

**MIDWAY CITY SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
DISTRICT OFFICE
14451 CEDARWOOD STREET
WESTMINSTER, CA 92683**

**TUESDAY, NOVEMBER 3, 2026
5:30 PM**

AGENDA

MISSION STATEMENT

TO PROVIDE INNOVATIVE AND COST-EFFECTIVE EXCEPTIONAL WASTEWATER AND SOLID WASTE SERVICES WITH INTEGRITY AND EXCELLENCE. WE ARE COMMITTED TO PROTECTING PUBLIC HEALTH, PRESERVING THE ENVIRONMENT, AND FOSTERING EDUCATION AND COLLABORATION. BY PRIORITIZING EXCEPTIONAL SERVICES, COMMUNITY HEALTH, AND ENVIRONMENTAL STEWARDSHIP, WE STRIVE TO BUILD A CLEANER, HEALTHIER AND MORE SUSTAINABLE FUTURE.

In accordance with California Government Code Section 54954.2, this Agenda is posted at least 72 hours prior to the meeting. All written materials relating to agenda items are available for public inspection in the office of the Board Secretary. Any matter not listed on this Agenda will be considered only as permitted by law. Members of the public may attend and participate in the meeting at any listed meeting location.

The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance should contact the District Secretary at (714) 893-3553 at least one business day prior to the meeting so that the District may provide appropriate accommodations.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND INVOCATION

2. ROLL CALL AND DECLARATION OF QUORUM

3. PUBLIC COMMENTS

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

4. PRESENTATIONS - None

5. APPROVAL OF THE MINUTES

A. Approve Minutes of the Board of Directors Regular Meeting on October 20, 2026.....pg.3

6. REPORTS

The President, General Manager, Legal Counsel, and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of the President
- B. Report of the General Manager
- C. Report of the Director of Services & Program Development
- D. Report on the Franchise Committee Meeting - October 23, 2026
- E. Report on the VBS Television Outreach – October 26, 2026
- F. Report on the District Employee Appreciation Luncheon – October 28, 2026
- G. Report on the OC San Board of Directors Meeting – October 28, 2026
- H. Report on the ISDOC Quarterly Luncheon – October 29, 2026

7. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be acted upon at the same time unless a separate discussion and/or action is requested by a Board Member, the public, or staff.

- A. Receive and File the Register of Demands in the Amount of \$573,280.14.....pg.8
- B. Receive and File the Minutes of the Franchise Committee Meeting on July 28, 2026....pg.13
- C. Receive and File the October 23, 2026 Franchise Committee Reportpg.16
- D. Receive and File the October 2026 Report on Contracts and Agreements Entered into by the General Manager on Behalf of the Districtpg.17

8. OLD BUSINESS – None**9. NEW BUSINESS – None****10. INFORMATIONAL ITEMS**

- A. District Board Calendar.....pg.19

11. BOARD CONCERNS AND COMMENTS**12. GM/STAFF CONCERNS AND COMMENTS****13. GENERAL COUNSEL CONCERNS AND COMMENTS****14. CLOSED SESSION ITEMS**

- A. PUBLIC EMPLOYEE EMPLOYMENT / APPOINTMENT
(Government Code Section 54957(b)(1))
Title: General Manager

15. ADJOURNMENT TO TUESDAY, NOVEMBER 17, 2026

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY**

14451 CEDARWOOD STREET
WESTMINSTER, CA 92683

OCTOBER 20, 2026

CALL TO ORDER

President C. Nguyen called the meeting of the Governing Board of the Midway City Sanitary District to order at 5:30 p.m., on Tuesday, October 20, 2026, at 14451 Cedarwood Street, Westminster, California.

ROLL CALL

DIRECTORS PRESENT Andrew Nguyen
 Tyler Diep
 Mark Nguyen
 Chi Charlie Nguyen
 Sergio Contreras

STAFF AND GENERAL COUNSEL PRESENT

Robert Housley, CSDM, General Manager
Nicolas Castro, Director of Operations & Safety
Gordon Copley, CPA, Director of Finance
Ashley Davies, Director of Services & Program Development
Milo Ebrahimi, P.E., District Engineer
Harley Nguyen, Administrative Secretary/Receptionist
Cynthia Olsder, Executive/Board Secretary
James H. Eggart, General Counsel, Woodruff & Smart
Maria Gountoumas, Engineering Technician
Mariana Sanchez, Accountant
Hauwie Tieu, Sustainability & Enforcement Specialist

GUESTS PRESENT Crystal Lynn and Gordon Miller, California CLASS
 Cameron McCullough, John L. Hunter & Associates, Inc.
 Glenn Cajar, John L. Hunter & Associates, Inc.
 Jeanette Contreras, Library Director, Placentia Library District

PLEDGE OF ALLEGIANCE AND INVOCATION

Director M. Nguyen led the Pledge of Allegiance. Director S. Contreras conducted the Invocation.

