469.04)	\$ 1,500,351.76
December-2021		516.64	(2,938.98)	\$ 1,497,929.42
January-2022		598.08	(10,289.99)	\$ 1,488,237.51
February-2022		610.05	(7,352.96)	\$ 1,481,494.60
March-2022		836.34	(20,596.74)	\$ 1,461,734.20
April-2022		1,028.38	(8,832.23)	\$ 1,453,930.35
May-2022		1,290.86	5,892.32	\$ 1,461,113.53
June-2022		1,354.72	(8,846.29)	\$ 1,453,621.96
July-2022		1,518.86	5,903.03	\$ 1,461,043.85
August-2022		1,986.06	(11,818.35)	\$ 1,451,211.56
September-2022		2,166.97	(20,710.46)	\$ 1,432,668.07
October-2022		2,438.11	(4,444.68)	\$ 1,430,661.50
November-2022		2,709.46	8,904.53	\$ 1,442,275.49
December-2022		2,890.90	1,486.88	\$ 1,446,653.27
January-2023		3,227.48	8,939.16	\$ 1,458,819.91
February-2023	(3,447.06)	3,447.06	(13,438.46)	\$ 1,445,381.45
March-2023	(4,147.17)	4,147.17	14,931.62	\$ 1,460,313.07
April-2023	(3,791.32)	3,791.32	1,493.16	\$ 1,461,806.23
May-2023	(4,482.39)	4,482.39	(7,465.81)	\$ 1,454,340.42
June-2023	(4,090.56)	4,090.56	(8,958.97)	\$ 1,445,381.45
July-2023	(4,246.18)	4,246.18	1,493.16	\$ 1,446,874.61
August-2023	(4,455.68)	4,455.68	-	\$ 1,446,874.61
September-2023	4,286.72	(4,286.72)	(7,465.82)	\$ 1,439,408.79
October-2023	(4,795.72)	4,795.72	(1,493.16)	\$ 1,437,915.63
	\$ 1,470,830.64	\$ 61,519.83	\$ (94,434.84)	\$ 1,437,915.63

## AGENDA ITEM 7B

Date: November 21, 2023

To: Board of Directors

Prepared by: Siamlu Cox, Director of Finance/Human Resources

Subject: Approve the 1<sup>st</sup> Quarter Fiscal Year 2023-2024 Financial Reports and Budget Review

### **BACKGROUND**

This report provides a financial update and analysis of the district's finances (revenues, expenditures, and reserves) for the fiscal year-to date.

The attached financial reports are:

1. Statement of Net Assets [Purple]
2. Statement of Revenues & Expenses by Department (Class) [Yellow]
3. Budget vs. Actual [Pink]

### **STAFF RECOMMENDATION**

Staff recommends that the Board of Directors approve the financial reports and budget review as presented.

### **FISCAL IMPACT**

Informational item only.



**Midway City Sanitary District**  
**Statement of Net Assets**  
As of September 30, 2023

	<u>Sep 30, 23</u>	<u>Sep 30, 22</u>	<u>\$ Change</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
1000.00 · Cash in Checking - US 9028	317,825.67	329,832.33	-12,006.66
1020.00 · Money Market - US 6913	500,017.88	79,453.81	420,564.07
1030.00 · Petty Cash	300.00	300.00	0.00
1035.00 · HRA Reserve Fund - WEX	20,878.09	0.00	20,878.09
1040.00 · Local Agency Investment Fund			
1040.10 · Operating	7,073,967.86	4,834,938.91	2,239,028.95
1040.20 · Midway City	1,550,401.25	2,894,850.84	-1,344,449.59
1040.30 · Buildings, Equip & Facilities	5,650,800.88	5,842,187.03	-191,386.15
1040.40 · Lift Stations & Sewer Lines	30,037,191.86	30,348,779.33	-311,587.47
1040.50 · CNG Station & Facilities	1,963,235.91	1,768,842.96	194,392.95
1040.60 · Vehicle Replacement	3,573,335.86	3,824,141.41	-250,805.55
<b>Total 1040.00 · Local Agency Investment Fund</b>	<u>49,848,933.62</u>	<u>49,513,740.48</u>	<u>335,193.14</u>
1070.00 · CalTRUST			
1070.10 · CalTRUST Medium-Term Fund	1,532,350.48	1,521,084.53	11,265.95
1070.20 · CalTRUST Market Gain/(Loss)	-92,941.69	-88,416.46	-4,525.23
<b>Total 1070.00 · CalTRUST</b>	<u>1,439,408.79</u>	<u>1,432,668.07</u>	<u>6,740.72</u>
1090.00 · 115 Trust Fund, Restricted			
1090.10 · CEPPT Trust Related to Pensions	4,575,000.00	4,075,000.00	500,000.00
1090.20 · CEPPT Trust Market Gain/(Loss)	171,497.48	-147,644.05	319,141.53
1090.00 · 115 Trust Fund, Restricted - Other	-2,812.06	0.00	-2,812.06
<b>Total 1090.00 · 115 Trust Fund, Restricted</b>	<u>4,743,685.42</u>	<u>3,927,355.95</u>	<u>816,329.47</u>
<b>Total Checking/Savings</b>	<u>56,871,049.47</u>	<u>55,283,350.64</u>	<u>1,587,698.83</u>
<b>Other Current Assets</b>			
2005.00 · Accrued Receivables	0.00	272,532.83	-272,532.83
2015.00 · Interest Receivable	4,286.72	0.00	4,286.72
2600.00 · Inventory			
2600.20 · Pump Inventory	329,195.65	0.00	329,195.65
2600.10 · Parts Inventory	135,266.15	164,878.66	-29,612.51
<b>Total 2600.00 · Inventory</b>	<u>464,461.80</u>	<u>164,878.66</u>	<u>299,583.14</u>
<b>Total Other Current Assets</b>	<u>468,748.52</u>	<u>437,411.49</u>	<u>31,337.03</u>
<b>Total Current Assets</b>	<u>57,339,797.99</u>	<u>55,720,762.13</u>	<u>1,619,035.86</u>
<b>Fixed Assets</b>			
3500.00 · Land	92,948.00	92,948.00	0.00
3510.00 · Construction Work In Progress	4,671,954.31	363,087.03	4,308,867.28
3520.00 · Buildings & Improvements	906,409.40	1,024,973.61	-118,564.21
3530.00 · Lift Stations	5,582,673.12	5,582,673.12	0.00
3540.00 · Gravity Lines & Force Mains	17,818,984.25	17,818,984.25	0.00
3550.00 · Resident Containers	857,689.02	857,689.02	0.00
3560.00 · CNG Station & Facilities	3,459,268.18	3,459,268.18	0.00
3570.00 · Solid Waste Trash Trucks	5,019,135.23	4,589,805.97	429,329.26
3580.00 · Other Vehicles			

**Midway City Sanitary District**  
**Statement of Net Assets**  
As of September 30, 2023

	<u>Sep 30, 23</u>	<u>Sep 30, 22</u>	<u>\$ Change</u>
3580.10 · Administration Vehicles	63,387.30	23,165.57	40,221.73
3580.20 · Solid Waste Vehicles	197,797.84	165,249.21	32,548.63
3580.30 · Sewer Trucks & Vehicles	1,223,647.19	1,223,647.19	0.00
<b>Total 3580.00 · Other Vehicles</b>	<b>1,484,832.33</b>	<b>1,412,061.97</b>	<b>72,770.36</b>
<b>3590.00 · Other Equipment</b>			
3590.10 · Office Furniture & Equipment	64,770.46	64,770.46	0.00
3590.20 · Garage Facilities	88,726.39	88,726.39	0.00
3590.30 · Garage Equipment & Vehicles	161,985.14	161,985.14	0.00
3590.40 · Solid Waste Equipment - Other	58,325.84	58,325.84	0.00
3590.50 · Sewer Equipment - Other	685,214.46	668,034.46	17,180.00
<b>Total 3590.00 · Other Equipment</b>	<b>1,059,022.29</b>	<b>1,041,842.29</b>	<b>17,180.00</b>
<b>3600.00 · Accumulated Depreciation</b>			
3600.10 · Accumulated Depreciation Admin	-2,073,887.35	-2,126,882.80	52,995.45
3600.20 · Accumulated Depreciation Garage	-12,847.20	-5,965.36	-6,881.84
3600.30 · Accum Depreciation Solid Waste	-4,809,060.12	-3,997,288.29	-811,771.83
3600.40 · Accumulated Depreciation Sewer	-9,102,629.51	-8,516,283.81	-586,345.70
<b>Total 3600.00 · Accumulated Depreciation</b>	<b>-15,998,424.18</b>	<b>-14,646,420.26</b>	<b>-1,352,003.92</b>
<b>Total Fixed Assets</b>	<b>24,954,491.95</b>	<b>21,596,913.18</b>	<b>3,357,578.77</b>
<b>Other Assets</b>			
6500.00 · Deferred Outflows from Pension	2,134,820.00	2,877,433.00	-742,613.00
6510.00 · Deferred Outflows from OPEB	1,879,200.00	220,451.00	1,658,749.00
<b>Total Other Assets</b>	<b>4,014,020.00</b>	<b>3,097,884.00</b>	<b>916,136.00</b>
<b>TOTAL ASSETS</b>	<b><u>86,308,309.94</u></b>	<b><u>80,415,559.31</u></b>	<b><u>5,892,750.63</u></b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
5000.00 · Accounts Payable	439,294.75	314,770.84	124,523.91
<b>Total Accounts Payable</b>	<b>439,294.75</b>	<b>314,770.84</b>	<b>124,523.91</b>
<b>Credit Cards</b>			
5005.00 · US Bank Cal Card	-16,118.78	202.00	-16,320.78
<b>Total Credit Cards</b>	<b>-16,118.78</b>	<b>202.00</b>	<b>-16,320.78</b>
<b>Other Current Liabilities</b>			
5010.00 · Accrued Expenses			
5010.10 · Payroll	3,866.00	0.00	3,866.00
5010.30 · OC San CFC Charge	-5,071.70	0.00	-5,071.70
5010.40 · Group Insurance	16.95	2,240.42	-2,223.47
5010.00 · Accrued Expenses - Other	-3,864.00	0.00	-3,864.00
<b>Total 5010.00 · Accrued Expenses</b>	<b>-5,052.75</b>	<b>2,240.42</b>	<b>-7,293.17</b>
<b>Total Other Current Liabilities</b>	<b>-5,052.75</b>	<b>2,240.42</b>	<b>-7,293.17</b>
<b>Total Current Liabilities</b>	<b>418,123.22</b>	<b>317,213.26</b>	<b>100,909.96</b>
<b>Long Term Liabilities</b>			
6520.00 · Deferred Inflows from Pension	61,731.00	472,822.00	-411,091.00
6530.00 · Deferred Inflows from OPEB	1,732,662.00	1,755,522.00	-22,860.00

