

**MIDWAY CITY SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
DISTRICT OFFICE
14451 CEDARWOOD STREET
WESTMINSTER, CA 92683**

**TUESDAY, SEPTEMBER 15, 2026
5:30 PM**

AGENDA

MISSION STATEMENT

TO PROVIDE INNOVATIVE AND COST-EFFECTIVE EXCEPTIONAL WASTEWATER AND SOLID WASTE SERVICES WITH INTEGRITY AND EXCELLENCE. WE ARE COMMITTED TO PROTECTING PUBLIC HEALTH, PRESERVING THE ENVIRONMENT, AND FOSTERING EDUCATION AND COLLABORATION. BY PRIORITIZING EXCEPTIONAL SERVICES, COMMUNITY HEALTH, AND ENVIRONMENTAL STEWARDSHIP, WE STRIVE TO BUILD A CLEANER, HEALTHIER AND MORE SUSTAINABLE FUTURE.

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting. Members of the public may attend and participate in the meeting at any of the listed meeting locations.

The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND INVOCATION

2. ROLL CALL AND DECLARATION OF QUORUM

3. PUBLIC COMMENTS

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

4. PRESENTATIONS – None

5. APPROVAL OF THE MINUTES

- A. Approve Minutes of the Board of Directors Regular Meeting on September 1, 2026.....pg.4

6. REPORTS

The President, General Manager, Legal Counsel, and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of the President
- B. Report of the General Manager
- C. Report of the Director of Operations & Safety
- D. Report of the Director of Finance
- E. Report of the Director of Services & Program Development
- F. Report of the District Engineer
- G. Report of the Calendar Committee Meeting (September 10, 2026)
- H. Report on the District Shredding Event (September 12, 2026)

7. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be acted upon at the same time unless a separate discussion and/or action is requested by a Board Member, the public, or staff.

- A. Receive and File the Register of Demands in the Amount of \$657,104.19.....pg. 9
- B. Receive and File the Engineer Report for August 2026.....pg.14
- C. Receive and File the Minutes of the Calendar Committee Meeting on August 11, 2026 pg.20
- D. Acceptance of Improvements Completed Pursuant to the Midway City Sanitary District 2025-26 MCSD Sewer Main Rehabilitation Project (Project No. P2025-03) and Authorization for Filing and Recording of a Notice of Completion.....pg.23

8. OLD BUSINESS - None**9. NEW BUSINESS**

- A. Consider Adoption of **Resolution No. 2026-19**, Entitled:
- A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, APPROVING AND ACCEPTING THE DEDICATION OF NEW SANITARY SEWER FACILITIES CONSTRUCTED ON AND IN PROPERTY LOCATED AT 7474 GARDEN GROVE BOULEVARD INTO THE PUBLIC SANITARY SEWER SYSTEM [*Roll Call Vote*] pg.27

10. INFORMATIONAL ITEMS

- A.District Board Calendar.....pg.34
- B.ISDOC 2026 Election Results Letter.....pg.35

11. BOARD CONCERNS AND COMMENTS

12. GM/STAFF CONCERNS AND COMMENTS

13. GENERAL COUNSEL CONCERNS AND COMMENTS

14. CLOSED SESSION ITEMS - None

15. ADJOURNMENT TO TUESDAY, OCTOBER 6, 2026

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY**

14451 CEDARWOOD STREET
WESTMINSTER, CA 92683

SEPTEMBER 1, 2026

CALL TO ORDER

President C. Nguyen called the meeting of the Governing Board of the Midway City Sanitary District to order at 5:30 p.m., on Tuesday, September 1, 2026, at 14451 Cedarwood Street, Westminster, California.

ROLL CALL

DIRECTORS PRESENT

Chi Charlie Nguyen
Andrew Nguyen
Tyler Diep
Sergio Contreras
Mark Nguyen

STAFF AND GENERAL COUNSEL PRESENT

Robert Housley, General Manager
Gordon Copley, CPA, Director of Finance
Nicolas Castro, Director of Operations & Safety
Ashley Davies, Director of Services & Program Development
Milo Ebrahimi, P.E., District Engineer
Harley Nguyen, Administrative Secretary/Receptionist
Cynthia Olsder, Exec/Board Secretary
James H. Eggart, General Counsel, Woodruff & Smart

GUESTS PRESENT None

PLEDGE OF ALLEGIANCE AND INVOCATION

Director T. Diep led the Pledge of Allegiance. Director S. Contreras conducted the Invocation.

ROLL CALL AND DECLARATION OF QUORUM

Executive/Board Secretary C. Olsder conducted the roll call and announced that a quorum was present.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES**A. Approve Minutes of the Board of Directors Regular Meeting on August 4, 2026**

A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve the Minutes of the Board of Directors Regular Meeting on August 4, 2026. The motion was approved by a 5-0 vote as follows:

AYES: A. Nguyen, T. Diep, S. Contreras, C. Nguyen, M. Nguyen
NAYS: None
ABSTAIN: None
ABSENT: None

REPORTS**A. Report of the President - None****B. Report of the General Manager**

General Manager R. Housley reported on the CSDA Annual Conference, shared information regarding the Special District Governance Certification, and provided a brief update on the District's sewer system project.

C. Report of the Director of Operations & Safety

Director of Operations & Safety N. Castro reported that trash collection would be delayed by one day the following week due to the Labor Day holiday. He also shared that the District collected 511 mattresses in August, compared to the record high of 532 mattresses collected in September 2025.

D. Report of the Director of Finance

Director of Finance G. Copley reported that he is preparing for CalPERS Open Enrollment and shared the 2027 CalPERS health rates. He also provided updates on the RFP for the sewer, solid waste, and FOG rate study, the SCADA communication system, and the new intern.

E. Report of the Director of Services & Program Development

Director of Services & Program Development A. Davies provided updates on upcoming District events, including the Shredding Event and Westminster Fall Festival, State annual survey audit, and the SB 1383 mailers.

F. Report of the District Engineer

District Engineer Milo Ebrahimi provided updates on ongoing District projects, including the manhole and sewer main projects.

G. Report of the Calendar Committee Meeting (August 11, 2026)

Director C. Nguyen and Director S. Contreras reported on the meeting, during which minor updates and corrections to the 2027 District Calendar were discussed.

- H. **Report of the Legislative & Public Affairs Outreach Subcommittee Meeting** (Aug. 19, 2026)
Director T. Diep and President C. Nguyen reported on the meeting at which they discussed legislation, the development of the new District logo, Open House sponsorship, and the Orbis Public Affairs solicitation.
- I. **Report of the Annual CSDA Conference** (August 24-27, 2026)
Director M. Nguyen, Director A. Nguyen, and President C. Nguyen reported on the conference and agreed that it was well attended and enjoyed the various sessions.
- J. **Report of the OC San Board of Directors Meeting** (August 26, 2026)
Director T. Diep reported on his attendance at the OC San Board of Directors meeting representing the District and provided an overview of matters considered by the Board, including budget-related items and a closed session.

