

**MIDWAY CITY SANITARY DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING  
AGENDA**

**DISTRICT OFFICE  
BOARD ROOM  
14451 CEDARWOOD STREET  
WESTMINSTER, CA 92683**

**Tuesday, February 4, 2025  
5:30 P.M.**

**OUR MISSION STATEMENT**

**THE BOARD OF DIRECTORS AND EMPLOYEES OF THE MIDWAY CITY SANITARY DISTRICT WORK DILIGENTLY TO PROVIDE SEWER AND SOLID WASTE SERVICES TO THE RESIDENTS OF THE DISTRICT. OUR TOP PRIORITY IS TO ACCOMPLISH THIS IN AN ETHICAL, EFFICIENT, AND COST-EFFECTIVE MANNER THAT WILL PROTECT THE HEALTH AND SAFETY OF THOSE WE SERVE.**

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL AND DECLARATION OF QUORUM**
- 3. PUBLIC COMMENTS**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

- 4. PRESENTATIONS – None**

**5. APPROVAL OF THE MINUTES**

- A. Approve Minutes of the Board Meeting of the Board of Directors on January 21, 2025

**6. REPORTS**

The President, General Manager, Legal Counsel, and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of President
- B. Report of General Manager
- C. Report of Director of Services & Program Development
- D. Report of District Employee Luncheon on January 22, 2025
- E. Report of OC San Board of Directors Meeting on January 22, 2025
- F. Report of Radio Outreach with Little Saigon Radio on January 23, 2025
- G. Report of Westminster Tet Parade Participation Meeting on January 24, 2025
- H. Report of District Open House on January 25, 2025
- I. Report of ISDOC Quarterly Luncheon on January 29, 2025
- J. Report of Westminster Tet Parade on February 1, 2025

**7. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and will be acted upon at the same time unless separate discussion and/or action is requested by a Board Member, the public, or staff.

- A. Receive and File the Register of Demands in the Amount of \$504,182.55
- B. Receive and File the 2nd Quarter 2024-2025 Fiscal Year Financial and Budget Reports
- C. Approve Fiscal Year 2024-2025 Budget Adjustments No. 1
- D. Receive and File the California Employers' Pension Prefunding Trust (CEPPT) Account Update Summary as of December 31, 2024
- E. Receive and File the California Employers' Retiree Benefit (CERBT) Account Update Summary as of December 31, 2024

**8. OLD BUSINESS**

- A. Consider the Purchase of Two (2) Ford F-150 Lightning Electrical Vehicles (EV) from National Auto Fleet Group in the Amount of \$110,910.76
- B. Consider Approval of a Proposed Job Description and Salary Schedule for the Position of Engineering Technician and Authorize Recruitment for the Position of Engineering Technician

**9. NEW BUSINESS**

- A. Appointment of Labor Negotiator(s) For Purposes of Conducting Labor Negotiations with General Manager

**10. INFORMATIONAL ITEMS**

- A. 2025 Board Meeting Calendar

**11. BOARD CONCERNS AND COMMENTS****12. GM/STAFF CONCERNS AND COMMENTS****13. GENERAL COUNSEL CONCERNS AND COMMENTS****14. CLOSED SESSION ITEMS**

**CLOSED SESSION:** During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b)(1))  
Title: General Manager
- B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Agency Designated Representatives: To be Appointed in Open Session  
Unrepresented Employee: Robert Housley

**15. OPEN SESSION ITEM AFTER CLOSED SESSION**

- A. Discuss and Consider Approval of Award of Performance Bonus and/or Increase to General Manager Salary or Compensation Pursuant to General Manager Employment Agreement and Direction to General Counsel to Prepare Ratifying Resolution

**16. ADJOURNMENT TO TUESDAY, FEBRUARY 18, 2025**