**Midway City Sanitary District**  
**Statement of Net Assets**  
As of September 30, 2023

	<u>Sep 30, 23</u>	<u>Sep 30, 22</u>	<u>\$ Change</u>
6540.00 · Net Pension Liability	611,954.00	-2,768,839.00	3,380,793.00
6550.00 · Net OPEB Liability	-847,810.40	-2,292,610.40	1,444,800.00
<b>Total Long Term Liabilities</b>	<u>1,558,536.60</u>	<u>-2,833,105.40</u>	<u>4,391,642.00</u>
<b>Total Liabilities</b>	1,976,659.82	-2,515,892.14	4,492,551.96
<b>Equity</b>			
4000.00 · Net Position	85,564,156.99	84,108,867.98	1,455,289.01
4100.00 · Restricted	41,804.02	109,840.71	-68,036.69
Net Income	-1,274,310.89	-1,287,257.24	12,946.35
<b>Total Equity</b>	<u>84,331,650.12</u>	<u>82,931,451.45</u>	<u>1,400,198.67</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>86,308,309.94</b></u>	<u><b>80,415,559.31</b></u>	<u><b>5,892,750.63</b></u>

**Midway City Sanitary District  
Revenues  
Expenditures by Department  
July through September 2023**

	<u>Administration</u>	<u>Board of Directors</u>	<u>Fleet Maint</u>	<u>Sewer</u>	<u>Solid Waste</u>	<u>TOTAL</u>
<b>Income</b>						
<b>7000.00 - Operating Revenues</b>						
7010.00 - Trash & Sewer Collection Fees	0.00	0.00	0.00	0.00	0.00	0.00
7020.00 - Add'l Container & Service Fees	0.00	0.00	0.00	602.46	3,925.84	4,528.30
7030.00 - Franchise Fees	0.00	0.00	0.00	0.00	231,368.12	231,368.12
7040.00 - Plan Check & Inspection Fees	0.00	0.00	0.00	11,024.00	0.00	11,024.00
7050.00 - Connection Fees	0.00	0.00	0.00	2,320.19	0.00	2,320.19
7000.00 - Operating Revenues - Other	0.00	0.00	0.00	200.00	0.00	200.00
<b>Total 7000.00 - Operating Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,146.65</b>	<b>235,293.96</b>	<b>249,440.61</b>
<b>8000.00 - Non-Operating Revenues</b>						
8010.00 - Property Tax Secured	0.00	0.00	0.00	0.00	0.00	0.00
8020.00 - Property Tax Unsecured	17,252.33	0.00	0.00	0.00	0.00	17,252.33
8030.00 - Property Tax Supplemental	1,782.29	0.00	0.00	0.00	0.00	1,782.29
8050.00 - Public Utility & Reg. Railroad	0.00	0.00	0.00	0.00	0.00	0.00
8080.00 - Investment Income	618,427.84	0.00	0.00	0.00	0.00	618,427.84
<b>8100.00 - Other Revenue</b>						
8100.10 - Mattress Recycling	0.00	0.00	0.00	0.00	1,023.75	1,023.75
8100.20 - Scrap Metals & Recycables	0.00	0.00	0.00	0.00	2,804.11	2,804.11
8100.30 - Used Oil Recycling	0.00	0.00	0.00	0.00	194.00	194.00
8100.50 - Renewable Fuel RINS/LCFS	0.00	0.00	0.00	0.00	558.49	558.49
8100.60 - Waste Disposal Agreement	0.00	0.00	0.00	0.00	0.00	0.00
8100.80 - Miscellaneous Other Revenue	827.95	0.00	0.00	0.00	0.00	827.95
<b>Total 8100.00 - Other Revenue</b>	<b>827.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,580.35</b>	<b>5,408.30</b>
<b>Total 8000.00 - Non-Operating Revenues</b>	<b>638,290.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,580.35</b>	<b>642,870.76</b>
<b>Total Income</b>	<b>638,290.41</b>	<b>0.00</b>	<b>0.00</b>	<b>14,146.65</b>	<b>239,874.31</b>	<b>892,311.37</b>
<b>Gross Profit</b>	<b>638,290.41</b>	<b>0.00</b>	<b>0.00</b>	<b>14,146.65</b>	<b>239,874.31</b>	<b>892,311.37</b>
<b>Expense</b>						
<b>7500.00 - Personnel &amp; Benefits</b>						
7510.00 - Salaries & Wages	93,916.07	18,000.00	25,825.73	43,548.23	139,063.18	320,353.21
7520.00 - Medicare	2,836.29	251.46	1,024.58	1,232.60	2,989.44	8,334.37
7530.00 - CalPERS Retirement	22,871.14	0.00	9,329.37	13,573.90	19,668.77	65,443.18
<b>7550.00 - Group Insurance</b>						
7550.10 - Health Benefits	148,929.59	19,933.10	5,179.42	8,186.08	21,076.80	203,304.99
7550.20 - Health Reimbursement Agreement	138.00	90.00	0.00	0.00	0.00	228.00
7550.30 - Life & AD&D	1,062.64	252.00	527.52	648.48	1,537.20	4,027.84
7550.40 - Dental Benefits	1,246.32	877.83	877.74	1,035.60	3,114.78	7,152.27
7550.50 - Vision Benefits	184.63	96.36	96.24	120.30	312.99	810.52
<b>Total 7550.00 - Group Insurance</b>	<b>151,561.18</b>	<b>21,249.29</b>	<b>6,680.92</b>	<b>9,990.46</b>	<b>26,041.77</b>	<b>215,523.62</b>
7560.00 - Group Insurance Retirees	7,563.85	0.00	420.02	2,339.84	5,132.56	15,456.27
7570.00 - Workers' Compensation	3,903.32	400.00	9,000.00	13,000.00	54,000.00	80,303.32
7575.00 - Uniforms & Laundry Service	168.62	0.00	918.19	789.84	2,339.70	4,216.35
7580.00 - Employee Reimbursements	218.59	0.00	0.00	280.14	637.00	1,135.73
<b>Total 7500.00 - Personnel &amp; Benefits</b>	<b>283,039.06</b>	<b>39,900.75</b>	<b>53,198.81</b>	<b>84,755.01</b>	<b>249,872.42</b>	<b>710,766.05</b>
<b>7600.00 - Operating Expenses</b>						
7610.00 - Board Meeting Expenses	0.00	805.62	0.00	0.00	0.00	805.62
7615.00 - Office Expenses	1,023.92	299.06	0.00	0.00	0.00	1,322.98
7620.00 - Operating Expense	499.27	288.19	51.38	1,390.48	0.00	2,229.32
7625.00 - LAFCO	21,507.79	0.00	0.00	0.00	0.00	21,507.79
<b>7630.00 - Services &amp; Supplies</b>						
7630.10 - Alarm Services	0.00	0.00	0.00	0.00	504.00	504.00
7630.20 - Banking Services & Fees	4,448.96	0.00	0.00	0.00	0.00	4,448.96
7630.30 - GPS Services	0.00	0.00	2,180.52	5,451.31	19,624.73	27,256.56
7630.40 - Janitorial Services & Supplies	2,485.08	0.00	0.00	0.00	0.00	2,485.08
7630.60 - Payroll Services	4,009.05	916.34	0.00	0.00	0.00	4,925.39
7630.70 - Postage & Postage Machine	796.57	0.00	0.00	0.00	0.00	796.57
7630.80 - Wash & Detail Fleet & Vehicles	150.00	0.00	520.00	510.00	5,130.00	6,310.00
<b>Total 7630.00 - Services &amp; Supplies</b>	<b>11,889.66</b>	<b>916.34</b>	<b>2,700.52</b>	<b>5,961.31</b>	<b>25,258.73</b>	<b>46,726.56</b>
7640.00 - Permits Fees Testing & Taxes	1,547.06	0.00	0.00	735.00	0.00	2,282.06
7645.00 - Memberships Dues & Subscriptions	0.00	0.00	0.00	680.00	0.00	680.00
7650.00 - Staff Development & Travel	786.01	2,928.49	0.00	505.50	0.00	4,220.00
7655.00 - Education & Training	664.71	135.23	3,245.20	1,098.84	339.45	5,483.43
7660.00 - Employee Awards & Recognition	7,988.60	0.00	0.00	18.00	0.00	8,006.60
7665.00 - Medical Exams & Testing	240.00	0.00	58.50	293.50	314.50	906.50
7670.00 - Property & Liability Insurance	106,000.00	0.00	80,000.00	94,000.00	189,438.60	469,438.60
7680.00 - Gasoline & Diesel Fuel	854.49	0.00	1,291.84	2,651.84	1,173.06	5,971.23
<b>7685.00 - Tonnage Disposal Fees</b>						
7685.10 - Trash (Black Cart)	0.00	0.00	0.00	0.00	247,472.42	247,472.42