CONSENT CALENDAR

- A. Receive and File the Register of Demands in the Amount of \$875,558.18
- B. Receive and File the California Employers' Retiree Benefit Trust (CERBT) and the Pension Prefunding Trust (CEPPT) Account Update Summaries as of March 31, 2026
- C. Receive and File the Minutes of the Calendar Committee Meeting on June 23, 2026
- D. Receive and File the Minutes of the Legislative and Public Affairs Outreach Subcommittee Meeting on July 22, 2026
- E. Approve and File the Treasurer's Investment Report for July 2026
- F. Receive and File the Engineer Report for July 2026.
- G. Receive and File the August 19, 2026 Legislative and Public Affairs Outreach Subcommittee Report
- H. Receive and File the August 2026 Report on Contracts and Agreements Entered into by the.. General Manager on Behalf of the District
- I. Recognition and Approval of a 5-Year Safe Driving Awards for Solid Waste Driver, Dennis Solano Jr., in the Amount of \$200.00

A motion was made by Director M. Nguyen, seconded by Director A. Nguyen, to approve all items listed on the Consent Calendar. The motion was approved by a 5-0 vote as follows:

AYES:	A. Nguyen, C. Nguyen, T. Diep, S. Contreras, M. Nguyen
NAYS:	None
ABSTAIN:	None
ABSENT:	None

OLD BUSINESS

- A. Consider Approval of New District Logo Design and Provide Staff a Timeline for Implementation

The Board discussed the proposed logo design. A motion was made by Director T. Diep, seconded by President C. Nguyen, to select Logo No. 1, with minor modifications based on the Board's comments. The motion was approved by a 5-0 vote as follows:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, T. Diep, S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

NEW BUSINESS

- A. Consider Approval of Sponsorship Solicitation and Sponsorship Levels and Benefits for the January 30, 2027 Open House Event

A staff report and recommendations were provided to and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director A. Nguyen, to approve the sponsorship levels, sponsor benefits, and related details for the January 30, 2027 Open House event, and authorize staff to begin soliciting sponsorships based on these approved elements. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, T. Diep, C. Nguyen, M. Nguyen, and S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

- B. Consider Adoption of Resolution No. 2026-17, Entitled:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

A staff report and a summary of staff's recommendation were provided and considered by the Board. A motion was made by Director M. Nguyen, seconded by Director A. Nguyen, to adopt Resolution No. 2026-17, approving the form and authorizing the execution of an amended Memorandum of Understanding (MOU) authorizing participation in the Special District Risk Management Authority's Health Benefits Program. The motion was approved by the following 5-0 roll call vote as follows:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, T. Diep, S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

- C. Consider Adoption of Resolution No. 2026-18, Entitled:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, ADOPTING THE MIDWAY CITY SANITARY DISTRICT POLICY FOR USE OF GENERATIVE AI TOOLS

A staff report and a summary of staff's recommendation were provided and considered by the Board. A motion was made by Director S. Contreras, seconded by Director A. Nguyen,

to adopt Resolution No. 2026-18, adopting the Midway City Sanitary District Policy for use of generative AI tools and authorizing the General Manager to implement, administer, and update related procedures and guidance as necessary. The motion was approved by the following 5-0 roll call vote as follows:

AYES: A. Nguyen, C. Nguyen, M. Nguyen, T. Diep, S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

INFORMATIONAL ITEMS

- A. District Board Calendar
- B. OC LAFCO – Commission Appointments

Received and filed.

BOARD CONCERNS AND COMMENTS

Director M. Nguyen and Director S. Contreras shared that they visited the Maple Avenue property and expressed appreciation for the District's newest asset.

Director M. Nguyen thanked staff for their work on the AI Policy and recommended that staff explore additional investment opportunities through CLASS to further diversify the District's portfolio.

Director A. Nguyen thanked staff for their hard work.

GENERAL MANAGER/ STAFF CONCERNS AND COMMENTS

General Manager R. Housley reminded the Board that he would be on vacation throughout September and that Nicolas Castro would serve as Acting General Manager during his absence.

Director of Services & Program Development A. Davies shared that OC San invited the District to participate in a video for its annual report and that she participated on behalf of the District.

GENERAL COUNSEL CONCERNS AND COMMENTS

General Counsel J. Eggart indicated that he would be available for a future meeting should the Board wish to receive an update on recent legislative developments.

CLOSED SESSION ITEMS – None

ADJOURNMENT

President C. Nguyen adjourned the meeting at 6:34 p.m. to the next Regular Board Meeting to be held at the District on Tuesday, September 15, 2026 at 5:30 p.m.

Sergio Contreras, Secretary

AGENDA ITEM 7A

Date: September 15, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Mariana Sanchez, Accountant

Subject: Receive and File the Register of Demands in the Amount of \$657,104.19

BACKGROUND

The laws of the State of California governing Special Districts provide that the Midway City Sanitary District Board of Directors shall review for approval all payments made by the District.

A Register of Demands is provided at each regular Midway City Sanitary District Board Meeting describing each payment made or to be made by the district during the specified period. The report is designed to communicate fiscal activity based on adopted and approved budget appropriations.

The Treasurer has duly reviewed the demands on the attached register.

FISCAL IMPACT

The total value of demand for this period is \$657,104.19. This includes expenses, payroll, and payroll-related disbursements.

Sufficient funds are available to process all payments.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors receive and file the register of demands in the amount of \$657,104.19.

ATTACHMENTS

1. Disbursement Details for September 15, 2026

Midway City Sanitary District					
Accounts Payable Expenditures, Payments, Payroll, and ACH Payment(s) Report					
Prepared for Board Meeting held on September 15, 2026					
Type	Num	Date	Name	Memo	Paid Amount
Check	17808	08/21/2026	Eduardo Ceja		850.00
Bill	82626	08/26/2026		Catering for Employee Appreciation Lunch 8/26/26	850.00
Check	17809	08/26/2026	Agile Occupational Medicine, PC		181.00
Bill	EM087814	08/05/2026		Drug Screen 10 Panel Rapid - A Udave	62.00
				Basic Physical - A Udave	119.00
Check	17810	08/26/2026	AKM Consulting Engineers, Inc.		99,449.50
Bill	14170	08/05/2026		MCSD-Sewer System Condition Assessment	92,628.50
Bill	14192	08/13/2026		MCSD-On call Services 7/1/26 - 7/31/26	1,899.00
Bill	14193	08/13/2026		MCSD-Westminster Mall Sewer Analysis 7/1/26-7/31/26	4,922.00
Check	17811	08/26/2026	American Mobile Truck Wash		330.00
Bill	60233	08/03/2026		Fleet Wash (6) 08/03/26	330.00
Check	17812	08/26/2026	Armando Udave		26.93
Bill	50452	08/23/2026		Expense Reimbursement - Straw hat	26.93
Check	17813	08/26/2026	AT&T (Brookhurst Lift Station)		1,193.69
Bill	7145310272	08/13/2026		Brookhurst August 2026	1,193.69
Check	17814	08/26/2026	AT&T Mobility (First Net)		1,041.32
Bill	287291683611X0810206	08/02/2026		July 2026	138.90
				July 2026	399.18
				July 2026	503.24
Check	17815	08/26/2026	Betts Truck Parts & Service		166.79
Bill	05P41240	08/11/2026		1/2" TUBE X 3/8" NPT COMPOSITE MALE ELBOW (4), 3/8" TUBE X 1/2" NPT COMP MALE ELBOW DOT F (9), 1/4" TUBE X 1/8" NPT COMP MALE CONN DOT PL (4)	166.79
Check	17816	08/26/2026	City of Westminster Hydrant		84.94
Bill	445355	08/14/2026		Hydrant Water Service July-2026	84.94
Check	17817	08/26/2026	City of Westminster-Water Billing		45.72
Bill	444552	08/11/2026		Westminster Lift Station 06/08/26 - 08/03/26	20.62
Bill	442623	08/11/2026		Hammon Lift Station 06/08/26 - 08/03/26	25.10
Check	17818	08/26/2026	Country City Towing		1,250.00
Bill	138149	08/10/2026		NG-9 tow to MCSD yard	750.00
Bill	138737	08/11/2026		NG-9 MCSD to AFS for rear differential repairs	500.00
Check	17819	08/26/2026	CR&R Incorporated		2,218.73
Bill	235479	08/01/2026		Clean Up Event MCSD Yard 07/18/26	2,218.73
Check	17820	08/26/2026	Cummins Pacific LLC		1,845.40
Bill	X9-260834303	08/24/2026		Assessment of Westminster Lift Station Generator	1,845.40
Check	17821	08/26/2026	Daniels Tire Service		6,399.76
Bill	200579888	08/21/2026		Restock Recap Tires (3)	723.41
Bill	200579148	08/14/2026		Restock Recap Tires (18)	4,510.73
Bill	200578238	08/05/2026		Restock Recap Tires (5)	1,165.62
Check	17822	08/26/2026	Discover Science Center of Orange County		1,200.00
Bill	2332	05/18/2026		Waste Education Program - 04/26 - Hayden ES (Westminster SD) - Assembly 1st grade - 80 Students	1,200.00
Check	17823	08/26/2026	HB Staffing/Cathyjon Enterprises, Inc.		157.68
Bill	4769844	08/13/2026		Accounting Clerk 08/03/26 - 08/07/26 (4.0 hrs)	157.68