ROLL CALL AND DECLARATION OF QUORUM

Executive/Board Secretary C. Olsder conducted the roll call and announced that a quorum was present.

PUBLIC COMMENTS – None**PRESENTATION****A. California CLASS Presentation**

Crystal Lynn, representative of California CLASS, presented an overview of the Prime, Enhanced Cash, and Term Series II investment options, including liquidity, maturities, fixed-rate investments, and cash flow planning.

APPROVAL OF MINUTES**A. Approve Minutes of the Board of Directors Regular Meeting on October 6, 2026**

A motion was made by Director A. Nguyen, seconded by Director S. Contreras, to approve the Minutes of the Board of Directors Regular Meeting on October 6, 2026. The motion was approved by a 5-0 vote as follows:

AYES:	A. Nguyen, T. Diep, M. Nguyen, C. Nguyen, S. Contreras
NAYS:	None
ABSTAIN:	None
ABSENT:	None

REPORTS**A. Report of the President – None.****B. Report of the General Manager**

General Manager R. Housley reported that a temporary payroll and HR specialist had started. He also provided updates on the 2027 CSDA membership renewal and the District's new logo. He reported that the Orange County landfill strike was delaying CR&R's commercial, but not residential, collection services. He planned to request a waiver for disposal outside Orange County if needed.

C. Report of the Director of Operations & Safety

Director of Operations & Safety N. Castro reported that a relief driver candidate was undergoing a background check, staff had completed safety training, and the final employee appreciation luncheon was scheduled for October 28, 2026.

D. Report of the Director of Finance

Director of Finance G. Copley reported that the annual audit presentation was scheduled for November 17, 2026. He also provided updates on the Maple Avenue property tax exemption request and the SCADA communications project.

E. Report of the Director of Services & Program Development

Director of Services & Program Development A. Davies reported on the upcoming November 7 clean-up event, October 29 community fair, and plans to expand the GoGov portal for inspections, contamination enforcement, and the FOG program.

F. Report of the District Engineer

District Engineer Milo Ebrahimi reported on proposals for sewer capacity projects, updates on the Brookhurst Lift Station, and upcoming activities for the Westminster Boulevard and Springdale Street siphon project.

G. Report on the VietLink Radio Outreach – October 7, 2026

President C. Nguyen reported that he and Sustainability & Enforcement Specialist H. Tieu discussed the upcoming clean-up event and other District activities.

H. Report on the Clean-up Event @ Russell Paris Park – October 10, 2026

Director A. Nguyen reported that the clean-up event was well attended and thanked staff for organizing the event.

I. Report on the VietLink Radio Outreach – October 12, 2026

Director M. Nguyen reported that he and Sustainability & Enforcement Specialist H. Tieu discussed SB 1383, proper trash sorting, and enforcement.

CONSENT CALENDAR

- A. Receive and File the Register of Demands in the Amount of \$389,627.49
- B. Approve and File the Treasurer's Investment Report for September 2026
- C. Receive and File the California Employers' Retiree Benefit Trust (CERBT) and the Pension Prefunding Trust (CEPPT) Account Update Summaries as of September 30, 2026
- D. Receive and File the Engineer Report for September 2026

A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve all items listed on the Consent Calendar. The motion was approved by a 5-0 vote as follows:

AYES:	A. Nguyen, T. Diep, M. Nguyen, C. Nguyen, S. Contreras
NAYS:	None
ABSTAIN:	None
ABSENT:	None

OLD BUSINESS – None.**NEW BUSINESS**

- A. Consider Adoption of **Resolution No. 2026-22**, Entitled:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANTS FOR WHICH MIDWAY CITY SANITARY DISTRICT IS ELIGIBLE

A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to adopt Resolution No. 2026-22, authorizing submittal of application(s) for all CalRecycle

grants for which Midway City Sanitary District is eligible. The motion was approved by a 5-0 roll call vote as follows:

AYES: A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

B. Consider Adoption of Resolution No. 2026-23, Entitled:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, ADOPTING A CONFLICT-OF-INTEREST CODE WHICH SUPERSEDES ALL PRIOR CONFLICT OF INTEREST CODES AND AMENDMENTS PREVIOUSLY ADOPTED