**Midway City Sanitary District  
Revenues  
Expenditures by Department  
July through September 2023**

	<u>Administration</u>	<u>Board of Directors</u>	<u>Fleet Maint</u>	<u>Sewer</u>	<u>Solid Waste</u>	<u>TOTAL</u>
7685.30 - Organics (Green Cart)	0.00	0.00	0.00	0.00	189,812.60	189,812.60
<b>Total 7685.00 - Tonnage Disposal Fees</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>437,285.02</b>	<b>437,285.02</b>
7690.00 - Containers/Carts						
7690.20 - Blue Carts	0.00	0.00	0.00	0.00	45,240.48	45,240.48
<b>Total 7690.00 - Containers/Carts</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,240.48</b>	<b>45,240.48</b>
7695.00 - Tools & Equipment	0.00	0.00	4,415.33	0.00	0.00	4,415.33
<b>Total 7600.00 - Operating Expenses</b>	<b>153,001.51</b>	<b>5,372.93</b>	<b>91,762.77</b>	<b>107,334.47</b>	<b>699,049.84</b>	<b>1,056,521.52</b>
7700.00 - Repairs & Maintenance						
7700.05 - Buildings & Facilities	0.00	0.00	46.22	0.00	0.00	46.22
7700.10 - CNG Facilities	0.00	0.00	0.00	0.00	7,973.32	7,973.32
7700.15 - Vehicles	0.00	0.00	0.00	110.00	0.00	110.00
7700.20 - Trash Trucks	0.00	0.00	0.00	3,463.29	23,945.21	27,408.50
7700.25 - Vactor Trucks	0.00	0.00	0.00	1,475.38	0.00	1,475.38
7700.30 - Tires	0.00	0.00	0.00	0.00	23,439.95	23,439.95
7700.35 - Restock Parts & Supplies	0.00	0.00	5,087.16	0.00	54,503.95	59,591.11
7700.60 - Lift Station Maintenance	0.00	0.00	0.00	18,449.72	0.00	18,449.72
7700.85 - Hazardous Waste Used/Mixed Oil	0.00	0.00	435.00	0.00	0.00	435.00
<b>Total 7700.00 - Repairs &amp; Maintenance</b>	<b>0.00</b>	<b>0.00</b>	<b>5,568.38</b>	<b>23,498.39</b>	<b>109,862.43</b>	<b>138,929.20</b>
7725.00 - Professional & Tech Services						
7725.10 - Audit & Financial Services	15,907.50	0.00	0.00	0.00	0.00	15,907.50
7725.20 - Engineering & Consulting	0.00	0.00	0.00	48,576.40	0.00	48,576.40
7725.30 - Legal Services Personnel	8,511.10	0.00	0.00	0.00	0.00	8,511.10
7725.40 - Legal Services General Counsel	25,226.30	0.00	0.00	0.00	0.00	25,226.30
7725.50 - Information Technology	18,924.62	0.00	0.00	0.00	0.00	18,924.62
7725.70 - Prof & Consulting Services	4,350.00	0.00	0.00	3,736.69	3,736.69	11,823.38
7725.90 - Temporary Personnel	19,997.50	0.00	0.00	0.00	0.00	19,997.50
<b>Total 7725.00 - Professional &amp; Tech Services</b>	<b>92,917.02</b>	<b>0.00</b>	<b>0.00</b>	<b>52,313.09</b>	<b>3,736.69</b>	<b>148,966.80</b>
7750.00 - Community Outreach & Programs						
7750.05 - Community & District Events	8,483.31	0.00	0.00	0.00	1,411.00	9,894.31
7750.20 - Media & Program Development	9,050.00	0.00	0.00	0.00	0.00	9,050.00
7750.25 - Clean-up Events	0.00	0.00	0.00	0.00	1,830.41	1,830.41
7750.30 - SB 1383 Organic Waste Reduction	0.00	0.00	0.00	0.00	23,596.65	23,596.65
<b>Total 7750.00 - Community Outreach &amp; Programs</b>	<b>17,533.31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>26,838.06</b>	<b>44,371.37</b>
7800.00 - Utilities						
7800.10 - Electricity	0.00	0.00	0.00	8,553.72	27,395.89	35,949.61
7800.20 - Natural Gas	0.00	0.00	130.02	870.00	19,864.74	20,864.76
7800.40 - Phone & Internet	4,335.65	0.00	0.00	3,195.16	0.00	7,530.81
7800.50 - Mobile Phone	1,338.49	0.00	0.00	456.00	273.62	2,068.11
7800.60 - Television	196.04	0.00	0.00	0.00	0.00	196.04
7800.70 - Underground Service Alerts	0.00	0.00	0.00	46.25	0.00	46.25
7800.80 - Water & Sewer	76.98	0.00	90.06	244.70	0.00	411.74
<b>Total 7800.00 - Utilities</b>	<b>5,947.16</b>	<b>0.00</b>	<b>220.08</b>	<b>13,365.83</b>	<b>47,534.25</b>	<b>67,067.32</b>
<b>Total Expense</b>	<b>552,438.06</b>	<b>45,273.68</b>	<b>150,750.04</b>	<b>281,266.79</b>	<b>1,136,893.69</b>	<b>2,166,622.26</b>
<b>Net Income</b>	<b>85,852.35</b>	<b>-45,273.68</b>	<b>-150,750.04</b>	<b>-267,120.14</b>	<b>-897,019.38</b>	<b>-1,274,310.89</b>

**Midway City Sanitary District**  
**Budget-to-Actual**  
FY2023-24 Q1

	<u>Jul - Sep 23</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Income</b>			
<b>7000.00 - Operating Revenues</b>			
<b>7010.00 - Trash &amp; Sewer Collection Fees</b>			
7010.00 - Trash & Sewer Collection Fees - Other	0	7,160,000	0%
<b>Total 7010.00 - Trash &amp; Sewer Collection Fees</b>	<u>0</u>	<u>7,160,000</u>	<u>0%</u>
7020.00 - Add'l Container & Service Fees	4,528	12,000	38%
7030.00 - Franchise Fees	231,368	1,180,000	20%
7040.00 - Plan Check & Inspection Fees	11,024	45,000	24%
7050.00 - Connection Fees	2,320	14,000	17%
7000.00 - Operating Revenues - Other	200		
<b>Total 7000.00 - Operating Revenues</b>	<u>249,440</u>	<u>8,411,000</u>	<u>3%</u>
<b>8000.00 - Non-Operating Revenues</b>			
8010.00 - Property Tax Secured	0	1,336,200	0%
8020.00 - Property Tax Unsecured	17,252	40,000	43%
8030.00 - Property Tax Supplemental	1,782	30,000	6%
8040.00 - Homeowner's Prop Tax Relief	0	6,000	0%
8050.00 - Public Utility & Reg. Railroad	0	64,000	0%
8060.00 - Pass-thru County of Orange	0	400,000	0%
8070.00 - Pass-thru City of Westminster	0	3,200,000	0%
8080.00 - Investment Income	618,428	1,500,000	41%
8090.00 - Interest on Unapportioned Taxes	0	1,800	0%
<b>8100.00 - Other Revenue</b>			
8100.10 - Mattress Recycling	1,024	10,000	10%
8100.20 - Scrap Metals & Recycables	2,804	20,000	14%
8100.30 - Used Oil Recycling	194	1,000	19%
8100.40 - CalRecycle Curbside Program	0	1,000	0%
8100.50 - Renewable Fuel RINS/LCFS	558	20,000	3%
8100.60 - Waste Disposal Agreement	0		
8100.80 - Miscellaneous Other Revenue	828	148,000	1%
<b>Total 8100.00 - Other Revenue</b>	<u>5,408</u>	<u>200,000</u>	<u>3%</u>
<b>Total 8000.00 - Non-Operating Revenues</b>	<u>642,870</u>	<u>6,778,000</u>	<u>9%</u>
<b>Total Income</b>	<u>892,310</u>	<u>15,189,000</u>	<u>6%</u>
<b>Gross Profit</b>	892,310	15,189,000	6%
<b>Expense</b>			
<b>7500.00 - Personnel &amp; Benefits</b>			
7510.00 - Salaries & Wages	320,353	3,112,000	10%
7520.00 - Medicare	8,334	47,100	18%
7530.00 - CalPERS Retirement			
7530.00 - CalPERS Retirement - Other	65,443	595,000	11%
<b>Total 7530.00 - CalPERS Retirement</b>	<u>65,443</u>	<u>595,000</u>	<u>11%</u>
7550.00 - Group Insurance			
7550.10 - Health Benefits	203,305	762,500	27%
7550.20 - Health Reimbursement Agreement	228	37,000	1%
7550.30 - Life & AD&D	4,028	17,000	24%

