#### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY 14451 CEDARWOOD AVENUE WESTMINSTER, CA 92683

#### August 2, 2022

## CALL TO ORDER

President A. Nguyen called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, August 2, 2022 at 5:31 P.M.

#### **BOARD MEMBERS PRESENT:**

Sergio Contreras (via teleconference) Charlie Chi Nguyen Andrew Nguyen Mark Nguyen

#### **OTHERS AT MEETING:**

Ken Robbins, General Manager James Eggart, General Counsel Cynthia Olsder, Executive Board Secretary Ashton Kauwe, Resident

## PLEDGE AND INVOCATION

Director M. Nguyen led the Pledge of Allegiance. GM K. Robbins gave the Invocation.

## PUBLIC COMMENTS

None

# APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 19, 2022 (Roll Call Vote)

A motion was made by Director C. Nguyen, seconded by President A. Nguyen, to approve the minutes of the regular meeting of July 19, 2022. The motion was approved by the following 4-0 roll call vote:

AYES: S. Contreras, A. Nguyen, C. Nguyen, M. Nguyen NAYS: ABSTAIN: ABSENT: T. Diep

# **APPROVAL OF EXPENDITURES**

## A. Demands in the amount of \$649,058.61

8     13866     7/13     659.65     CR&R Incorporated     Bins for Clan-Up Event on 06/18/22       9     13867     7/13     792.00     CRC Cloud     Monthly maintenance & Support       10     13866     7/13     1.170.00     IB Consulting, LLC     Consultant: Prop 218 Rate Hearing Attendance       12     13870     7/13     60.00     Memorial Care Medical Foundation     Pre-employment drug test and DWP bysical for       14     13872     7/13     01.09     Motion and Flow Control Products, Inc.     Hydraulic fittings for solid waste trucks       15     13873     7/13     17.443.78     Orange County Sanitation District     Permit Fees Jun-2022       16     13874     7/13     19.152.59     Orange County Treasure-Tax Collector     Allocation of PY 2022.23 LAPCO Costs       17     13875     7/13     1.245.55     Petry Cash- Ken Robbins     Jun-2022 Petry Cash       19     13877     7/13     1.024.60     Pumbers Depot Inc.     Replace Vakors work NNX-AM 1480       21     13887     7/13     1.000.00     Shuster Advisory Group, LLC     Advisory Fee 457(b) & OBRA plans Q2 2022  <	#	CK # 🗸	DATE	AMOUNT	VENDOR CHECKS:	MEMO:
2     13860     7/13     715.00     Ayala's Car Wash     Solid wasie trucks feet wash       3     13861     7/13     3.073.45     Bodyworks Equip. Inc.     Heil parts for solid waste trash truck       5     13864     7/13     3.045.40     Customers     2021 - 2022 Fees for Commercial Customers       6     13864     7/13     3.062.68     Clean Energy     CNG Station site inspection       7     13365     7/13     3.062.68     Clean Up Event on 06/18/22     Clean Up Event on 06/18/22       9     13867     7/13     742.00     CRC Cloud     Monthly maintenance & Support       10     13868     7/13     742.00     CRC Cloud     Monthly maintenance & Support       11     13867     7/13     0.00     Moraid Care Medical Foundation     Pre-employment dwaste trucks       13     13871     7/13     480.50     Nam Ngo     Refund for cancelled permit no. 6983       13     13871     7/13     1474.37.80     Orange County Tressurer-Tax Collector     Allocation of F 2022-23 LAFCO Costs       17     13877     7/13     1.170.24	1	13859	7/13	229.50	Advanced Office	Copier repairs
3     13861     7/13     960.07     Benny's OI Filter     Restock for bydruulic clean ups       4     13862     7/13     3,073.45     Bodyworks Equip. Inc.     Hell parts for solid waste trash truck       5     13863     7/13     3,045.00     City of Westminster     2021 - 2022 Fees for Commercial Customers       6     13866     7/13     3,645.00     City of Westminster     2021 - 2022 Fees for Commercial Customers       7/13     363.00     County of Orange/ Healthcare     Annual Hazardous Materials Fee 07/01/22-06/.       8     13866     7/13     455.00     Cloud     Monthy maintenance & Support       10     13868     7/13     1792.00 (CRC Cloud     Monthy maintenance & Support       11     13869     7/13     171.00     B Consulting, LLC     Consulting, LLC <td>2</td> <td>13860</td> <td>,</td> <td></td> <td></td> <td></td>	2	13860	,			