A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to adopt Resolution No. 2026-23, adopting a conflict-of-interest code which supersedes all prior conflict of interest codes and amendments previously adopted. The motion was approved by a 5-0 roll call vote as follows:

AYES: A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

C. Receive and File the Fats, Oils, and Grease (FOG) Control Program 2025-2026 Annual Report:

The Board received and considered the Fats, Oils, and Grease (FOG) Control Program 2025-2026 Annual Report, a related staff report, and a presentation from John L. Hunter & Associates. A motion was made by President C. Nguyen, seconded by Director T. Diep, to receive and file the Fats, Oils, and Grease (FOG) Control Program 2025-2026 annual report. The motion was approved by a 5-0 vote as follows:

AYES: A. Nguyen, M. Nguyen, T. Diep, C. Nguyen, S. Contreras
NAYS: None
ABSTAIN: None
ABSENT: None

INFORMATIONAL ITEMS

A. District Board Calendar

Received and filed.

BOARD CONCERNS AND COMMENTS

The Board thanked staff for their hard work.

GENERAL MANAGER/ STAFF CONCERNS AND COMMENTS

Director of Services & Program Development A. Davies stated that she would email the Board information about the October 29, 2026, Community Health and Resource Fair. Executive/Board Secretary C. Olsder offered to assist with registration for the upcoming ISDOC meeting.

GENERAL COUNSEL CONCERNS AND COMMENTS - None

With the consent of the full Board, General Counsel, J. Eggart convened the meeting to closed session at 6:49 p.m. for consideration of the following matter identified on the Agenda Item 14A pursuant to applicable law.

CLOSED SESSION ITEMS

- A. PUBLIC EMPLOYEE EMPLOYMENT / APPOINTMENT
Government Code Section 54957(b)(1)
Title: General Manager

President C. Nguyen reconvened the open session portion of the meeting at 7:15 p.m.

General Counsel J. Eggart reported that the Board met in Closed Session as identified on Agenda Item 14A, and no reportable action was taken.

ADJOURNMENT

President C. Nguyen adjourned the meeting at 7:15 p.m. to the next Regular Board Meeting to be held at the District on Tuesday, November 3, 2026 at 5:30 p.m.

Sergio Contreras, Secretary

AGENDA ITEM 7A

Date: November 3, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Mariana Sanchez, Accountant

Subject: Receive and File the Register of Demands in the Amount of \$573,280.14.

BACKGROUND

The laws of the State of California governing Special Districts provide that the Midway City Sanitary District Board of Directors shall review for approval all payments made by the District.

A Register of Demands is provided at each regular Midway City Sanitary District Board Meeting describing each payment made or to be made by the district during the specified period. The report is designed to communicate fiscal activity based on adopted and approved budget appropriations.

The Treasurer has duly reviewed the demands on the attached register.

FISCAL IMPACT

The total value of demand for this period is \$573,280.14. This includes expenses, payroll, and payroll-related disbursements.

Sufficient funds are available to process all payments.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors receive and file the register of demands in the amount of \$573,280.14.