Type	Num	Date	Name	Memo	Paid Amount
Check	17824	08/26/2026	Hillco Fastener Warehouse Inc.		56.35
Bill	5413061	08/11/2026		NG-5 16M FLAT WASHER ZINC (50) 5/8-18 GRADE C LOCKNUT (50)	56.35
Check	17825	08/26/2026	JLHA Municipal Contractor		53,064.60
Bill	MCS1FOG12606	07/29/2026		FOG Program Management and Inspection Services - 06/01/26 - 06/30/26	46,420.35
Bill	MCS1FOG12605	07/29/2026		FOG Program Management and Inspections - 05/01/26 - 05/31/26	6,644.25
Check	17826	08/26/2026	Odyssey Power Corporation		902.00
Bill	94062915	08/12/2026		Repairs to Generator at Westminster Lift Station	902.00
Check	17827	08/26/2026	Pre-Paid Legal Services, Inc.		33.90
Bill	155124 082526	08/25/2026		Prepaid Legal August 2026	33.90
Check	17828	08/26/2026	PumpMan		3,755.00
Bill	130005117	08/20/2026		Pump Replacement Willow Lift Station	3,755.00
Check	17829	08/26/2026	Rehrig Pacific Company		46,092.37
Bill	50600458	08/18/2026		65G EG Garbage Roc Black (936)	46,092.37
Check	17830	08/26/2026	Safety-Kleen Systems, Inc.		402.10
Bill	100565080	08/06/2026		30G PARTS WASHER (LG) - AQUEOUS (1)	402.10
Check	17831	08/26/2026	Sancon Technologies, Inc.		104,956.52
Bill	4	07/31/2026		CIPP Installation for 8-inch Pipes	11,122.80
				Traffic Controls	750.00
				Sewage Bypass	1,000.00
				Service Reconnection	562.50
				Manhole/Wall Interface Sealings	460.00
				Post-Construction CCTV Inspection for 8-inch Pipes	855.60
				CO#1	-414.26
				CO#3	17,325.00
				5% Retention	-1,583.08
Bill	5	08/17/2026		CIPP Installation for 8-inch Pipes	16,900.00
				CIPP Installation for 10-inch Pipes	17,770.20
				CIPP Installation for 18-inch Pipes	24,236.00
				Traffic Controls	750.00
				Sewage Bypasses	1,000.00
				Service Reconnections	562.50
				Manhole/Wall Interface Sealings	1,150.00
				Post-Construction CCTV Inspection for 8-inch Pipes	1,300.00
				Post-Construction CCTV Inspection for 10-inch Pipes	846.20
				Post-Construction CCTV Inspection for 18-inch Pipes	664.00
				CO#2	3,640.00
				CO#3	10,000.00
				5% Retention	-3,940.94
Check	17832	08/26/2026	Southern California Edison		10,881.35
Bill	700884706025 08/26	08/19/2026		Cedarwood 7/21/26-8/18/26	8,847.62
Bill	700472251517 082026	08/20/2026		WESTMINSTER August 2026	835.39
				BROOKHURST ST August 2026	135.00
				WILLOW LN August 2026	327.02
				HAMMON PL August 2026	736.32
Check	17833	08/26/2026	Spectrum Enterprise (Time Warner Cable)		1,457.82
Bill	188910401080726	08/07/2026		Aug 2026	108.82
Bill	188914501080726	08/07/2026		Aug 2026	1,349.00
Check	17834	08/26/2026	TEC Of California, Inc.		8,141.76
Bill	1578796L	08/13/2026		TEC Premium Parts 950 CCA (3)	346.44
Bill	1576573L	07/31/2026		EXTENSION, IGNITION COIL	885.25
Vendor Credit	C1481111L	08/05/2026		Warranty Refund	-1,651.37
Bill	1576921L	08/03/2026		NG-7 Tec Premium Parts 950 Cca (3)	346.44
Bill	1575853LX1	08/05/2026		NG-9 CONNECTOR, QCK DISCONNECT (2)	34.16
Bill	1578797L	08/13/2026		NG-16 TEC Premium Parts 950 CCA (2)	230.96
Bill	1577727L	08/14/2026		NG-10 BENDIX NEW ADSP AIR DRYER (1)	842.99