4     13862     7/13     3.073.45     Bodyworks Equip. Inc.     Heil parts for solid waste trash truck       5     13864     7/13     3.645.00     City of Westminster     2021 - 2022 Fees for Commercial Customers       13864     7/13     3.63.00     County of Orange/ Healthcare     Annual Hazardous Materials Fee 07/01/22-06/.       13866     7/13     659.65     CR& Incorporated     Bins for Clean-Up Event on 06/18/22       13867     7/13     792.00     CRC Cloud     Monthly maintenance & Support       11     13867     7/13     60.00     Meton and Flow Control Froducts, Inc.     Hydraulic fittings for solid waste trucks       12     13870     7/13     60.00     Meton and Flow Control Products, Inc.     Hydraulic fittings for solid waste trucks       13     13871     7/13     0.40.09     Peromance Pipeline Technologies     Itting for solid waste trucks       13     13871     7/13     19.152.59     Orange County Trassure-Tax Collector     Allocation of F7 2022-23 LAFCO Costs       14     13875     7/13     1.474.37.8     Orange County Trassure-Tax Collector     Allocation of F7 2022-23     LAFCO Costs <td>-</td> <td>13861</td> <td>,</td> <td>960.87</td> <td>Benny's Oil Filter</td> <td>Restock for hydraulic clean ups</td>	-	13861	,	960.87	Benny's Oil Filter	Restock for hydraulic clean ups
5     13863     7/13     3.665.00     City of Westminster     2021 - 2022 Fees for Commercial Customers       6     13864     7/13     1.802.68     Clean Energy     CNG Station site inspection       7     13865     7/13     659.65     CR&R Incorporated     Bins for Clean-Up Event on 06/18/22       9     13867     7/13     CARC Cloud     Monthly maintenance & Support       10     13868     7/13     249.19     Huntington Beach Ford     Filter for C3 zervice truck       11     13869     7/13     10.70.00     Borsulting, LLC     Consulting, LLC       13     13871     7/13     0.60.00     Memorial Care Medical Foundation     Pre-employment drug test and DMV physical for       13     13873     7/13     12.445.50     Namage County Sanitation District     Permit Rees June 2022       16     13874     7/13     12.445.50     Pertorance Pipeline Technologies     Tetting tor emove stuck sever hose       18     13875     7/13     12.455     Petor Careled pertore stuck sever hose     Intering tor move stuck sever hose       19     13877     7/13	-					
6     13864     7/13     1.802.68     Clean Energy     CNG Station site inspection       7     13865     7/13     363.00     County of Orange / Healthcare     Annual Hazardous Materials Fee 07/01/22-06/7       9     13866     7/13     792.00     CRC Cloud     Monthly maintenance & Support       10     13686     7/13     172.00     IR C Cloud     Monthly maintenance & Support       11     13869     7/13     170.00     IB Consulting, LLC     Consultant: Prop 218 Rate Hearing Attendance       12     13871     7/13     00.00     Moronial Care Medical Foundation     Pre-employment drug test and DMV physical for       13     13871     7/13     01.09     Motion and Flow Control Products, Inc.     Hydraulic fittings for solid waste trucks       14     13872     7/13     01.744.378     Orange County Sanitation District     Permit Fees Jun-2022       15     13873     7/13     1.91.744.378     Orange County Sanitation District     Permit Fees Jun-2022       16     13876     7/13     1.91.744.378     Orange County Sanitation District     Permit Fees Jun-2022       17 </td <td></td> <td>13863</td> <td></td> <td></td> <td></td> <td></td>		13863				
7     13865     7/13     639.65     CR&R Incorporated     Annual Hazardous Materials Fee 07/01/22-06/;       8     13866     7/13     659.65     CR&R Incorporated     Bins for Clean-Up Event on 06/18/22       10     13868     7/13     249.19     Huntington Beach Ford     Filter for C3 zervice truck       11     13869     7/13     170.00     Bonsulting, LLC     Consultant: Prop 218 Rate Hearing Attendance       12     13870     7/13     01.09     Motion and Flow Control Products, Inc.     Hydraulic fittings for solid waste trucks       14     13872     7/13     17.443.78     Orange County Sanitation District     Permit Tees print no. 6983       15     13873     7/13     17.443.78     Orange County Tascurer-Tax Collector     Allocation of FV 2022-23 LAFCO Costs       16     13874     7/13     12.455.5     Petry Cash-Ken Robbins     Iun-2022     Petric Sandawase and Nozzle       10     13878     7/13     12.455.5     Petry Cash-Ken Robbins     Iun-2022     Hitting Sonwon KVNR-AM 1480       11     13879     7/13     6.907.50     Rengel + Company Architects, Inc <td< td=""><td></td><td>13864</td><td>,</td><td></td><td></td><td></td></td<>		13864	,			
8     13866     7/13     659.65     (R&R Incorporated)     Bins for Clean-Up Event on 06/18/22       9     13867     7/13     792.00     CRC Cloud     Monthly maintenance & Support       10     13868     7/13     1.270.00     IB Consulting, LLC     Consultant: Prop 218 Rate Hearing Attendance       11     13870     7/13     60.00     Memorial Care Medical Foundation     Pre-employment drug test and DW physical for       13     13871     7/13     60.00     Memorial Care Medical Foundation     Hydraulic fittings for solid waste trucks       14     13872     7/13     10.46.00     Nm Ngo     Refund for cancelled permit no.6983       15     13873     7/13     19.152.59     Orange County Sanitation District     Permit Fees Jun-2022     24 ACC Costs       16     13876     7/13     1.245.59     Porage County Treasurer: Tax Collector     Allocation of Truck Leader Hose and Nozzle       18     13876     7/13     1.245.59     Petry Cash-Ken Robbins     Jun-2022 Petry Cash       19     13877     7/13     1.245.20     Petry Cash-Ken Robbins     Jun-2022       <						Annual Hazardous Materials Fee 07/01/22-06/30/23