ATTACHMENTS

1. Disbursement Details for November 3, 2026

Midway City Sanitary District					
Accounts Payable Expenditures, Payments, Payroll, and ACH Payment(s) Report					
Prepared for Board Meeting held on November 03, 2026					
Type	Num	Date	Name	Memo	Paid Amount
Check	17959	10/22/2026	Advanced Thermal Products, Inc		1,290.00
Bill	260941	10/15/2026		NG-13 3"-5" ISLG 8.9L - PIPE BLANKET SYSTEM (1)	645.00
				3" to 5" Pipe System (ISLG 8.9L) With Liner (1)	645.00
Check	17960	10/22/2026	AKM Consulting Engineers, Inc.		74,164.50
Bill	14281	10/07/2026		MCSD - Update Sewer Model 2026 - 08/21/26 - 10/02/26	21,293.00
Bill	14282	10/07/2026		MCSD-Sewer System Condition Assessment 08/31/26 - 10/02/26	47,087.50
Bill	14283	10/07/2026		MCSD-Westminster Mall Sewer Analysis 08/31/26 - 10/02/26	5,784.00
Check	17961	10/22/2026	Alternative Fuel Solutions		26,768.81
Bill	12904	09/09/2026		NG-9 Replace Damaged Differential	7,767.05
Bill	13088	10/12/2026		NG-12 Service and Repair	1,367.45
Bill	13113	10/12/2026		NG-7 Engine Rebuild	17,634.31
Check	17962	10/22/2026	AT&T Mobility (First Net)		982.28
Bill	287291683611x10102026	10/16/2026		September 2026	47.72
				September 2026	416.55
				September 2026	518.01
Check	17963	10/22/2026	Badger Meter		6,651.70
Bill	1839416	10/08/2026		SmartFLOE Renewal - Website Access, updates, satellite connectivity, data storage, SmartTrend 10/31/26-10/31/27	3,927.10
				WARRANTY; E-BOX, SENSOR, ANT., BRACKET; PARTS ONLY 15000 SMARTCOVER SYSTEMS (5)	2,724.60
Check	17964	10/22/2026	Bodyworks Equip. Inc.		5,354.20
Bill	56094	10/02/2026		NG-6 RR Packer Cylinder (6)	2,033.48
Bill	56180	10/13/2026		RR Dump Cylinder (2), Spring (10), Rocker Switch (20),	3,320.72
Check	17965	10/22/2026	Brandy Briseno		350.00
Bill	10.15.26	10/15/2026		2026 Holiday Party Photo Booth	350.00
Check	17966	10/22/2026	Cameron Welding Supply		584.88
Bill	1819163-00	09/25/2026		OXYGEN, COMPRESSED 2.2 (1), REVCO BLACK BEANIE (1), REG PAIR PK (1)	265.54
Bill	1821052-00	10/05/2026		OUTERSHIELD 71M (33), BLACK AND TAN MIG GLOVE PADDED PALM LARGE (1), MILLER HELMET BATTERY (1)	319.34
Check	17967	10/22/2026	City Green Consulting, LLC		385.00
Bill	BP-2026-2	10/08/2026		Bolsa Pacific Waste Management Plan Review - 09/18/26 - 10/07/26	385.00
Check	17968	10/22/2026	City of Westminster Hydrant		84.94
Bill	469475	10/15/2026		Hydrant Water Service September-2026	84.94
Check	17969	10/22/2026	City of Westminster-Water Billing		41.24
Bill	464059	10/06/2026		Hammon Lift Station 08/03/26 - 09/28/26	20.62
Bill	465979	10/06/2026		Westminster Lift Station 08/03/26 - 09/28/26	20.62
Check	17970	10/22/2026	Clean Energy		312.78
Bill	PJ100036448	10/07/2026		CNG Station Call Out - 10/3/26	312.78
Check	17971	10/22/2026	Costa Mesa Sanitary District		5,935.62
Bill	1146	09/23/2026		Develop and prepare standard sewer drawings	5,935.62
Check	17972	10/22/2026	Country City Towing		500.00
Bill	138320	10/02/2026		NG-7 tow to MCSD Yard	500.00