Type	Num	Date	Name	Memo	Paid Amount
Vendor Credit	CM1576842L	08/13/2026		Core Return Credit	-3,636.56
Bill	1575853LX3	08/17/2026		UNION, MALE (2)	79.61
Bill	1579303L	08/17/2026		SENSOR, TEMPERATURE (2)	805.02
				NG-9 ELBOW, PLAIN UNION (3), ELBOW, MALE ADAPTER (2), SEAL, O RING (3)	236.33
Bill	1575853L	08/05/2026			
Bill	1576842L	08/07/2026		NG-5 Reman Spicer (1)	9,605.41
Bill	1575853LX2	08/10/2026		NG-9 Connector, Qck Disconnect (1)	17.08
Check	17835	08/26/2026	UniFirst Corporation		694.24
Bill	2190554576	08/14/2026		August 2026	83.57
Bill	2190557567	08/21/2026		August 2026	83.57
Bill	2190557561	08/21/2026		August 2026	56.19
Bill	2190558228	08/21/2026		August 2026	191.93
Bill	2190557570	08/21/2026		August 2026	13.68
Bill	2190554577	08/14/2026		August 2026	13.68
Bill	2190554566	08/14/2026		August 2026	195.43
Bill	2190554569	08/14/2026		August 2026	56.19
Check	17836	08/26/2026	Woodruff & Smart		19,230.20
Bill	80731	07/31/2026		Legal Services July 2026	19,230.20
Check Total					\$366,109.67
ACH Payment	FY27M1021	8/20/2026	Paychex		471.50
Bill	17483509	8/5/2026		Time & Attendance August 2026	471.50
ACH Payment	1003361258	08/24/2026	CalPERS-Retirement		14,571.50
Bill	08/03/26 - 08/16/26	08/19/2026		Earned Period 08/03/2026 - 08/16/2026	2,167.00
				Earned Period 08/03/2026 - 08/16/2026	3,963.35
				Earned Period 08/03/2026 - 08/16/2026	6,431.44
				Earned Period 08/03/2026 - 08/16/2026	2,009.71
ACH Payment	1003361259	08/24/2026	CalPERS-Retirement		8,729.24
Bill	08/03/26 - 08/16/26	08/19/2026		Earned Period 08/03/2026 - 08/16/2026	1,298.17
				Earned Period 08/03/2026 - 08/16/2026	2,374.29
				Earned Period 08/03/2026 - 08/16/2026	3,852.84
				Earned Period 08/03/2026 - 08/16/2026	1,203.94
ACH Payment	1003361260	08/24/2026	CalPERS-Retirement		803.70
Bill	08/03/26 - 08/16/26	08/19/2026		Earned Period 08/03/2026 - 08/16/2026	119.52
				Earned Period 08/03/2026 - 08/16/2026	218.60
				Earned Period 08/03/2026 - 08/16/2026	354.73
				Earned Period 08/03/2026 - 08/16/2026	110.85
ACH Payment	FY27M1020	08/25/2026	WEX Health Inc		102.00
Bill	0002436945-IN	07/31/2026		Monthly HRA Admin Fee July 2026	30.00
				Monthly HRA Admin Fee July 2026	72.00
ACH Payment	2432009	08/31/2026	SoCalGas		56.22
Bill	19380926006 081326	08/13/2026		Maint. Shop & Wash Rack - July 2026	56.22
ACH Payment	2432059	08/31/2026	SoCalGas		20.03
Bill	19170926059 081326	08/13/2026		District Offices - August 2026	20.03
ACH Payment	1003368307	09/04/2026	CalPERS - Health Benefits		96,716.04
Bill	18397138	09/01/2026		2026_09	12,505.18
				2026_09	29,081.86
				2026_09	23,124.56
				2026_09	9,449.47
				2026_09	7,347.23
				2026_09	7,668.39
				2026_09	6,873.85
				2026_09	665.50
ACH Payment	1003368309	09/04/2026	CalPERS - Health Benefits		8,369.18
Bill	18397140	09/01/2026		2026_09	8,369.18

Type	Num	Date	Name	Memo	Paid Amount
ACH Payment	1003372456	09/04/2026	CalPERS-Retirement		14,338.90
Bill	08/17/26 - 08/30/26	08/30/2026		Earned Period 08/17/2026 - 08/30/2026	2,153.19
				Earned Period 08/17/2026 - 08/30/2026	3,798.37
				Earned Period 08/17/2026 - 08/30/2026	6,390.45
				Earned Period 08/17/2026 - 08/30/2026	1,996.90
ACH Payment	1003372457	09/04/2026	CalPERS-Retirement		8,729.24
Bill	08/17/26 - 08/30/26	08/30/2026		Earned Period 08/17/2026 - 08/30/2026	1,310.82
				Earned Period 08/17/2026 - 08/30/2026	2,312.37
				Earned Period 08/17/2026 - 08/30/2026	3,890.38
				Earned Period 08/17/2026 - 08/30/2026	1,215.67
ACH Payment	1003372458	09/04/2026	CalPERS-Retirement		803.70
Bill	08/17/26 - 08/30/26	08/30/2026		Earned Period 08/17/2026 - 08/30/2026	120.69
				Earned Period 08/17/2026 - 08/30/2026	212.90
				Earned Period 08/17/2026 - 08/30/2026	358.19
				Earned Period 08/17/2026 - 08/30/2026	111.93
ACH Payment		9/4/2026	Nationwide		3,624.77
		9/4/2026		Funds Transfer 457(b) Roth	3,624.77
ACH Payment		9/4/2026	Nationwide		6,317.18
		9/4/2026		Funds Transfer 457(b) Salary Reduction	6,317.18
ACH Payments Total					\$163,653.20
Payroll		09/02/2026		Employee Payroll	117,657.64
Payroll		09/04/2026		Board Payroll	9,683.68
Payroll Total					\$127,341.32
Total Disbursements					\$657,104.19
Transfers					
Transfer		8/26/2026		Funds transfer to cover this weeks A/P	275,000.00
Transfer		8/26/2026		Funds transfer to cover this weeks A/P	275,000.00
Transfer		9/1/2026		Transfer funds to cover payroll this week	150,000.00
Transfer		9/1/2026		Transfer funds to cover payroll this week	150,000.00
Transfers Total					\$425,000.00

AGENDA ITEM 7B

Date: September 15, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Milo Ebrahimi, P.E., District Engineer

Subject: Receive and File the Engineer Report for August 2026

BACKGROUND

The District Engineer prepares a monthly report for the Board of Directors to inform about engineering and engineering related activities. This report includes monthly progress of District projects, reviewed plans, sewer department projects and activities, trainings and meetings, preventive maintenances and repairs of the district assets, and more.

DISCUSSION

1. Plans Reviewed
 - 1.1. Sewer permits
 - 1.1.1. Sewer permits processed this month: 14 (Please note that each permit could be a combination of the following projects.)
 - 1.1.1.1. No. of Residential Projects: 1.
 - 1.1.1.2. No. of Residential Additions: 4.
 - 1.1.1.3. No. of Accessory Dwelling Units (ADUs): 8.
 - 1.1.1.4. No. of Junior Accessory Dwelling Units (JADUs): 5.
 - 1.1.1.5. No. of Non-Residential Projects: 1.
 - 1.1.1.6. No. of Non-Residential Projects include Food Service Establishments: 0.
 - 1.1.1.7. Manhole Projects: 0.
 - 1.1.2. Sewer permits processed this fiscal year so far: 37.
 - 1.2. Development projects (trash enclosures and/or sewer lines):
 - 1.2.1. This month: 8.
 - 1.2.2. This fiscal year so far: 15.
2. Sewer department projects
 - 2.1. Edward Street Sewer Main Extension and Upsizing Project
 - 2.1.1. The proposed improvements include the extension of the public sewer main along Edward Street and the upsizing of a portion of the existing sewer main to accommodate projected wastewater flows associated with the Bolsa Pacific at Westminster redevelopment project.
 - 2.1.2. District staff and the District's engineering consultant completed the initial review of the sewer improvement plans and supporting technical documents submitted by the developer.

- 2.1.3. District staff, the District's engineering consultant, and the developer's engineering team continue to coordinate regarding sewer capacity analysis, plan review comments, and proposed public sewer infrastructure improvements associated with the project.
- 2.1.4. Comments on the sewer study and utility improvement plans was provided to the developer's engineering team for review and response. Additional coordination and plan revisions are anticipated as the project advances through the design review process.
- 2.1.5. District staff are evaluating the developer's request regarding the acceptance of certain proposed in-tract sewer facilities as public sewer infrastructure, subject to compliance with all applicable District standards, specifications, easement requirements, and operational criteria.