**Midway City Sanitary District**  
**Budget-to-Actual**  
FY2023-24 Q1

	<u>Jul - Sep 23</u>	<u>Budget</u>	<u>% of Budget</u>
7550.40 · Dental Benefits	7,152	35,000	20%
7550.50 · Vision Benefits	811	13,000	6%
<b>Total 7550.00 · Group Insurance</b>	<b>215,524</b>	<b>864,500</b>	<b>25%</b>
<b>7560.00 · Group Insurance Retirees</b>			
7560.00 · Group Insurance Retirees - Other	15,456	186,000	8%
<b>Total 7560.00 · Group Insurance Retirees</b>	<b>15,456</b>	<b>186,000</b>	<b>8%</b>
7565.00 · CalPERS OPEB Trust Reimb	0	(186,000)	0%
7570.00 · Workers' Compensation	80,303	92,900	86%
7575.00 · Uniforms & Laundry Service	4,216	20,550	21%
7580.00 · Employee Reimbursements	1,136	14,000	8%
<b>Total 7500.00 · Personnel &amp; Benefits</b>	<b>710,765</b>	<b>4,746,050</b>	<b>15%</b>
<b>7600.00 · Operating Expenses</b>			
7610.00 · Board Meeting Expenses	806	5,000	16%
7615.00 · Office Expenses	1,323	15,000	9%
7620.00 · Operating Expense	2,229	41,500	5%
7625.00 · LAFCO	21,508	21,508	100%
<b>7630.00 · Services &amp; Supplies</b>			
7630.10 · Alarm Services	504	3,000	17%
7630.20 · Banking Services & Fees	4,449	3,000	148%
7630.30 · GPS Services	27,257	51,000	53%
7630.40 · Janitorial Services & Supplies	2,485	12,000	21%
7630.60 · Payroll Services	4,925	19,500	25%
7630.70 · Postage & Postage Machine	797	3,000	27%
7630.80 · Wash & Detail Fleet & Vehicles	6,310	24,500	26%
<b>Total 7630.00 · Services &amp; Supplies</b>	<b>46,727</b>	<b>116,000</b>	<b>40%</b>
7635.00 · Printing & Publications	0	2,000	0%
7640.00 · Permits Fees Testing & Taxes	2,282	28,500	8%
7645.00 · Memberships Dues & Subscriptions	680	16,500	4%
7650.00 · Staff Development & Travel	4,220	120,000	4%
7655.00 · Education & Training	5,483	40,000	14%
7660.00 · Employee Awards & Recognition	8,007	50,000	16%
7665.00 · Medical Exams & Testing	907	8,800	10%
7670.00 · Property & Liability Insurance	469,439	440,000	107%
7675.00 · Claims Expenses	0	20,000	0%
7680.00 · Gasoline & Diesel Fuel	5,971	25,000	24%
<b>7685.00 · Tonnage Disposal Fees</b>			
7685.10 · Trash (Black Cart)	247,472	1,550,000	16%
7685.30 · Organics (Green Cart)	189,813	1,100,000	17%
<b>Total 7685.00 · Tonnage Disposal Fees</b>	<b>437,285</b>	<b>2,650,000</b>	<b>17%</b>
<b>7690.00 · Containers/Carts</b>			
7690.10 · Black Carts	0	100,000	0%
7690.20 · Blue Carts	45,240	100,000	45%
7690.30 · Green Carts	0	100,000	0%
<b>Total 7690.00 · Containers/Carts</b>	<b>45,240</b>	<b>300,000</b>	<b>15%</b>

**Midway City Sanitary District**  
**Budget-to-Actual**  
 FY2023-24 Q1

	<u>Jul - Sep 23</u>	<u>Budget</u>	<u>% of Budget</u>
7695.00 · Tools & Equipment	4,415	40,000	11%
<b>Total 7600.00 · Operating Expenses</b>	<b>1,056,522</b>	<b>3,939,808</b>	<b>27%</b>
<b>7700.00 · Repairs &amp; Maintenance</b>			
7700.05 · Buildings & Facilities	46	11,000	0%
7700.10 · CNG Facilities	7,973	75,000	11%
7700.15 · Vehicles	110	22,000	1%
7700.20 · Trash Trucks	27,409	200,000	14%
7700.25 · Vactor Trucks	1,475	40,000	4%
7700.30 · Tires	23,440	111,000	21%
7700.35 · Restock Parts & Supplies	59,591	131,000	45%
7700.45 · Lift Station No. 2 Hammon	0	5,000	0%
7700.50 · Lift Station No. 3 Westminster	0	5,000	0%
7700.55 · Lift Station No. 4 Brookhurst	0	5,000	0%
7700.60 · Lift Station Maintenance	18,450	100,000	18%
7700.65 · Manholes	0	70,000	0%
7700.75 · CCTV Inspection & Cleaning	0	1,200,000	0%
7700.85 · Hazardous Waste Used/Mixed Oil	435	1,000	44%
7700.90 · Emergency Repairs	0	150,000	0%
<b>Total 7700.00 · Repairs &amp; Maintenance</b>	<b>138,929</b>	<b>2,126,000</b>	<b>7%</b>
<b>7725.00 · Professional &amp; Tech Services</b>			
7725.10 · Audit & Financial Services	15,908	25,000	64%
7725.20 · Engineering & Consulting	48,576	475,000	10%
7725.30 · Legal Services Personnel	8,511	35,000	24%
7725.40 · Legal Services General Counsel	25,226	120,000	21%
7725.50 · Information Technology	18,925	98,000	19%
7725.70 · Prof & Consulting Services	11,823	80,000	15%
7725.80 · SCADA System	0	20,000	0%
7725.90 · Temporary Personnel	19,998	50,000	40%
<b>Total 7725.00 · Professional &amp; Tech Services</b>	<b>148,967</b>	<b>903,000</b>	<b>16%</b>
<b>7750.00 · Community Outreach &amp; Programs</b>			
7750.05 · Community & District Events	9,894	125,000	8%
7750.10 · District Calendar	0	70,000	0%
7750.20 · Media & Program Development	9,050	60,000	15%
7750.25 · Clean-up Events	1,830	30,000	6%
7750.30 · SB 1383 Organic Waste Reduction	23,597	40,000	59%
7750.35 · Fats Oil Grease (FOG) Program	0	25,000	0%
7750.45 · Resident Lateral Asst. Program	0	9,000	0%
<b>Total 7750.00 · Community Outreach &amp; Programs</b>	<b>44,371</b>	<b>359,000</b>	<b>12%</b>
<b>7800.00 · Utilities</b>			
7800.10 · Electricity	35,950	104,000	35%
7800.20 · Natural Gas	20,865	210,000	10%
7800.30 · Natural Gas CNG Facilities	0	16,500	0%
7800.40 · Phone & Internet	7,531	39,500	19%
7800.50 · Mobile Phone	2,068	6,500	32%



**Midway City Sanitary District**  
**Budget-to-Actual**  
 FY2023-24 Q1

	<u>Jul - Sep 23</u>	<u>Budget</u>	<u>% of Budget</u>
7800.60 · Television	196	1,000	20%
7800.70 · Underground Service Alerts	46	500	9%
7800.80 · Water & Sewer	412	6,000	7%
<b>Total 7800.00 · Utilities</b>	<b>67,068</b>	<b>384,000</b>	<b>17%</b>
7900.00 · Depreciation & Amortization	0	1,519,900	0%
<b>Total Expense</b>	<b>2,166,622</b>	<b>13,977,758</b>	<b>16%</b>
<b>Net Income</b>	<b><u>(1,274,312)</u></b>	<b><u>1,211,242</u></b>	<b><u>(105%)</u></b>

## AGENDA ITEM 7C

Date: November 21, 2023

To: Board of Directors

Prepared by: Milo Ebrahimi, P.E., District Engineer

Subject: Approve and File the Engineer Report for October 2023

### **BACKGROUND/DISCUSSION**

#### 1. District Building Project by Woodcliff

##### 1.1. The new office building:

- 1.1.1. The contractor finished the roof tiles.
- 1.1.2. The contractor finished exterior painting.
- 1.1.3. The contractor is working on interior painting.
- 1.1.4. The contractor is working on drywall inside of the building.
- 1.1.5. The contractor is working on lighting inside of the building.

##### 1.2. The locker room building:

- 1.2.1. The contractor is working on drywall inside of the Locker room building.

##### 1.3. Trenching:

- 1.3.1. The contractor finished installing the fire alarm conduit.
- 1.3.2. The contractor finished pouring concrete paving and curbs.

##### 1.4. Housekeeping and dust control:

- 1.4.1. District communicates with the contractor to resolve any housekeeping issues.
- 1.4.2. The contractor sweeps nails and sharp objects with big magnets frequently.

#### 2. Plans Reviewed This Month

- 2.1. OCSD sewer permits: 18.
- 2.2. Development projects (trash enclosures and/or sewer lines): 2.

#### 3. Westminster Mall project

- 3.1. The Conditional Will Serve Letter is prepared and sent to the developer's engineer for review.
- 3.2. District has not received any comments on the Conditional Will Serve Letter yet.

#### 4. Sewer department projects

##### 4.1. Sewer System Master Plan (SSMP)

- 4.1.1. SSMP is in progress. There is a monthly meeting with AKM about progress.
- 4.1.2. Consultant will finish in about 8 months. A few months' delay is possible due to some missing As-Builts. A survey of the missing area or other approach might be needed to cover missing information for engineering analysis.
- 4.1.3. Consultant is developing sewer system model and utilizing GIS based software (task 2 of the project).
- 4.1.4. Consultant is developing land use criteria and establishing sewer system flow criteria (task 5 of the project).
- 4.1.5. Consultant is developing project management plans (task 11 of the project).

##### 4.2. Cockroach Mitigation Project for sewer manholes

- 4.2.1. The project will start on November 13 and will finish on November 22, if there are no rain delays.
- 4.2.2. District received the OCSD approval of the product (Insecta) that will be used.

##### 4.3. Sewer lines CCTV project

- 4.3.1. The Request For Proposal (RFP) is developed by District Engineer and approved by the Board on November 7<sup>th</sup>.
- 4.3.2. The RFP is posted on our website.
- 4.3.3. The RFP is emailed to the list of potential contractors.
- 4.3.4. District is working on more methods to solicit the RFP.

#### 5. Sewer Department Activities

- 5.1. There was no emergency related repair for sewer system this month.
- 5.2. There was no sewer system overflow this month.
- 5.3. 73 hotspot locations were cleaned.
- 5.4. About 48 hotspot locations were checked weekly.
- 5.5. About 51,000 linear feet of sewer line was cleaned on the west side.

#### 6. Trainings

- 6.1. There was an in-person "Sexual Harassment Prevention" training on October 31<sup>st</sup> for non-supervisor employees.
- 6.2. There is an online "Sexual Harassment Prevention for Supervisors (California AB 1825) training available for supervisors to participate. The District Engineer finished this training online.

## 7. Preventive Maintenances (PM) and Repairs

7.1. The contractor performed the monthly PM services on the CNG station at the yard.

7.2. The contractor performed the quarterly PM services on the pumps at lift stations.

7.3. A repair was done on the portable generator in the yard. The portable generator is still not operational due to more issues. The contractor will need more parts to finish repair.

### **FISCAL IMPACT**

Informational report only.

### **STAFF RECOMMENDATION**

Approve and file the Engineer Report.

## AGENDA ITEM 7D

Date: November 21, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: Rejection of Government Claim Filed by Isaac Rodriguez

### **BACKGROUND / DISCUSSION**

On October 17, 2023, the District received a Government Claim filed by Mr. Isaac Rodriguez. The Claim alleges that on October 10, 2023, a District solid waste collection vehicle struck Mr. Isaac Rodriguez's personal vehicle in front of 13342 Siskiyou Street, Westminster, and damaged the driver side of the vehicle.