Type	Num	Date	Name	Memo	Paid Amount
Check	17973	10/22/2026	County of Orange Treasurer-Tax Collector		1,539.46
Bill	195-293-03 2026	10/01/2026		Prop Tax Bill 2026-27 Maple Ave.	1,539.46
Check	17974	10/22/2026	CSDA		10,513.00
Bill	2027 Membership Dues	10/01/2026		2027 Membership Dues	10,513.00
Check	17975	10/22/2026	Cynthia Loan Olsder		2,884.20
Bill	10.22.26	10/22/2026		Staff Holiday Gifts	1,136.20
				Staff Holiday Gifts	524.40
				Staff Holiday Gifts	349.60
				Staff Holiday Gifts	874.00
Check	17976	10/22/2026	Daniels Tire Service		5,114.78
Bill	200584141	10/07/2026		Restock Recap Tires (13)	3,440.30
Bill	200585013	10/16/2026		Restock Recap Tires (7)	1,674.48
Check	17977	10/22/2026	Dung Do		300.00
Bill	Permit# 7996	10/12/2026		REFUND - Overpayment of Permit# 7996	300.00
Check	17978	10/22/2026	ehs International, Inc		1,305.00
Bill	3-22154R	10/20/2026		Confined Space Entry Refresher training 10/19/26 (7 attendees)	1,305.00
Check	17979	10/22/2026	JLHA Municipal Contractor		20,709.00
Bill	MCS1FOG12607	10/01/2026		FOG Program Management and Inspection Services - 07/01/26 - 07/31/26	19,161.00
Bill	MCS1FOG12608	10/01/2026		FOG Program Management and Inspection Services - 08/01/26 - 08/31/26	1,548.00
Check	17980	10/22/2026	Lan Wan Enterprise, Inc.		87,408.03
Bill	77832	10/07/2026		Labor - Computer Rebuild & Migration for Director of Finance	500.00
Bill	77864	10/01/2026		Monthly Recurring Add-Ons - October 2026	3,515.30
Bill	77883	10/14/2026		SCADA Firewall Refresh	77,092.71
Bill	77885	10/14/2026		Cisco Smart Net Total Care Service - 1 year recurring	6,300.02
Check	17981	10/22/2026	Lisa De Luccio-Kavalesky		50.83
Bill	APN# 20914109	10/13/2026		REFUND - Additional Container Fee	50.83
Check	17982	10/22/2026	Motion and Flow Control Products, Inc.		4,106.27
Bill	9955706	10/15/2026		CWP TC Hyd. Hose (425 ft), FJIC Swivel Crimp Ftg. (75)	4,106.27
Check	17983	10/22/2026	Nigro & Nigro, PC		12,000.00
Bill	25022	10/16/2026		Final Audit Work - June 30, 2026	12,000.00
Check	17984	10/22/2026	NVB Equipment, Inc.		2,207.45
Bill	SQ23113	10/14/2026		NG-9 AIR CONDITIONING INSPECTION & SERVICE	810.18
Bill	SQ23114	10/14/2026		NG-21 AIR CONDITIONING INSPECTION & SERVICE	593.85
Bill	SQ23115	10/14/2026		NG-7 AIR CONDITIONING SERVICE & REPAIR	803.42
Check	17985	10/22/2026	Odyssey Power Corporation		2,577.00
Bill	92806091	10/16/2026		Westminster Lift Station Generator Maintenance	947.00
Bill	92808241	10/16/2026		MCSD Yard Generator Maintenance	1,630.00
Check	17986	10/22/2026	Orange County Sanitation District		35,366.77
Bill	Permit Fees Sept 2026	09/30/2026		Permit Fees September 2026	37,228.18
				Permit Fees September 2026	-1,861.41
Check	17987	10/22/2026	Orange County Treasurer-Tax Collector		145.26
Bill	STCS004335	10/08/2026		WEROC Emergency Radio 10/01/26 - 12/31/26	145.26
Check	17988	10/22/2026	Pitney Bowes Global Financial Services		35.00
Bill	3108129426	10/14/2026		Late Charge	35.00
Check	17989	10/22/2026	Pitney Bowes/Purchase Power		100.00
Bill	80009000093351381026	10/11/2026		Postage September 2026	100.00
Check	17990	10/22/2026	Platinum Strategies, Inc.		1,239.67
Bill	1415	09/30/2026		Payroll Assistance	1,239.67