2.2. Sewer Condition Assessment Project by AKM Consulting Engineers

- 2.2.1. This project consists of reviewing and evaluating existing 2024 CCTV inspection data and NASSCO ratings for approximately 851,187 feet of sewer gravity mains. The consultant will use District-provided ratings and SewerAI videos to assess structural and maintenance conditions and support the District's planning and asset management efforts.
- 2.2.2. The Board approved awarding the contract to the consultant, AKM Consulting Engineers, on February 17, 2026, board meeting.
- 2.2.3. The District meets AKM biweekly to go over the progress.
- 2.2.4. The draft report will be provided to the District for review next month.
- 2.2.5. The project will be completed in 1 month.

2.3. Capital Improvement Program (CIP) Project: Sewer Line Rehabilitation Project

- 2.3.1. A Sewer Line Rehabilitation CIP is a planned project to repair or replace aging or damaged sewer pipes, often using trenchless methods like CIPP lining. It improves system reliability, prevents failures, and extends infrastructure life with minimal surface disruption.
- 2.3.2. In NASSCO standards, Rating 5 indicates the most severe condition in sewer infrastructure, signaling critical structural or operational defects that require immediate attention to prevent potential system failure.
- 2.3.3. The Board awarded the project to the lowest responsible bidder, Vortex Services, LLC dba Sancon Technologies, on March 17, 2026.
- 2.3.4. The Contractor finished CIPP lining of all segments.
- 2.3.5. Following the Board's acceptance of the project at the September 15 Board meeting, the Notice of Completion will be recorded with the County Recorder's Office.

2.4. Manholes at Westminster Boulevard and Springdale Street Siphon Project

- 2.4.1. There is a blocked and possibly damaged siphon at the intersection of Westminster Blvd and Springdale St.

- 2.4.2. AKM prepared the construction repair plans and specifications for construction of two manholes to restore the sewer flow.
- 2.4.3. The Request For Bid (RFB) is approved by the Board for advertisement on August 19, 2025.
- 2.4.4. The Public Bid Opening was on September 29, 2025, at 11:00 A.M. The District has received 3 bids from contractors.
- 2.4.5. The Board rejected all received bids due to the irregularity in the bid package and the Board approved rebidding of the Project on November 4, 2025.
- 2.4.6. The Project is published on the District's website again and the mandatory job walk was on December 11, 2025, at 10:00 A.M.
- 2.4.7. The Public Bid Opening was on January 20, 2026, at 11:00 A.M. The District has received 4 bids from contractors.
- 2.4.8. The Board awarded the project to the lowest responsible bidder, Big Ben Engineering, on February 3, 2026, Board meeting.
- 2.4.9. The contractor received encroachment permit from Caltrans. The contractor has filed the encroachment from the City.

2.5. Updating Sewer Design and Construction Requirements for Sanitary Sewers Project

- 2.5.1. Sewer Design and Construction Requirements are the standards and guidelines that govern how sewer systems must be designed and built to ensure safe, reliable, and efficient wastewater collection and transport.
- 2.5.2. District's Sewer Standards covers system layout, pipe sizing, materials, construction methods, alignment with environmental regulations, and provisions for future growth. These requirements help protect public health, minimize environmental impacts, and ensure that sewer infrastructure remains durable and cost-effective over its service life. Current District's Sewer Standards was approved by the Board on November 2, 2010.
- 2.5.3. This project will be a joint effort between the District and the Costa Mesa Sanitary District (CMSD) to update the standards of both districts.
- 2.5.4. The District and CMSD worked together on the Request for Proposal (RFP), the Scope of Work, and the Memorandum of Understanding (MOU) for this project.
- 2.5.5. The MOU Between the Costa Mesa Sanitary District and the Midway City Sanitary District For Sharing Costs to Develop Agency Standard Specifications and Drawings was presented to the Board for approval on November 18, 2025.
- 2.5.6. The RFP is published by CMSD's website and the deadline for receipt of proposals was on January 23, 2026, at 2:00 P.M.
- 2.5.7. The District and CMSD reviewed the only proposal received and tried to negotiate the total cost with the consultant. Then, the received proposal is rejected.
- 2.5.8. The District and CMSD revised the Scope of Work and issued the updated RFP. Proposals are due by May 13, 2026, at 1:00 PM.

- 2.5.9. A total of three proposals were received. The proposals were jointly evaluated by CMSD and MCSD, and Psomas received the highest overall score among the three respondents. The project was subsequently awarded to Psomas.
- 2.5.10. CMSD and MCSD had a kick-off meeting with the consultant. The project is initiated.
- 2.5.11. The project will be completed in 3 months.

2.6. Public Sewer Main Relocation in 7474 Garden Grove Blvd

- 2.6.1. 7474 BP, LLC plans to redevelop the property at 7474 Garden Grove Boulevard by replacing existing industrial buildings with a new 69,477-square-foot warehouse and distribution facility. An existing public 8-inch sewer line and manholes cross the site and conflict with the proposed layout. To resolve this, the Owner proposes to remove the existing sewer facilities and construct a new 8-inch public sewer main and manholes along the western property boundary. Project plans and easement documents have been submitted in accordance with a 2025 Settlement Agreement.
- 2.6.2. The Board approved plans, settlement agreement, and easement on November 18, 2025, for this project.
- 2.6.3. The relocated sewer easement has been recorded.
- 2.6.4. The construction of sewer lines and manholes are completed.
- 2.6.5. The District performed the final inspection and prepared a punch list of items requiring correction by the Contractor.
- 2.6.6. All the punch list items have been completed by the contractor.
- 2.6.7. Following the Board's acceptance of the project at the September 15 Board meeting, the project will be officially over.

2.7. FOG Program Management and Inspection Services with BMPs

- 2.7.1. The District is launching a FOG Program Management and Inspection Services project to strengthen compliance with its FOG Control Program under Ordinance No. 63. The District hired a qualified contractor to conduct inspections, outreach, tracking, and reporting for about 470 Food Service Establishments, ensuring proper grease control practices, educating owners on BMPs, and reducing FOG discharges to protect the sanitary sewer system.
- 2.7.2. The first round of inspections, including BMP implementation and compliance review, was completed in January 2026.
- 2.7.3. The second round of inspections, including BMP implementation and compliance review, was completed in July 2026.
- 2.7.4. The contractor is currently preparing the annual report, which provides comprehensive information on the condition of all Food Service Establishments within the District.

2.8. 6402 Maple Street Demolition Plan

- 2.8.1. The District recently purchased the property located at 6402 Maple Avenue in Westminster for future District needs. The property currently contains three commercial buildings and other site improvements - all are in poor condition - that are no longer needed.
- 2.8.2. The District's consultant, Robin B. Hamers & Associates, is preparing the demolition plans for review and approval by the City of Westminster. The demolition project will include the removal of the existing buildings, concrete improvements, walls, gates, and other site features, as well as the disconnection and capping of existing utility services.
- 2.8.3. Following City approval of the demolition plans, the project will be advertised for competitive bidding, and a construction contract will be presented to the Board for award.