District Staff investigated the incident and forwarded the claim to its insurance provider, SDRMA, for further evaluation and handling. SDRMA recommends the District reject the claim.

The District's Claims Policy requires the Board to consider and act on all government claims filed against the District. Staff has consulted with the District's General Counsel and recommends the Board reject the claim. Rejection of the claim commences a six-month statute of limitations in which any lawsuit must be brought under the Government Claims Act.

### **RECOMMENDATION**

Staff recommends that the Board of Directors reject the claim filed by Mr. Isaac Rodriguez and authorize the General Manager to send a claim rejection letter.

### **FISCAL IMPACT**

None.

*Attachment:* Claim of Mr. Isaac Rodriguez



**Board of Directors**  
Andrew Nguyen  
Tyler Diep  
Chi Charlie Nguyen  
Sergio Contreras  
Mark Nguyen

**General Manager**  
Robert Housley

November 22, 2023

CERTIFIED MAIL

Isaac Rodriguez  
13342 Siskiyou St  
Westminster, CA 92683

Subject: Rejection of Claim of Isaac Rodriguez

Notice is hereby given that the claim which you presented to the Midway City Sanitary District (District) on October 17, 2023, was rejected by the District's Board of Directors at its regularly scheduled meeting on November 21, 2023. The Claim indicates that on October 10, 2023, a District solid waste collection vehicle struck the driver's side of your 2018 Toyota Camry in front of 13342 Siskiyou Street, Westminster, CA.

WARNING

Subject to certain exceptions, you have only six (6) months from the date this notice was personally delivered or deposited in the mail to file an action in the State's court based upon a claim under State law. See Government Code section 945.6. This limitation does not apply to actions filed under the Federal Civil Rights Act.

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

Should you file a lawsuit in this matter which is determined to be in bad faith and without reasonable cause, please be advised that the District will seek to recover all of its defense costs from you as allowed by California Code of Civil Procedure §128.5 and §1038.

Sincerely,

---

Robert Housley  
General Manager



**Board of Directors**  
 Andrew Nguyen  
 Tyler Diep  
 Chi Charlie Nguyen  
 Sergio Contreras  
 Mark Nguyen

**General Manager**  
 Robert Housley

**PROOF OF SERVICE BY MAIL**

STATE OF CALIFORNIA   )  
   ) ss.  
 COUNTY OF ORANGE    )

I am employed in the aforesaid county; I am over the age of eighteen years; and my business address is 14451 Cedarwood Street, Westminster, California 92683.

On November 22, 2023, I served the within REJECTION OF CLAIM OF ISAAC RODRIGUEZ, by placing a true copy thereof enclosed in a sealed envelope with postage thereon fully prepaid, in the United States mail at Westminster, California, addressed as follows:

Isaac Rodriguez  
 133342 Siskiyou Street  
 Westminster, CA 92683

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 22, 2023, at Westminster, California.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Title

## AGENDA ITEM 7E

Date: November 21, 2023

To: Board of Directors

Prepared by: Ashley Davies, Director of Services and Program Development

Subject: Approve the November 15, 2023 Outreach Committee Recommendations

### **BACKGROUND**

At the April 5, 2022 meeting the Board approved the formation of a standing Outreach Committee. The Outreach Committee usually meets on the first Wednesday of each month to plan and discuss upcoming outreach activities. The Committee recommends continued radio and media outreach, averaging up to two radio programs per month on an ongoing basis.

The Outreach Committee met on November 15, 2023 and their recommendations are as follows:

1. The Committee recommends that Director C. Nguyen and Director A. Nguyen attend the radio outreach with Vietlink. An appointment will be set up in December.
2. The Committee recommends that Director S. Contreras and Director M. Nguyen attend the radio outreach with Me Vietnam. An appointment will be set up in December.
3. The Committee recommends we have a photographer at the 2024 Open House event.
4. The Committee recommends we use a videographer for our events and use the videos to promote future events.
5. The next Outreach Committee meeting is planned for December 6, 2023 at 12:00 noon.

### **STAFF RECOMMENDATION**

Staff recommends that the Board of Directors approve the Outreach Committee's recommendations as presented.

### **FISCAL IMPACT**

The potential fiscal impact of the Outreach Committee's recommendations are as follows:

- Monthly radio outreach \$ 4,000
- Videographer \$700 per event



## AGENDA ITEM 9A

Date: November 21, 2023

To: Board of Directors

Prepared by: Ashley Davies, Director of Services and Program Development

Subject: Consider Approval of 2024 Midway City Sanitary District Annual Calendar

### **BACKGROUND**

In 2007, the Board elected to change from the traditional newsletter style format to a calendar format that the District mails to the patrons it serves on an annual basis. This will be the 18th year the District has chosen to do a calendar. This calendar provides information on important event dates in the District, program information, delayed service schedules, and directs where to find more information on our website. The 2024 calendar is special this year as it will highlight our 85<sup>th</sup> Anniversary.

The Board appointed Directors M. Nguyen and S. Contreras to work with General Manager Robert Housley and Director of Services and Program Development Ashley Davies on the MCSD 2024 Calendar.

Note: As this was a standing committee, all meeting agendas were posted 72 hours in advance.

The committee has made several edits to the proposed calendar and is ready for the members of the Board to review and make any additional recommendations for changes. All changes must be approved by a minimum of three members of the Board.

Delivery of the 2024 MCSD calendar is expected before the Christmas holiday.

### **STAFF RECOMMENDATION**

Staff recommends that the Board approves the 2024 MCSD calendar and any changes.

### **FISCAL IMPACT**

At the August 1, 2023 board meeting, the cost of \$43,571.43 was agreed upon for the 2024 calendar. There is no further fiscal impact at this time.

*Attachment:* A proof of the 2024 calendar



# 2024 CALENDAR

714.893.3553 | [info@midwaycitysanitaryca.gov](mailto:info@midwaycitysanitaryca.gov)

14451 Cedarwood Street, Westminster, CA 92683

[www.midwaycitysanitaryca.gov](http://www.midwaycitysanitaryca.gov)

# *Message from the Board of Directors*

The Midway City Sanitary District (MCSD) is an effective, responsive, and dynamic organization dedicated to providing services and programs that benefit our constituents and the environment. The Board's priority is to maintain MCSD's high customer service standards while also providing clean energy and renewable resources to the community. After 85 years of service, we continue to strive towards better and more effective ways to serve the public and their ever-changing needs.

The goal of MCSD is to continue our proactive approach to maintaining environmental standards, customer needs, and community involvement. With several events and services offered, MCSD is a proud leader in the effort to keep our planet clean.