Type	Num	Date	Name	Memo	Paid Amount
Check	17991	10/22/2026	Procure America LLC		372.00
Bill	MCS D 14-2025	08/31/2026		Treasury Savings - August 2026	372.00
Check	17992	10/22/2026	PumpMan		13,555.00
Bill	130005526	10/20/2026		Lift Station Maintenance (4) 10-12/2026	13,555.00
Check	17993	10/22/2026	Radio Bolsa Corp.		2,000.00
Bill	4872	10/28/2026		PSA Oct 2026 - A.Nguyen	1,000.00
Bill	4873	10/29/2026		PSA Oct 2026 - C.Nguyen	1,000.00
Check	17994	10/22/2026	Robin B. Hamers & Associates, Inc.		820.00
Bill	12677	10/14/2026		Engineering Services Sept 2026 - Bolsa Avenue Easement	820.00
Check	17995	10/22/2026	Rutan & Tucker, LLP		1,040.00
Bill	1081025	09/30/2026		Legal Services (3.20) September 2026	1,040.00
Check	17996	10/22/2026	Safety-Kleen Systems, Inc.		424.89
Bill	101014350	10/07/2026		30G PARTS WASHER (LG) - AQUEOUS (1), AQUEOUS PW SAMPLE (1)	424.89
Check	17997	10/22/2026	Sancon Technologies, Inc.		19,905.97
Bill	2621394-R	09/22/2026		5% Retention - Sewer Main Relining Project	19,905.97
Check	17998	10/22/2026	SCI Consulting Group		16,526.66
Bill	SBS12360	07/01/2026		Sewer & Trash Fee Levy Admin FY 2025-26	2,760.08
				Sewer & Trash Fee Levy Admin FY 2025-26	2,760.08
Bill	SBS12726	08/15/2026		Sewer & Trash Fee Levy Admin FY 2026-27	5,503.25
				Sewer & Trash Fee Levy Admin FY 2026-27	5,503.25
Check	17999	10/22/2026	Shuster Advisory Group, LLC		1,300.00
Bill	13077	09/30/2026		Q3 2026 Advisory Fee for 457(b) & OBRA Plans	1,300.00
Check	18000	10/22/2026	SoCal Auto & Truck Parts, Inc.		183.85
Bill	671841	10/06/2026		NG-16 Horn (1)	41.14
				Horn (1)	41.13
Bill	672126	10/12/2026		NG-16 NAPA Night Vision Brilliant (2)	101.58
Check	18001	10/22/2026	Southern California Edison		8,386.17
Bill	700884706025 10/26	10/19/2026		Cedarwood 09/18/26 - 10/18/26	8,386.17
Check	18002	10/22/2026	Spectrum Enterprise (Time Warner Cable)		1,457.82
Bill	188910401100726	10/07/2026		October 2026	108.82
Bill	188914501100726	10/07/2026		October 2026	1,349.00
Check	18003	10/22/2026	TEC Of California, Inc.		895.94
Bill	1588014L	10/06/2026		NG-13 SENSOR (1)	170.96
				SENSOR (1)	170.95
Bill	1587693L	10/07/2026		NG-6 ADB PADS & KIT (2)	237.85
Bill	1589328L	10/14/2026		TUBE, CPR WATER OUTLET (2)	301.47
Bill	1589624L	10/15/2026		NG-15 SIX POINT SOCKET SCREW (7)	14.71
Check	18004	10/22/2026	Tell Steel		1,857.25
Bill	62500	10/08/2026		1/4" HR PLATE (10)	1,857.25
Check	18005	10/22/2026	Thuy Ha Nguyen		40.24
Bill	10.06.26	10/06/2026		Board Meeting Meal - 10/06/26	40.24
Check	18006	10/22/2026	TSP Printing		1,092.81
Bill	15713	10/16/2026		Green Tags 1/1 Perf & Wire (2,750)	1,092.81
Check	18007	10/22/2026	UniFirst Corporation		637.27
Bill	2190579990	09/10/2026		September 2026	182.70
Bill	2190580001	10/09/2026		October 2026	83.57
Bill	2190580003	10/09/2026		October 2026	13.68
Vendor Credit	COA1745913	10/13/2026		October 2026	-29.19
Bill	2190579997	10/16/2026		October 2026	56.19
Bill	2190583127	10/16/2026		October 2026	176.88

Type	Num	Date	Name	Memo	Paid Amount
Bill	2190583134	10/16/2026		October 2026	56.19
Bill	2190583140	10/16/2026		October 2026	83.57
Bill	2190583143	10/16/2026		October 2026	13.68
Check	18008	10/22/2026	Woodruff & Smart		19,943.00
Bill	81093-1	09/30/2026		Legal Services September 2026	19,943.00
Check Total					\$401,446.54
ACH Payment		10/12/2026	Nationwide		1,143.68
		10/12/2026		Funds Transfer 457(b) OBRA-PST	1,143.68
ACH Payment	902810122026	10/12/2026	Chevron Texaco (Wex Bank)		549.08
Bill	115695880	10/07/2026		September 2026	97.65
				September 2026	362.01
				September 2026	89.42
ACH Payment	010001298818	10/12/2026	SoCalGas		18,288.16
Bill	02176046106 092926	09/29/2026		CNG Station August-2026 (11,478)	9,133.67
Bill	02176046106 092526	10/05/2026		CNG Station September-2026 (11,686)	9,154.49
ACH Payment		10/16/2026	Nationwide		4,473.33
		10/16/2026		Funds Transfer 457(b) Roth	4,473.33
ACH Payment		10/16/2026	Nationwide		5,128.44
		10/16/2026		Funds Transfer 457(b) Salary Reduction	5,128.44
ACH Payment	FY27M1039	10/20/2026	Paychex		457.70
Bill	19619420	10/05/2026		Time & Attendance - October 2026	457.70
ACH Payment	FY27M1040	10/22/2026	US Bank Corporate Payment System		16,374.46
Bill	4246044555685498 0926	09/22/2026		September Expenses	16,374.46
ACH Payments Total					\$46,414.85
Payroll		10/14/2026		Employee Payroll	123,936.56
Payroll		10/15/2026		Employee Payroll - N.Castro Adj.	1,482.19
Payroll Total					\$125,418.75
Total Disbursements					\$573,280.14
Transfers					
Transfer		10/13/2026		Funds transfer to cover payroll and operations	175,000.00
Transfer		10/13/2026		Funds transfer to cover payroll and operations	175,000.00
Transfer		10/21/2026		LAIF funds transfer to cover CR&R Tonnage Fees for 3-months	1,000,000.00
Transfer		10/21/2026		LAIF funds transfer to cover CR&R Tonnage Fees for 3-months	1,000,000.00
Transfer		10/22/2026		Funds transfer to cover 3-months	1,000,000.00
Transfer		10/22/2026		Funds transfer to cover 3-months	1,000,000.00
Transfers Total					\$2,175,000.00