3. Sewer Department Activities

- 3.1. There were 4 callouts this month.
 - 3.1.1. Three callouts were related to the Brookhurst Lift Station due to one or two pumps failing to start. One of these incidents was caused by a power outage.
 - 3.1.2. One callout was related to the Willow Lift Station due to an issue with a force main valve not closing properly.
- 3.2. There was no new sewer emergency case project this month.
- 3.3. There was no public sanitary sewer overflow (SSO) this month.
- 3.4. 40 hotspot locations were checked this month.
- 3.5. 10 sewer inspections were performed this month.
- 3.6. 58 hotspot and siphon locations were cleaned this month.
- 3.7. About 51,000 linear feet (9.7 miles) of sewer line were cleaned on the east and/or west side this month.

4. Trainings and Meetings (not project related)

- 4.1. Two sewer crew member, Miguel Jimenez and Shannan Clark, attended the NASSCO Pipeline Assessment Certification Program (PACP), Lateral Assessment Certification Program (LACP), and Manhole Assessment Certification Program (MACP) training.
- 4.2. Engineering Technician attended the virtual WDR meeting.
- 4.3. Engineering Technician and District Engineer attended the virtual DRT meetings at the City of Westminster.
- 4.4. Engineering Technician and Sewer Lead attended the Preconstruction meeting for McFadden Ave, Brookhurst St, & Bolsa Avenue Street Improvements at the City of Westminster.
- 4.5. Engineering Technician, District Engineer, and District administrative staff attended the Engineering Meeting.
- 4.6. Engineering Technician attended a Lunch and Learn training for Armorock manhole rehabilitation AKM's office - AKM is the District consultant.

5. Preventive Maintenances (PM) and Repairs
 - 5.1. Clean Energy performed the monthly PM services on the CNG station at the yard.
 - 5.2. Pumpman replaced Willow Lift Station's two pumps due to pump issues.
 - 5.3. Odyssey Power performed emergency repair on Westminster Lift Station's generator.
6. Regulation and Reporting
 - 6.1. California Water Resources Control Board (CWRCB)
 - 6.1.1. The Monthly No-Spills Report is submitted to the CWRCB through the California Integrated Water Quality System (CIWQS).

FISCAL IMPACT

Informational report only.

STAFF RECOMMENDATION

Staff recommend that the Board of Directors receive and file the Engineer Report for August 2026.

AGENDA ITEM 7C

Date: September 15, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Cynthia Olsder, Executive/Board Secretary

Subject: Receive and File the Minutes of the Calendar Committee Meeting on August 11, 2026

BACKGROUND

The Calendar Subcommittee was established upon the dissolution of the Newsletter Committee and has been convened monthly since July 30, 2007.

Committee meeting minutes will be presented to the Board of Directors under the Consent Calendar for receipt and filing. The minutes provide a summary of each committee's discussions and any recommendations made.

DISCUSSION

The Calendar Committee convened to discuss the 2027 calendar. The attached minutes summarize the discussion items; no formal actions were taken. The minutes were approved by the Committee at its September 10, 2026 meeting.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Staff recommend that the Board of Directors receive and file the Minutes of the August 11, 2026 Calendar Committee meeting.

ATTACHMENTS

1. August 11, 2026 Minutes of the Calendar Committee Meeting

**MINUTES OF THE CALENDAR COMMITTEE MEETING
OF THE BOARD OF DIRECTORS OF THE
MIDWAY CITY SANITARY DISTRICT**

14451 CEDARWOOD STREET
WESTMINSTER, CA 92683

AUGUST 11, 2026

CALL TO ORDER:

President C. Nguyen called the Calendar Committee Meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Street, Westminster, California on Tuesday, August 11, 2026 at 12:03 p.m.

COMMITTEE MEMBERS PRESENT:

Chi Charlie Nguyen
Sergio Contreras

STAFF MEMBERS PRESENT:

Robert Housley, General Manager
Ashley Davies, Director of Servs. & Program Development
Cynthia Olsder, Executive/Board Secretary

GUESTS PRESENT

Serena Nguyen, Chief Executive Officer, DTN Tech
James Tran, Consultant/Graphic Designer, DTN Tech

PUBLIC COMMENTS - None

APPROVAL OF THE MINUTES

A. Approval of the Minutes of the Calendar Committee Meeting on June 23, 2026.

A motion was made by President C. Nguyen, seconded by Director Contreras, to approve the minutes of the Calendar Committee Meeting on June 23, 2026. The motion was approved by the following 2-0 vote:

AYES: C. Nguyen, S. Contreras
NAYS:
ABSTAIN:
ABSENT:

NEW BUSINESS:

A. Discussion and Research of 2027 Calendar

The Committee continued its review of the 2027 Calendar, focusing on page layouts, placement and selection of photographs, coordination of the theme and color scheme, and font styles and sizing. The DTN Team will incorporate the Committee's suggested changes and present the revised calendar for further review at the next Committee meeting. No action was taken.

COMMITTEE MEMBER CONCERNS AND COMMENTS – None

GM/STAFF CONCERNS AND COMMENTS – None

ADJOURNMENT

The meeting was adjourned at 12:46 PM.

Cynthia Olsder

Cynthia Olsder, Exec/Board Secretary

AGENDA ITEM 7D

Date: September 15, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Milo Ebrahimi, P.E., District Engineer

Subject: Acceptance of Improvements Completed Pursuant to the Midway City Sanitary District 2025-26 MCSD Sewer Main Rehabilitation Project (Project No. P2025-03) and Authorization for Filing and Recording of a Notice of Completion

BACKGROUND

The Midway City Sanitary District (District) is responsible for maintaining and repairing its wastewater collection system to ensure reliable service, protect public health, and prevent sewer overflows.

As part of the District's ongoing Capital Improvement Program and asset management efforts, the 2025-26 MCSD Sewer Main Rehabilitation Project (Project No. P2025-03) consisted of the rehabilitation of thirty-five (35) Vitrified Clay Pipe (VCP) sewer main segments using Cured-In-Place Pipe (CIPP) technology.

On March 18, 2026, the Board of Directors awarded the contract for this Project to Vortex Services, LLC dba Sancon Technologies.

DISCUSSION

The Contractor successfully completed the Project on August 18, 2026. Construction activities included mobilization, pre-installation CCTV inspection, pipe cleaning, CIPP installation, traffic control, sewage bypass operations, service reconnections, manhole interface sealing, and post-construction CCTV inspection.

All work was completed in accordance with the District's General Conditions, Project specifications, and applicable regulatory requirements. The Project was completed to the satisfaction of District staff, with a 23-calendar-day extension due to unforeseen conditions, and without significant impacts to surrounding residents or traffic.

In order to close out the Project and authorize release of the retention and final payments, Staff is requesting that the Board formally accept the Project improvements and authorize the filing and recording of a Notices of Completion.

FISCAL IMPACT

The total cost of the Project was \$398,119.34, consisting of \$367,568.60 in base contract work and \$30,550.74 in approved change orders. The original contract amount was \$377,029.00. The final

base contract amount was lower than the original contract amount due to adjustments in bid quantities. As a result, \$9,460.40 of the original contract amount was not billed.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors: (1) accept the improvements completed pursuant to the Midway City Sanitary District 2025-26 MCSD Sewer Main Rehabilitation Project (Project No. P2025-03); and (2) authorize the filing and recording of a Notice of Completion and Acceptance of Public Works Project by the General Manager or District Engineer.