Director Tyler Diep

Director Chi Charlie Nguyen

Director Andrew Nguyen

Director Sergio Contreras

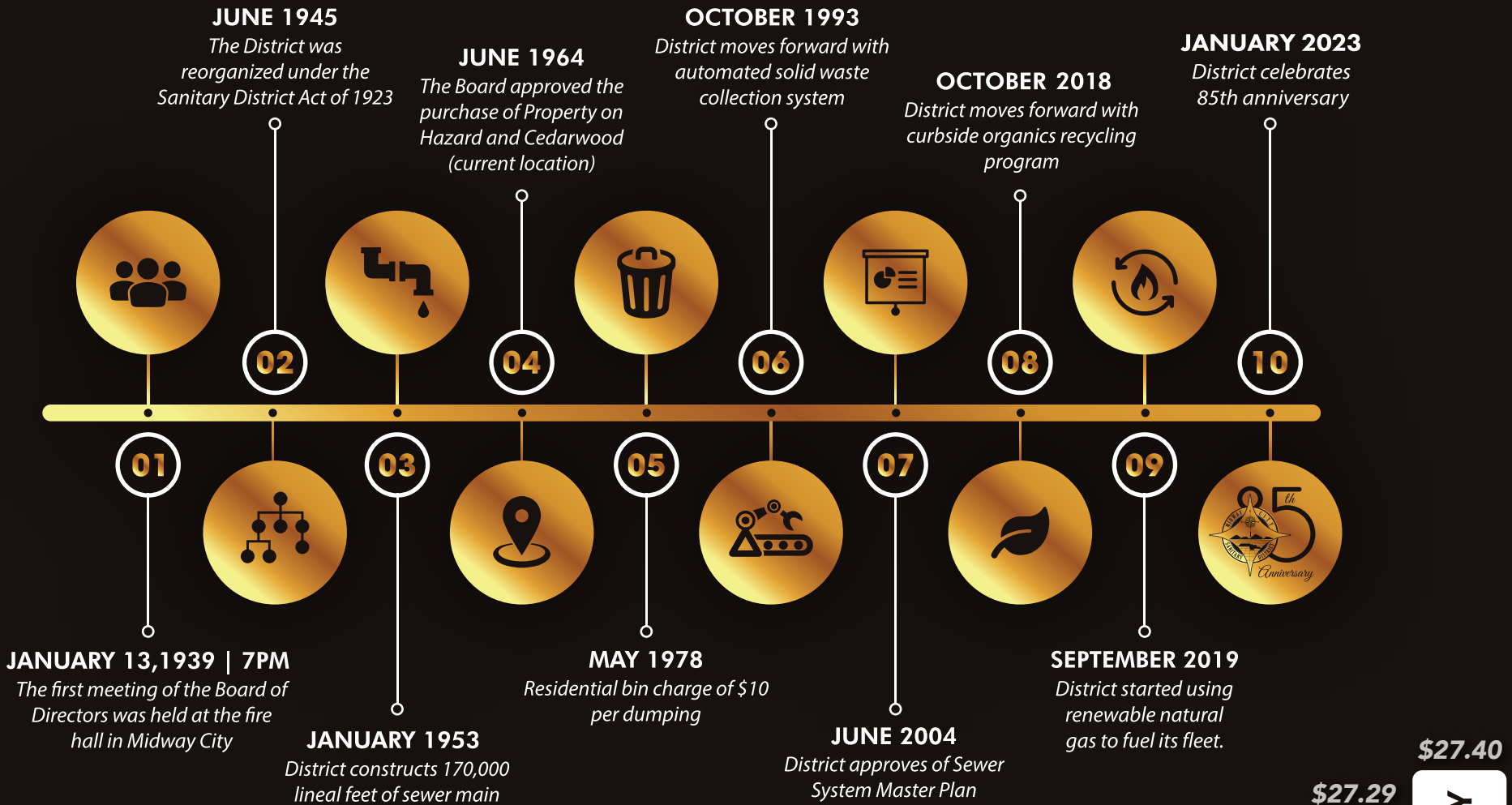
Director Mark Nguyen

General Manager Robert Housley

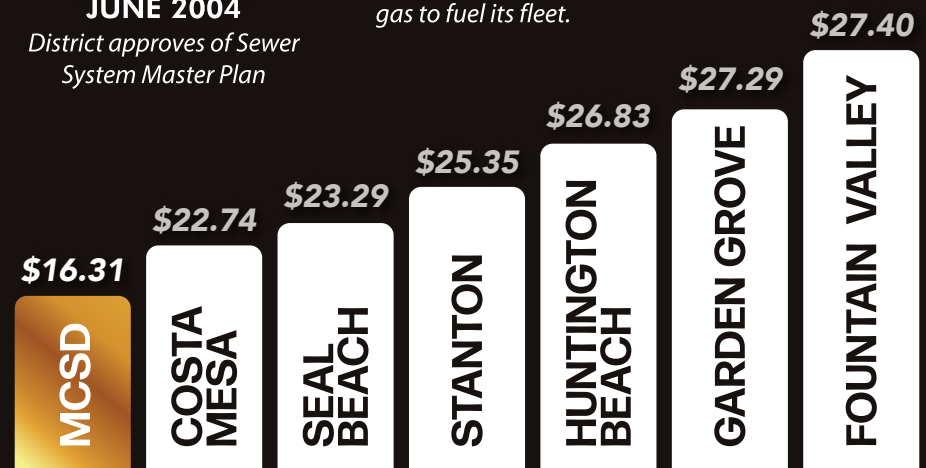
Visit [www.midwaycitysanitaryca.gov](http://www.midwaycitysanitaryca.gov) for meeting & holiday schedule



# Midway City Sanitary District History



## Solid Waste Rate Study (dollars per month)





01 *January*

**Christmas Tree Recycling Program** - First 2 weeks in January. Tonnage per year ranges from 35-45 tons per year! No bulky pick up during this time. Bulky pick up will resume on January 15th. Did you know we will pick up 2 items every 30 days? Call to schedule your next pick up.

## Board meeting 1st & 3rd Tuesdays (Subject to change)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
24	25 <b>Christmas Day</b> Solid waste service delayed one day	26 Solid waste service delayed one day	27 Solid waste service delayed one day	28 Solid waste service delayed one day	29 Solid waste service delayed one day	30 Friday's Solid waste service
31 <b>New Year's Eve</b>	1 <b>New Year's Day</b> Solid waste service delayed one day	2 Christmas Tree Recycling Board Meeting	3 Christmas Tree Recycling Solid waste service delayed one day	4 Christmas Tree Recycling Solid waste service delayed one day	5 Christmas Tree Recycling Solid waste service delayed one day	6 Christmas Tree Recycling
7	8 Christmas Tree Recycling	9 Christmas Tree Recycling	10 Christmas Tree Recycling	11 Christmas Tree Recycling	12 Christmas Tree Recycling	13
14	15 <b>MLK Jr. Day</b>	16 Board Meeting	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2 Groundhog Day	3 Open House

Midway City Sanitary District 714.893.3553  
 CR&R Environmental Services 714.372.8272  
 City of Westminster 714.898.3311  
 Westminster Police Department 714.898.3315  
 Orange County Sheriff 714.647.7000  
 California Highway Patrol 714.567.6000

Westminster Code Enforcement 714.548.3246  
 County Code Enforcement 866.552.8120  
 Orange County Fire Authority 714.379.4920  
 Orange County Health Dept. 800.564.8448  
 Westminster High School 714.893.1381  
 Orange County Water District 714.378.3200

Westminster School District 714.894.7311  
 Westminster Library 714.893.5057  
 Chamber of Commerce 714.898.9640  
 Post Office (Main) 800.275.8777  
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## BLUE CONTAINER RECYCABLES

ALL PAPER, CARDBOARD, PLASTIC, GLASS, METAL & STYROFOAM  
Aerosol cans (empty)  
Aluminum cans (please do not crush)  
Aluminum foil & plastic wrap  
Beverage containers  
Books (hard & soft back)  
Bottle caps  
Boxes & packing materials  
Brochures, mailers & junk mail  
Cardboard boxes  
Cereal boxes & liners  
Clothes, rags, shoes  
Computer/copy/ledger paper  
Drink boxes  
Egg cartons  
Envelopes  
Food cans & yogurt containers (empty)  
Glass products  
Glass cosmetic bottles (empty)  
Juice cartons & bottles  
Laundry bottles & boxes (empty)  
Lids & container closures  
Metal & plastic coat hangers  
Milk & cream cartons  
Mirrors  
Newspapers & magazines  
Paper products (all)  
Paper tubes  
Pizza boxes & paper plates  
Plastic bags/bottles/containers  
Plastic cups/plates/utensils  
Plastic milk jugs  
Plastic toys  
Ribbon, twine, rope  
Styrofoam products  
Tin cans  
Tissue paper and tissue boxes

## THÙNG MÀU XANH DƯƠNG CÓ THỂ TÁI CHẾ

TẤT CẢ GIẤY, BÌA CÁC TÔNG, NHỰA, KÍNH, KIM LOẠI VÀ XÓP  
Bình xịt (rỗng)  
Lon nhôm (đừng đập dẹp)  
Giấy nhôm và bọc nhựa  
Hộp đựng đồ uống  
Sách (biển cứng và mềm)  
Nắp chai  
Hộp và vật liệu đóng gói  
Tờ rơi, thư và thư rác  
Hộp các tông  
Hộp ngũ cốc và giấy lót  
Quần áo, giề, giày  
Giấy cho máy tính/giấy phôtô/giấy số cái  
Hộp đồ uống  
Hộp đựng trứng  
Phong bì  
Hộp đựng thực phẩm và hộp sữa chua (rỗng)  
Sản phẩm thủy tinh  
Chai mỹ phẩm thủy tinh (rỗng)  
Hộp và chai nước trái cây  
Chai và hộp nước giặt xả (rỗng)  
Nắp chai và nắp bình  
Móc áo kim loại và nhựa  
Hộp sữa và kem  
Gương  
Báo và tạp chí  
Sản phẩm giấy (tất cả)  
Ống giấy  
Hộp pizza và đĩa giấy  
Túi/chai/bình nhựa  
Tách/đĩa/đồ dùng nhựa  
Bình sữa bằng nhựa  
Đồ chơi nhựa  
Dây băng rôn, dây bện, dây thừng  
Sản phẩm xốp  
Lon thiếc  
Khăn giấy và hộp khăn giấy  
Tất cả giấy - bọc, bồi sấp, vv.

## CONTENEDOR AZUL MATERIALES RECICLABLES

TODO EL PAPEL, CARTÓN, PLÁSTICO, VIDRIO, METAL y espuma de poliestireno  
Aerosoles latas (vacío)  
Latas de aluminio (por favor no lo aplaste)  
Papel de aluminio y plástico  
Envases de bebidas  
Libros (duro y suave trasero)  
Tapas de botellas  
Cajas y materiales de embalaje  
Folletos, sobres y correo no deseado  
Cajas de cartón  
Los trazadores de líneas y cajas de cereal  
Ropa, trapos, zapatos  
Papel de computadora/copia/contabilidad  
Cajas de bebida  
Cartones del huevo  
Sobres  
Latas y envases de yogur (vacía)  
Productos de vidrio  
Botellas cosméticas de cristal (vacía)  
Botellas y cartones de zumo  
Lavado botellas y cajas (vacía)  
Tapas y cierres del envase  
Ganchos de metal y plástico  
Cartones de leche y crema  
Espejos  
Periódicos y revistas  
Productos de papel (todos)  
Tubos de papel  
Cajas de pizza y platos de papel  
Bolsas/botellas/envases de plástico  
Tazas/platos/utensillos de plástico  
Jarras de plástico de leche  
Juguetes de plástico  
Cinta, hilo, cuerda  
Esponjas  
Productos de espuma de poliestireno  
Latas de lata  
Pañuelo de papel y cajas de pañuelos  
Todo papel - envoltura, encerado, etcetera...

## GREEN CONTAINER ORGANICS

YARD WASTE: Grass clippings, leaves, twigs, small branches, weeds, etc.  
Dog waste  
FOOD WASTE: leftovers, sauces, eggshells, coffee grounds & filters, peels, pits, seeds, meat, poultry, fish, and their skin and bones, pasta, bread, rice, FOG (fats, oils, grease)  
Paper towels used to soak up fats/oil/grease  
COMPOSTABLE BAGS ARE PREFERRED IF YOU ARE BAGGING YOUR WASTE

### THÙNG MÀU XANH LỤC RÁC HỮU CƠ

RÁC SÂN VƯỜN: Cỏ cắt tỉa, lá, cành cây, cành nhỏ, cỏ dại, vv.  
Chất thải của chó  
RÁC THỰC PHẨM: thức ăn thừa, nước sốt, vỏ trứng, bã và bột lọc cà phê, vỏ, lõi, hạt, thịt, gia cầm, cá, da và xương động vật, mì ống, bánh mì, gạo, FOG (chất béo, dầu, mỡ)  
Khăn giấy dùng để thấm chất béo/dầu/mỡ  
NÊN SỬ DỤNG TÚI PHÂN HỦY SINH HỌC ĐỂ Đựng RÁC THẢI

### CONTENEDOR VERDE MATERIA ORGÁNICA

BASURA DE LA YARDA:  
Hierba cortada, hojas, ramas, pequeñas ramas, malezas, etcetera.  
RESIDUOS DE PERRO  
RESIDUOS DE ALIMENTOS:  
las sobras, las salsas, las cáscaras de huevo, filtros de tierras de café, cáscaras, hoyos, semillas, carnes, aves, peces y su piel y huesos, pasta, pan, arroz, niebla (grasas y aceites)  
Toallas de papel utilizados para absorber las grasas/aceite/grasa  
LAS BOLSAS COMPOSTABLES SON PREFERIDOS SI ESTÁS EMBOLSAR SUS RESIDUOS

## BLACK CONTAINER NON-RECYCLABLE

Cat litter (bagged)  
Bathroom waste ie: sanitary supplies  
Cigarette butts  
Disposable diapers (bagged)  
Medication

## THÙNG MÀU ĐEN KHÔNG THỂ TÁI CHẾ

Chất thải và rác từ mèo (để trong bao)  
Rác phòng tắm như đồ dùng vệ sinh bỏ  
Đầu lọc thuốc lá  
Tã dùng một lần (để trong bao)  
Thuốc (xem hướng dẫn sử dụng thuốc)

## CONTENEDOR NEGRO NO RECICLABLES

Residuos de gato y basura (en bolsa)  
Baño de residuos es decir: suministros sanitarios  
Colillas de cigarrillos  
Pañales desechables  
eliminación de la (en bolsa)

**75%** of all household waste is **recyclable**

**20%** Green Organic

**5% Black Trash**

**O2** February

5% of all household waste should go into the Black Container.  
(Free used motor oil drop off at the District.)