AGENDA ITEM 7B

Date: November 3, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Cynthia Olsder, Executive/Board Secretary

Subject: Receive and File the Minutes of the Franchise Committee Meeting on July 28, 2026

BACKGROUND

This Franchise Committee was first formed on September 23, 1985, to study issues related to franchising and licensing within the District. After its formation, the Committee did not meet consistently until 2012, at which time it began meeting at least once per year and as needed. The purpose of the meeting is to protect the District's interests, enforce the franchise agreement, and maintain accountability.

The meeting minutes will be presented to the Board of Directors under the Consent Calendar for receipt and filing. The minutes summarize the Committee's discussions and document any recommendations made.

DISCUSSION

The Franchise Committee met to discuss and review the franchise agreement, financial obligations, regulatory and legal requirements, and operational performance, and to address any matters related to the franchise relationship.

The attached meeting minutes summarize the discussion items; no actions were taken. The Franchise Committee approved the minutes at its October 23, 2026 meeting.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors receive and file the Minutes of the July 28, 2026 Franchise Committee meeting.

ATTACHMENTS

1. Minutes of the July 28, 2026 Franchise Committee Meeting

**MINUTES OF THE FRANCHISE COMMITTEE MEETING
OF THE BOARD OF DIRECTORS OF THE
MIDWAY CITY SANITARY DISTRICT**

14451 CEDARWOOD STREET
WESTMINSTER, CA 92683

July 28, 2026

CALL TO ORDER

President C. Nguyen called the Franchise Committee Meeting at 14451 Cedarwood Street, Westminster, California on July 28, 2026 at 12:13 p.m.

COMMITTEE MEMBERS PRESENT

Tyler Diep
Chi Charlie Nguyen

STAFF MEMBERS PRESENT

Robert Housley, General Manager
Ashley Davies, Director of Services/Program Dev
Hauwie Tieu, Sustainability/Enforcement Specialist
Cynthia Olsder, Executive/Board Secretary

OTHER MEMBERS PRESENT

Julie Barreda, Sr. Regional Vice President, CR&R
Karl Wong, Sustainability Specialist, CR&R

ROLL CALL AND DECLARATION OF QUORUM

Executive/Board Secretary Olsder announced that a quorum was present.

PUBLIC COMMENTS – None

PRESENTATION – None

APPROVAL OF THE MINUTES

- A. A motion was made by President C. Nguyen, seconded by Director Diep, to approve the minutes of the Franchise Committee Meeting on May 15, 2026. The motion was approved by the following 2-0 vote:

AYES: T. Diep and C. Nguyen
NAYS:
ABSTAIN:
ABSENT:

REPORTS

The Committee Members and other staff present verbal reports on franchise matters. These reports are for information only and require no action by the Committee Members.

Report of the Committee Members – None

Report of the Staff – None**NEW BUSINESS**

- A. Discuss Franchise Operations, Program Updates, Compliance Matters, Coordination Matters, and Related Administrative Issues.

The Committee discussed over-the-top fees, notices of non-compliance, and the 45-day notice to comply process. To manage customer inquiries and avoid a high volume of calls at one time, compliance notices will be mailed in sections rather than all at once. The Committee also received an update regarding SB 54, including upcoming requirements and anticipated changes associated with its implementation.

INFORMATIONAL ITEMS – None**COMMITTEE MEMBER CONCERNS AND COMMENTS – None****GM/STAFF CONCERNS/COMMENTS – None****ADJOURNMENT**

The meeting was adjourned at 12:50 p.m.



Cynthia Olsder, Exec./Board Secretary

AGENDA ITEM 7C

Date: November 3, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Ashley Davies, Director of Services and Program Development

Subject: Receive and File the October 23, 2026 Franchise Committee Report

BACKGROUND

The Franchise Committee is established annually during the Board's December reorganization meeting, with two Board Members appointed to serve on the Committee for the year. The Committee meets regularly with CR&R representatives to receive updates on compliance, enforcement, and other key aspects of the ongoing partnership between CR&R and the District.