ATTACHMENTS

1. Notice of Completion and Acceptance of Public Works Project (Vortex Services, LLC dba Sancon Technologies)

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

Midway City Sanitary District
Attention: General Manager
14451 Cedarwood Street
Westminster, CA 92683

Recording Fees Exempt per Govt. Code §§ 6103, 27383

Space Above for Recorder's Use

NOTICE OF COMPLETION AND ACCEPTANCE OF PUBLIC WORKS PROJECT

NOTICE IS HEREBY GIVEN by Midway City Sanitary District that a certain capital improvement project for rehabilitation of thirty-five (35) Vitrified Clay Pipe (VCP) sewer main segments using Cured-In-Place Pipe (CIPP) technology in Westminster, County of Orange, California, described as the **2025-26 MCSD Sewer Main Rehabilitation Project**, the contract for the construction of which was let to **Vortex Services, LLC dba Sancon Technologies**, 5841 Engineer Drive, Huntington Beach, CA 92649, as contractor, was actually completed on August 18, 2026 and was accepted by the Board of Directors of the Midway City Sanitary District on **September 15, 2026**.

The name and address of the owner of the property referred to above is the Midway City Sanitary District, 14451 Cedarwood Street, Westminster, CA 92863, and the nature of the interest of the owner in the property is that of fee owner. The above project for public works improvements referred to, and the location on which the improvements and structures are situated, are in the City of Westminster and the County of Orange, State of California, and more particularly described above. The name of the contractor's surety on the Labor and Material Bond for the project is **Ascot Insurance Company**, Bond No. **SURU2210012799**.

VERIFICATION

I, the undersigned, declare that I am the District Engineer of Midway City Sanitary District and that I have read the foregoing notice and know its contents, and that the same is true to the best of my knowledge and belief.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Westminster, CA, this ____ day of _____, 2026.

Midway City Sanitary District

By _____
Hossein Ebrahimi, District Engineer

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

On _____, 2026, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify UNDER PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(seal)

Signature _____

AGENDA ITEM 9A

Date: September 15, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Milo Ebrahimi, P.E., District Engineer

Subject: Consider Adoption of Resolution No. 2026-19, Entitled:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, APPROVING AND ACCEPTING THE DEDICATION OF NEW SANITARY SEWER FACILITIES CONSTRUCTED ON AND IN PROPERTY LOCATED AT 7474 GARDEN GROVE BOULEVARD INTO THE PUBLIC SANITARY SEWER SYSTEM

BACKGROUND

7474 BP, LLC (“Owner”) has redeveloped property located at 7474 Garden Grove Boulevard, Westminster, California 92683 (“Property”) by demolishing eight (8) industrial buildings totaling approximately 51,732 square feet and constructing a 69,477-square-foot warehouse and distribution facility with associated office space (the “Redevelopment Project”). The Redevelopment Project included the abandonment and removal of an 8-inch sewer line diagonally traversing the Property and connecting District mains in the public right-of-way to the north (Garden Grove Boulevard) and to the south (“Existing Sewer Facilities”), and the construction of a new 8-inch PVC public sewer main with new manholes and appurtenances on the westerly side of the Property (“Proposed New Sewer Facilities”).

On November 11, 2025, the General Manager entered into a Settlement Agreement and Mutual Release (the “Settlement Agreement”) with the Owner on behalf of the District to resolve outstanding questions pertaining to the rights and obligations of the District and Owner regarding the Existing Sewer Facilities and the Proposed New Sewer Facilities. The Settlement Agreement provides for the Owner to construct the Proposed New Sewer Facilities according to the Project Plans acceptable to the District Engineer, dedicate them to the District, and to grant the District a 20-foot non-exclusive sewer easement to operate and maintain these facilities once they are completed. In addition, the Settlement Agreement provides for the Owner to grant the District a 20-foot easement for the Existing Sewer Easement in the event it has not constructed or completed the Proposed New Sewer Facilities within 12 months.

On November 18, 2025, the Board of Directors adopted Resolution No. 2025-19, which: (1) ratified the Settlement Agreement; (2) approved the Project Plans; (3) approved and accepted an easement for the Proposed New Sewer Facilities (the “New Sewer Easement”); and (4) approved and accepted a contingent easement for the Existing Sewer Facilities (the “Existing Sewer Easement”) in the event the Proposed New Sewer Facilities were not constructed or completed.

A Sewer Easement Deed conveying a 20-foot easement for the Proposed New Sewer Facilities to the District was recorded on November 24, 2025, pursuant to the terms of the Settlement Agreement.

DISCUSSION

The Owner has completed construction of the Proposed New Sewer Facilities in accordance with the terms of the Settlement Agreement, the Project Plans, and District requirements. The completed public improvements include 615 linear feet of new 8-inch PVC sewer main, two new un-lined manholes to provide access for inspection and maintenance, and associated appurtenances necessary to serve the development. The scope of work also included trenching, bedding, backfill, and surface restoration in accordance with District and City standards and specifications. The improvements were designed and constructed in accordance with the District's Design and Construction Requirements for Sanitary Sewer (District Standards) and the Standard Specifications for Public Works Construction (Greenbook Standards).

Pursuant to Section 2.A. of the Settlement Agreement, the Proposed New Sewer Facilities automatically become the property of the District upon their completion and formal acceptance by District.

Approval and acceptance of the newly constructed sewer facilities into the District's public sewer system implements the terms of the Settlement Agreement and will ensure the continued efficient operation of the public sewer system in the area and adequate and reliable long-term operation and maintenance these facilities.

FISCAL IMPACT

There is no immediate direct cost associated with acceptance of the improvements; however, the District will assume ongoing maintenance and repair or replacement responsibilities for the new sewer segment. The District previously paid the Owner \$145,000 to acquire the easement for the Proposed New Sewer Facilities and for other consideration pursuant to the Settlement Agreement.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors adopt Resolution No. 2026-19 approving and accepting the new sanitary sewer facilities constructed within the District's easement located at 7474 Garden Grove Boulevard, in the City of Westminster, into the District's public sanitary sewer system.

ATTACHMENTS

1. Proposed Resolution 2026-19 (pg.29)
2. Exhibit "A" – Project Plans (pg.31)

RESOLUTION NO. 2026-19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, APPROVING AND ACCEPTING THE DEDICATION OF NEW SANITARY SEWER FACILITIES CONSTRUCTED ON AND IN PROPERTY LOCATED AT 7474 GARDEN GROVE BOULEVARD INTO THE PUBLIC SANITARY SEWER SYSTEM

The Board of Directors of the Midway City Sanitary District hereby finds, determines, declares, and resolves as follows:

WHEREAS, in conjunction with the redevelopment of property located at 7474 Garden Grove Boulevard in the City of Westminster, 7474 BP, LLC has constructed and offered to dedicate to the Midway City Sanitary District ("District") certain public sanitary sewer improvements, consisting of approximately 615 linear feet of new 8-inch PVC sewer main, two new un-lined manholes, and related appurtenances, as depicted on the plans attached as Exhibit "A" to this Resolution (the "New Sewer Facilities"), and located within the sewer easement owned by District described and depicted in that certain Sewer Easement Deed, recorded on November 24, 2025, in the Official Records of Orange County, as Document No. 2025000328115; and

WHEREAS, the New Sewer Facilities have been completed in accordance with the terms of the Project Plans and District requirements are ready for public use; and

WHEREAS, the Board of Directors of the Midway City Sanitary District wishes to accept the New Sewer Facilities into the District's public sanitary sewer system.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT AS FOLLOWS:

1. The foregoing recitals are true and correct and are incorporated herein by this reference.
2. Those sanitary sewer facilities depicted in the Project Plans attached hereto as Exhibit "A" and consisting of approximately 615 linear feet of sewer main, two manholes, and related appurtenances, constructed on and in the Midway City Sanitary District's easement located at 7474 Garden Grove Boulevard in the City of Westminster are hereby approved accepted into the District's public sanitary sewer system.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of Midway City Sanitary District of Orange County, California, held this 15th day of September 2026.