## Board meeting 1st & 3rd Tuesdays (Subject to change)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b>	<b>2</b> Groundhog Day	<b>3</b> Open House
<b>4</b>	<b>5</b>	<b>6</b> Board Meeting	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b> <b>Tết Lunar New Year</b>
<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b> <b>Valentine's Day</b> Ash Wednesday	<b>15</b>	<b>16</b>	<b>17</b>
<b>18</b>	<b>19</b> <b>President's Day</b> Solid waste service delayed one day	<b>20</b> Board Meeting Solid waste service delayed one day	<b>21</b> Solid waste service delayed one day	<b>22</b> Solid waste service delayed one day	<b>23</b> Solid waste service delayed one day	<b>24</b> Friday's Solid waste service
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>1</b>	<b>2</b> Clean-up Event (Contact the District for More Information)
<b>3</b>	<b>4</b>	<b>5</b> Board Meeting	<b>6</b>	<b>7</b>	<b>8</b> International Women's Day	<b>9</b>

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<b>ORGANIC RECYCLING</b> TÀI CHẾ   RECICLAJE	<b>NON-ORGANIC RECYCLING</b> PHẢN TRỘN   CONVERTIR EN BONO	<b>LANDFILL</b> BÃI RÁC   BASURA	<b>RÁC THẢI ĐỘC-HẠI TỪ VẬT DỤNG GIA ĐÌNH</b> <b>HOUSEHOLD HAZARDOUS WASTE</b> DESECHOS PELIGROSOS DEL HOGAR
<p><b>Green waste</b></p> <ul style="list-style-type: none"> <li>Weeds</li> <li>Garden trimmings</li> <li>Cut flowers</li> <li>Grass clippings</li> <li>Leaves</li> <li>Wood chips</li> </ul> <p><b>Food scraps</b></p> <ul style="list-style-type: none"> <li>Fruit</li> <li>Bread</li> <li>Fish</li> <li>Meat</li> <li>Vegetables</li> <li>Dairy</li> <li>Coffee + filter</li> </ul>	<p><b>Paper</b></p> <ul style="list-style-type: none"> <li>Cardboard</li> <li>Magazines</li> <li>Newspaper</li> <li>Phone books</li> </ul> <p><b>Plastic</b></p> <ul style="list-style-type: none"> <li>Bottles</li> <li>Jugs</li> </ul> <p><b>Metal</b></p> <ul style="list-style-type: none"> <li>Aluminum and Tin cans</li> </ul> <p><b>Glass</b></p> <ul style="list-style-type: none"> <li>Bottles</li> <li>Jars</li> </ul>	<p><b>Ceramic/Pyrex</b></p> <p><b>Mirrors</b></p> <p><b>Styrofoam</b></p> <p><b>Waxed paper products</b></p> <p><b>Wet or soiled paper products</b></p> <p><b>Palm Fronds (branches)</b></p> <p><b>Diseased plants</b></p> <p><b>Pet waste</b></p> <p><b>Mixed products</b></p> <p><b>Coated materials</b></p>	  <p><b>Orange County Free Household Hazardous Waste Collection Centers</b></p> <p>9 a.m. to 3 p.m. Tuesday through Saturday                  Closed on major holidays and rainy days                  *Max 15 gallons or 125 pounds per trip</p>
 <p>Keep lids closed</p>	 <p>Keep recyclables loose, empty and dry</p>	 <p>NO hazardous waste</p>	<p><b>Anaheim</b> 1071 N. Blue Gum Street</p> <p><b>Irvine</b> 6411 Oak Canyon</p> <p><b>Huntington Beach</b> 17121 Nichols Lane - Gate 6</p> <p><b>San Juan Capistrano</b> 32250 La Pata Avenue</p> <p>@OCWaste   OCLandfills.com   714-834-4000</p>
<p>ALWAYS CHECK DETAILS WITH YOUR HAULER</p>  			

03 March

Ordinance 71: Each resident is allowed one black container. Please exchange extra containers for large Blue container to avoid additional fees.

## Board meeting 1st & 3rd Tuesdays (Subject to change)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>1</b>	<b>2</b> Clean-up Event (Contact the District for More Information)
<b>3</b>	<b>4</b>	<b>5</b> Board Meeting	<b>6</b>	<b>7</b>	<b>8</b> International Women's Day	<b>9</b>
<b>10</b> Daylight Savings Ramadan Begins	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
<b>17</b>	<b>18</b>	<b>19</b> Board Meeting	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b> Holy Thursday	<b>29</b> Good Friday	<b>30</b>
<b>31</b> <b>Easter</b> Cesar Chavez Day	<b>1</b>	<b>2</b> Board Meeting	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>

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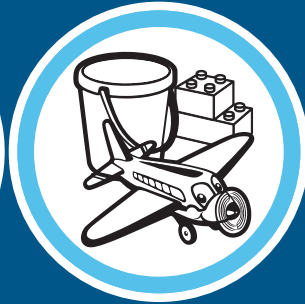
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# RECYCLABLES

**75% OF HOUSEHOLD ITEMS ARE RECYCLABLE!**

**PLASTIC & GLASS:** Plastics labeled  thru , drink bottles, food containers, plastic toys, pails, glass bottles & jars.



**PAPER & METAL:** Cardboard, magazines, newspaper, drink cartons, cereal boxes, empty aerosol cans, aluminum & tin cans.



RECYCLABLES ONLY  
NO GARBAGE / NO ORGANICS  
PLACE CART AT CURB BY 7:00 AM  
PLACE CARTS 1 FOOT APART

04 April

For more information on types of waste and what bins they go into, please refer to February page.

## Board meeting 1st & 3rd Tuesdays (Subject to change)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>31</b> Easter Cesar Chavez Day	<b>1</b>	<b>2</b> Board Meeting	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b> Clean-up Event (Contact the District for More Information)
<b>14</b>	<b>15</b>	<b>16</b> Board Meeting	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>1</b>	<b>2</b> Administrative Professionals Day	<b>3</b> Arbor Day	<b>4</b>
<b>5</b>	<b>6</b>	<b>7</b> Board Meeting	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>

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# ORGANICS

From the **YARD**: Grass clippings, leaves, weeds, prunings, flowers, and other yard and garden waste.



NO RECYCLABLES  
PLACE CART AT CURB BY 7:00 AM  
PLACE CARTS 1 FOOT APART



From your **KITCHEN**: Fruit, bread, fish, meat, vegetables, dairy and FOG (fats, oil, and grease).



05 *May*

For more information on types of waste and what bins they go into, please refer to February page.

## Board meeting 1st & 3rd Tuesdays (Subject to change)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1	2	3	4
5 Cinco De Mayo	6	7 Board Meeting	8	9	10	11
12 Mother's Day	13	14	15	16	17	18 Armed Forces Day
19	20	21 Board Meeting	22	23	24	25
26	27 Memorial Day Solid waste service delayed one day	28 Solid waste service delayed one day	29 Solid waste service delayed one day	30 Solid waste service delayed one day	31 Solid waste service delayed one day	1 Friday's Solid waste service
2	3	4 Board Meeting	5	6	7	8

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# TRASH



HOUSEHOLD GARBAGE ONLY  
NO RECYCLABLES  
PLACE CART AT CURB BY 7:00 AM  
PLACE CARTS 1 FOOT APART

## Black Container **NON-RECYCLABLE**

Cat waste & litter (bagged), bathroom waste (sanitary supplies), cigarette butts, disposable diapers (bagged), medication,



overflow from  
Green container.

**NO CARPET, NO RUGS,  
NO MIRRORS, NO TIRES**



06 June

For more information on types of waste and what bins they go into, please refer to February page.

## Board meeting 1st & 3rd Tuesdays (Subject to change)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27 <b>Memorial Day</b> Solid waste service delayed one day	28 Solid waste service delayed one day	29 Solid waste service delayed one day	30 Solid waste service delayed one day	31 Solid waste service delayed one day	1 Friday's Solid waste service
2	3	4 Board Meeting	5	6	7	8 Clean-up Event (Contact the District for More Information)
9	10	11	12	13	14 Flag Day	15
16 <b>Father's Day</b>	17 Global Garbage Man Day	18 Board Meeting	19 Summer Solstice (Summer Begins)	20	21	22
23	24	25	26	27	28	29
30	1	2 Board Meeting	3	4 <b>Independence Day</b> Solid waste service delayed one day	5 Solid waste service delayed one day	6 Friday's Solid waste service

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1950

2023



**Director of Operations** (1 Employee)  
**Solid Waste** (16 Employees) - Collects 42,000 tons annually  
**Sewer Maintenance** (5 Employees) - Maintain 174 miles of sewers & 4 lift stations  
**Fleet Maintenance** (4 Employees) - Maintain 25 Vehicles  
**Office Staff** (7 Employees) - Answers 18,600 calls for service and issues 170 permits each year

07 July

District provides daily solid waste and sewer service to 103,000 residents.