DISCUSSION

The Midway City Sanitary District Franchise Committee met on October 23, 2026 to review and discuss the District's "Over-The-Top" Program, pursuant to which CR&R drivers may clean up refuse overflowing from bins on commercial or multifamily properties and charge the customer a clean-up fee. During the meeting, the General Manager provided an overview of the program, its history, implementation, current administration, and options for future management.

Currently, CR&R administers the Over-The-Top program and charges cleanup fees pursuant to Chapter 8.16 of the Westminster Municipal Code. The Committee discussed the possibility of transitioning the program to the District, allowing MCSD to assume more responsibility for the program. The Committee also discussed and received information on potential supplemental enforcement through administrative citations under the District's Ordinance No. 71.

The Committee asked Staff and Legal Counsel to further explore bringing the Over-The-Top Program in-house and pursuing supplemental enforcement through the administrative citations process and to review and bring back information on the cost impact and the legal aspects of this potential transition, including the District's authority to assume these responsibilities and any necessary changes to existing agreements or policies.

FISCAL IMPACT

There is no fiscal impact.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors Receive and File the October 23, 2026 Franchise Committee report.

ATTACHMENTS

None

AGENDA ITEM 7D

Date: November 3, 2026

To: Board of Directors

From: Robert Housley, General Manager

Prepared by: Cynthia Olsder, Executive/Board Secretary

Subject: Receive and File the October 2026 Report on Contracts and Agreements Entered into by the General Manager on Behalf of the District

BACKGROUND

The District's Purchasing Policy and Procedures, adopted by the Board pursuant to Resolution No. 2025-15, is intended to ensure that all procurements are conducted in a fair, transparent, and efficient manner while maintaining compliance with applicable laws and regulations. Pursuant to this Policy, the General Manager is authorized to execute contracts and agreements for goods, services, and public works projects within established monetary thresholds. Section 4.A. of the Policy provides; "The Board of Directors may require that the General Manager provide periodic reports regarding Procurements made under such authorization to the Board of Directors at a regular meeting."

DISCUSSION

In accordance with the District's adopted Purchasing Policy and Procedures, this report provides a summary of contracts and agreements executed by the General Manager or his designee pursuant to his delegated authority during the reporting period. The report includes contracts for goods, services, professional services, and public works projects that fall within the General Manager's approved purchasing limits. Routine purchases of software, subscriptions, office and shop supplies and similar items used in daily operations under \$15,000 are not included. This item is presented for the Board's information only and requires no further action by the Board beyond receipt and filing.

Contracts, Purchase Orders, and Agreements for Goods and Services (GM Authority \$50,000 or less per year)

1. Charles Taylor Environmental Technical Services: Approved an agreement to provide professional services for an asbestos and lead assessment performed at 6402 maple Avenue in the city of Westminster. **Cost: \$4,950 (not to exceed).**

Contracts for Public Works Projects (GM Authority \$100,000 or less)

2. None.

FISCAL IMPACT

There is adequate funding in the budget to perform the contract services mentioned above.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors receive and file this report.

ATTACHMENTS

None.

2026 MCSD Board Calendar

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
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MARCH						
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APRIL						
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MAY						
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JUNE						
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28	29	30				

JULY						
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AUGUST						
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30	31					

SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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29	30					

DECEMBER						
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20	21	22	23	24	25	26
27	28	29	30	31		

- Board Meeting
- Legislative & Public Affairs Outreach Meeting
- Calendar Committee Meeting
- Franchise Committee Meeting
- Special Board Meeting

Community Events

- 2/14 District Open House
- 2/21 WM Tet Parade
- ISDOC Qtrly Meeting (4/29, 4/30, 7/30, 10/29)
- Clean-up and/or Shredding event (Saturday) (1/24, 3/7, 4/11, 5/16, 7/18, 9/12, 10/10, 11/7)

Conferences/Special Events

- 1/14-16 CASA Winter Conference
- 3/18 SDRMA Spring Education Day
- 4/07-08 CSDA Special Dist. Legislative Days
- 5/11-14 Special Dist. Leadership Academy
- 6/29-30 CSDA-GM Leadership Summit
- 8/24-27 CSDA Annual Conference
- 9/18 State of OC San
- 12/12 District Employee Holiday Event

Holiday - District Closed

- 1/01 New Year's Day
- 2/16 President's Day
- 5/25 Memorial Day
- 7/04 Fourth of July
- 9/07 Labor Day
- 11/26 Thanksgiving Day
- 12/25 Christmas Day