Chi Charlie Nguyen, President

ATTEST:

Sergio Contreras, Secretary

CERTIFICATION

I, Sergio Contreras, Secretary of the MIDWAY CITY SANITARY DISTRICT of Orange County, California, do hereby certify that the foregoing Resolution No. 2026-19 was duly adopted at a meeting of the Governing Board of said District held on the 15th day of September, 2026, by the following vote of the members of the Board:

AYES:

NOES:

ABSENT:

and I further certify that Chi Charlie Nguyen, as President, and Sergio Contreras, as Secretary, signed and approved said Resolution No. 2026-19 on the 15th day of September, 2026.

Sergio Contreras, Secretary

(District Seal)

STATE OF CALIFORNIA)

COUNTY OF ORANGE)

) ss.

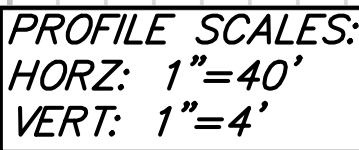
I, Sergio Contreras, Secretary of the Midway City Sanitary District of Orange County, California, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 2026-19 passed and adopted by the Board of Directors of said District at a meeting thereof held on the 15th day of September, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official Seal of said District this 15th day of September, 2026.

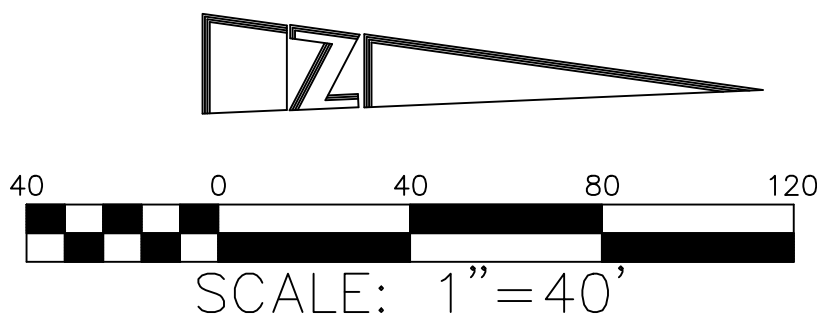
Sergio Contreras, Secretary

EXHIBIT “A”

**PROJECT PLANS
NEW SEWER FACILITIES
7474 GARDEN GROVE BOULEVARD**



SEWER BACKWATER VALVES ARE NOT REQUIRED BUILDING ABOVE MANHOLE



<i>PLAN AND PROFILE</i> <i>SEWER IMPROVEMENTS</i> 7474 GARDEN GROVE BOULEVARD		DRAWING NUMBER:
Midway City Sanitary District—City of Westminster		SHEET 2 OF 2

2026 MCSD Board Calendar

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30/31

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Board Meeting
- Legislative & Public Affairs Outreach Meeting
- Calendar Committee Meeting
- Franchise Committee Meeting
- Special Board Meeting
- Community Events
 - 2/14 District Open House
 - 2/21 WM Tet Parade
 - ISDOC Qrtly Meeting (1/29, 4/30, 7/30, 10/29)
 - Clean-up and/or Shredding event (Saturday) (1/24, 3/7, 4/11, 5/16, 7/18, 9/12, 10/10, 11/7)
- Conferences/Special Events
 - 1/14-16 CASA Winter Conference
 - 3/18 SDRMA Spring Education Day
 - 4/07-08 CSDA Special Dist. Legislative Days
 - 5/11-14 Special Dist. Leadership Academy
 - 6/29-30 CSDA GM Leadership Summit
 - 8/24-27 CSDA Annual Conference
 - 9/18 State of OC San
- Holiday - District Closed
 - 1/01 New Year's Day
 - 2/16 President's Day
 - 5/25 Memorial Day
 - 7/04 Fourth of July
 - 9/07 Labor Day
 - 11/26 Thanksgiving Day
 - 12/25 Christmas Day



September 8, 2026

RE: Election of Independent Special Districts of Orange County (ISDOC) Officers

Dear Member Districts,

Mailing Address

P.O. Box 20895
Fountain Valley, CA 92728

Meeting Location

MWDOC/OCWD
18700 Ward Street
Fountain Valley, CA 92708

(714) 963-3058
(714) 964-5930 fax

<https://www.isdoc.net>

Executive Committee

President

Hon. Bob McVicker
*Municipal Water District of
Orange County*

1st Vice President

Vacant

2nd Vice President

Hon. Marilyn Thoms
East Orange County Water District

3rd Vice President

Hon. Al Nederhood
*Municipal Water District of
Orange County*

Secretary

Vacant

Treasurer

Hon. Sandra Jacobs
Santa Margarita Water District

Immediate Past President

Hon. Greg Mills
Serrano Water District

Staff Administration

Heather Baez

*Municipal Water District of
Orange County*

Katie Vincent

*Municipal Water District of
Orange County*

This email shall serve as the official notice of the 2027/2028 ISDOC Executive Committee Election Results. The nomination period for Executive Committee officer positions closed on September 4, 2026.

The ISDOC Executive Committee consists of the President, First Vice President, Second Vice President, Third Vice President, Secretary, Treasurer, and Immediate Past President. Officers are elected in even-numbered years for two-year terms.

The ISDOC bylaws indicate, "At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected." This is the case for all positions, as we only received one nomination for the positions listed below. The 2027/2028 ISDOC Executive Committee is as follows:

- President: Bob McVicker, Municipal Water District of Orange County
- 1st Vice President: Robert Pitts, Serrano Water District
- 2nd Vice President: Marilyn Thoms, East Orange County Water District
- 3rd Vice President: Vacant/No Nominations
- Secretary: Vacant/No Nominations
- Treasurer: Sandra Jacobs, Santa Margarita Water District

The Executive Committee meets at 7:30 a.m. on the first Tuesday of the month. Meetings are open to the public, and all members are welcome and encouraged to join us. The meeting schedule is available on the ISDOC website: www.isdoc.net.

Both the 3rd Vice President (Legislation) and Secretary positions are currently vacant. The Executive Committee will make appointments to fill these positions in the coming months. Either a Board Member or staff is eligible for the Secretary position. This is a great opportunity to get involved in promoting special districts and working with CSDA.

Please join me in congratulating our new Executive Committee! If you have any questions, wish to discuss the election process further, or are interested in either of the vacant positions, please contact me or Heather Baez (MWDOC) at hbaez@mwdoc.com or (714) 593-5012.

Sincerely,

Bob McVicker
President
Independent Special Districts of Orange County