## Board meeting 1st & 3rd Tuesdays (Subject to change)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>30</b>	<b>1</b>	<b>2</b> Board Meeting	<b>3</b>	<b>4</b> <b>Independence Day</b> Solid waste service delayed one day	<b>5</b> Solid waste service delayed one day	<b>6</b> Friday's Solid waste service
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b> Board Meeting	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b>	<b>2</b>	<b>3</b>
<b>4</b>	<b>5</b>	<b>6</b> Board Meeting	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b> Clean-up Event (Contact the District for More Information)

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 Spectrum 714.903.4000

# SB 1383 Key Implementation Dates



CalRecycle 

08 August

The goal of SB 1383 is to reduce the state wide disposal of organic waste to 75% of 2014 levels by 2025.

## Board meeting 1st & 3rd Tuesdays (Subject to change)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b>	<b>2</b>	<b>3</b>
<b>4</b>	<b>5</b>	<b>6</b> Board Meeting	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b> Clean-up Event (Contact the District for More Information)
<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>
<b>18</b>	<b>19</b>	<b>20</b> Board Meeting	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>
<b>1</b>	<b>2</b> <b>Labor Day</b> Solid waste service delayed one day	<b>3</b> Board Meeting Solid waste service delayed one day	<b>4</b> Solid waste service delayed one day	<b>5</b> Solid waste service delayed one day	<b>6</b> Solid waste service delayed one day	<b>7</b> Moon Festival  Friday's Solid waste service

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# PROPER BATTERY DISPOSAL

Remember to properly dispose of your used batteries. Below are some things to consider to keep your community safe.

The Huntington Beach Household Hazardous Waste Facility can also accept these items:

Painting Supplies, Cleaning Products, Automotive Parts, Herbicides & Insecticides, E-Waste, Flammable Products, Fluorescent Light Bulbs/Tubes, Mercury Thermostats

## How do I get rid of my old batteries?

When your rechargeable, Lithium, NiCad, NiMH, button or lead-acid (car/motorcycle) batteries lose their charge, it might seem easy to just throw them in the trash. But is it safe?



*These types of batteries can leak or cause fires in your home trash can or at a local waste disposal facility*



 **Recycle them!**

There are local E-waste drop-off locations nearby Midway that accept old used batteries:

**AutoZone**  
6611 Westminster Blvd.  
Westminster

**Walmart**  
13331 Beach Blvd.  
Westminster

**Huntington Beach Household Hazardous Waste**  
17121 Nichols Ln.  
Huntington Beach

1. Even dead batteries have some charge left in them and can start fires
2. Small 9-volt batteries should have tape placed on them. They are so small even a paperclip can connect the posts and generate enough heat to cause ignition.
3. Lithium-Ion batteries are very common and also have the potential to explode if they overheat or are damaged in any way.
4. Due to the amount of materials in a trash or recycling fire it can potentially burn for days once

09  
September

Due to contamination and/or fire concerns, keep the following hazardous items out of containers: batteries, paint, antifreeze, gasoline, pesticides, solvents, varnish and propane tanks.

## Board meeting 1st & 3rd Tuesdays (Subject to change)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>1</b>	<b>2</b> <b>Labor Day</b> Solid waste service delayed one day	<b>3</b> Board Meeting Solid waste service delayed one day	<b>4</b> Solid waste service delayed one day	<b>5</b> Solid waste service delayed one day	<b>6</b> Solid waste service delayed one day	<b>7</b> Moon Festival Friday's Solid waste service
<b>8</b>	<b>9</b>	<b>10</b> California Admissions Day	<b>11</b> Patriot Day	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b> Board Meeting	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
<b>22</b> Start of Fall (Autumnal Equinox)	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b> Native American Day	<b>28</b>
<b>29</b>	<b>30</b>	<b>1</b> Board Meeting	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>

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# No-Cost Mattress Recycling



## We do not accept:

Excessively wet, damaged, twisted, frozen or soiled mattresses or box springs

Items infested with bed bugs

Fold-out sofa beds, futon frames/bases, mattress pads/toppers

Water beds, air mattresses, car beds

Infant & child products, infant carriers, lounge pads or crib bumpers

Sleeping bags, pillows

Other furniture or sleep products

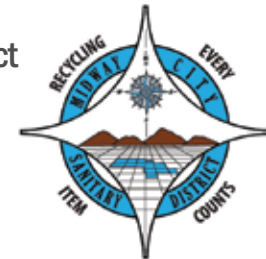


## How do I get rid of my old mattress?

Residents can drop off mattress, box springs, and futon mattresses separated from the base or frame for no-cost recycling.

Cư dân có thể mang những tấm nệm hoặc khung nệm lò xo đến sở vệ sinh để bỏ đi mà không tốn lệ phí nào.

Midway City Sanitary District  
14451 Cedarwood Ave.  
Westminster, CA 92683  
Monday - Friday 8am-4pm



[ByeByeMattress.com](http://ByeByeMattress.com)



[@byebyemattress](https://twitter.com/byebyemattress)

10 October

Last year the District recycled over 5,000 mattresses. The District also held 5 clean up events in 2022.

## Board meeting 1st & 3rd Tuesdays (Subject to change)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>29</b>	<b>30</b>	<b>1</b> Board Meeting	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b> Water & Waste-Water (Sewer) Professionals Week	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b> Clean-up Event (Contact the District for More Information)
<b>13</b>	<b>14</b> Columbus Day Indigenous Peoples Day	<b>15</b> Board Meeting	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b> Halloween Diwali Begins	<b>1</b>	<b>2</b> Day of the Dead
<b>3</b> Daylight Saving Time Ends	<b>4</b>	<b>5</b> Board Meeting Election Day	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>

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11 *November*

A crew of 5 maintains 174 miles of sewer mains,  
4 lift stations, and 3001 manholes.

## Board meeting 1st & 3rd Tuesdays (Subject to change)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b> <b>Halloween</b> Diwali Begins	<b>1</b>	<b>2</b> Day of the Dead
<b>3</b> Daylight Savings Time Ends	<b>4</b>	<b>5</b> Board Meeting Election Day	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b> <b>Veterans Day</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
<b>17</b>	<b>18</b>	<b>19</b> Board Meeting	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b> <b>Thanksgiving Day</b> Solid waste service delayed one day	<b>29</b> Solid waste service delayed one day	<b>30</b> Friday's Solid waste service
<b>1</b>	<b>2</b>	<b>3</b> Board Meeting	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b> Pearl Harbor Remembrance Day

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## Do you know what should go down the drain that is sewer safe?

Pee, poop and paper should be the only things going down the toilet. Flushing other types of items down the toilet causes home pipes to clog and most importantly can have a huge impact on our sewers and not to mention our ocean.

Items that people commonly dispose that should **NOT** be going down the drain

### TOILET



**Prescription Drugs and Over-The-Counter Medications**—contain chemicals that you don't want entering the wastewater supply. The best way to dispose of items like these is to make them undesirable, such as crushing them and then mixing with coffee grounds before sealing them in a plastic bag and disposing in the trash.



**Kitty Litter**—(especially clay kitty litter) will sooner or later clog your pipes. It's better to keep your cat waste out of wastewater and just put it in the trash.



**Sanitary Products, Paper Towels, Diapers, Baby Wipes and Facial Tissues**—are made of materials that don't break down and can cause pipes to clog. The trash is the place for these items.

**Condoms and Dental Floss**—both cause more problems than you'd imagine. They don't biodegrade and can cause pipes to clog.

### DRAIN



**Fats, Oils and Grease (FOG)**—FOG sticks to the interior surface of the sewer pipes, hardens over time and eventually may cause sewage to backup and lead to a sewage spill in your home or on our streets. Let it cool/harden, mix it with other absorbent materials, place it in a bag or container and then throw it in the trash.



**Household Hazardous Materials**—such as motor oil, pesticides, paint and solvents should never be poured down the drain. Dispose of these items by contacting the nearest household hazardous waste collection center.



**Food, Coffee Grounds and Eggshells**—should not be flushed down the sink. The best way to get rid of food is to compost what you can and wipe or scrape the remnants in the trash. Never put them in the garbage disposal.

**Hair**—always seems to make its way past the plug. Hair will catch and stick to other items and is very difficult to get out of piping once it gets in.

[www.ocsan.gov/education](http://www.ocsan.gov/education)  
@ocsandistrict

**It's simple, the toilet is only meant to flush the three P's—pee, poop and paper.**

**OC SAN**  
ORANGE COUNTY SANITATION DISTRICT

12 December

Help our sewer crew maintain clean pipes by keeping these things OUT of your toilets and drains.

## Board meeting 1st & 3rd Tuesdays (Subject to change)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>1</b>	<b>2</b>	<b>3</b> Board Meeting	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b> Board Meeting	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b> <b>Christmas Eve</b>	<b>25</b> <b>Christmas Day</b> Solid waste service delayed one day	<b>26</b> Solid waste service delayed one day	<b>27</b> Solid waste service delayed one day	<b>28</b> Friday's Solid waste service
<b>29</b>	<b>30</b>	<b>31</b> <b>New Year's Eve</b>	<b>1</b> <b>New Year's Day</b> Solid waste service delayed one day	<b>2</b> Christmas Tree Recycling Solid waste service delayed one day	<b>3</b> Christmas Tree Recycling Solid waste service delayed one day	<b>4</b> Christmas Tree Recycling Friday's Solid waste service
<b>5</b>	<b>6</b> Christmas Tree Recycling All Week	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>

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# Help keep rates low by doing your part to recycle

PRESORTED  
Standard  
U.S. Postage  
PAID  
Santa Ana, CA  
Permit #4833  
ECRWSS



Residents can drop off **mattress, box springs, and futon mattresses** separated from the base or frame for **no-cost recycling.**

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