9     13867     7/13     792.00     CRC Cloud     Monthly mathemance & Support       10     13868     7/13     249.19     Huntington Beach Ford     Filter for G2 service truck       11     13869     7/13     6.0.00     Berosultan; Prop 218 Rate Hearing Attendance       12     13870     7/13     60.00     Berosultan; Prop 218 Rate Hearing Attendance       13     13871     7/13     10.09     Motion and Flow Control Products, Inc.     Hydraulic fittings for solid waste trucks       14     13872     7/13     117.443.78     Orange County Tressurer-Tax Collector     Allocation of FY 2022.23 LAPCO Costs       17     13875     7/13     124.55     Petty Cash-Ken Robbins     Jun-2022 Petty Cash       19     13877     7/13     1.170.24     Plumbers Depto Inc.     Replace Vactor Truck Leader Hose and Nozzle       10     13878     7/13     1.86.200     Rutan & Tucker, LLP     Legal services Jun-2022       11     13879     7/13     1.86.200     Rutan & Tucker, LLP     Legal services Jun-2022       13     13881     7/13     1.60.00     Shuster Ad	8					
10     13868     7/13     249.19     Huntington Beach Ford     Filter for G2 service truck       11     13869     7/13     1.170.00     IB Consultang, LC     Consultang, Prop 218 Rate Hearing Attendance       12     13870     7/13     60.00     Meomral Care Medical Foundation     Pre-employment drug test and DMV physical DW       13     13871     7/13     301.09     Motion and Flow Control Products, Inc.     Hydraulic fittings for solid waste trucks       14     13872     7/13     17.443.78     Orange County Sanitation District     Permit Fees Jun-2022       16     13874     7/13     19.152.59     Orange County Treasure-Tax Collector     Allocation of FY 2022-23 LAFCO Costs       17     13875     7/13     1.24.55     Petry Cash- Ken Robbins     Jun-2022     Petry Cash       19     13877     7/13     1.07.024     Plumbers Dept Inc.     Replace Vacor Truck Leader Hose and Nozzle       20     13878     7/13     1.00.00.0     Stadio Bolas Corp.     20     Minute Talk shows on KNR-AM 1480       21     13881     7/13     1.00.00.0     Stadio Bolas Corp.     20						
11     13869     7/13     1,170.00 [B Consulting, LLC     Consultant: Prop 218 Rate Hearing Attendance       12     13870     7/13     60.00     Memorial Care Medical Foundation     Pre-employment drug test and DMV physical for       13     13871     7/13     301.09     Motion and Flow Control Products, Inc.     Hydraulic fittings for solid waste trucks       14     13872     7/13     17/13 17,443.78     Orange County Sanitation District     Permit Fees Jun-2022       16     13874     7/13     19,152.59     Orange County Treasurer-Tax Collector     Allocation of FY 2022-23 LAFCO Costs       17     13875     7/13     12,455 Petty Cash-Ken Robbins     Jun-2022 Petty Cash       18     13876     7/13     1,170.24 Plumbers Depot Inc.     Replace Vactor Truck Leader Hose and Nozzle       13879     7/13     1,000.00     Raio Bolsa Corp.     20     Minute Talk shows on KVNR-AM 1480       13     13877     7/13     1,000.00     Ruio Bolsa Corp.     20     Minute Talk shows on KVNR-AM 1480       21     13880     7/13     1,600.00     Ruio Bolsa Corp.     20     Minute Talk shows on KVNR-AM 1480	10	13868		249.19	Huntington Beach Ford	
12     13870     7/13     60.00     Memorial Care Medical Foundation     Pre-employment drug test and DMV physical for       13     13871     7/13     301.09     Motion and Flow Control Products, Inc.     Hydraulic fittings for solid waste trucks       14     13872     7/13     17.443.78     Orange County Sanitation District     Permit Fees Jun-2022       16     13874     7/13     19.152.59     Orange County Sanitation District     Permit Fees Jun-2022       17     13875     7/13     12.443.78     Orange County Sanitation District     Permit Fees Jun-2022       18     13876     7/13     12.45.5     Petty Cash     Replace Vactor Truck Leader Hose and Nozzle       19     13877     7/13     1.470.24     Plumbers Dept Inc.     Replace Vactor Truck Leader Hose and Nozzle       20     13878     7/13     800.00     Ratin & Tucker, LLP     Legal services Jun-2022     13881       21     13880     7/13     1.000.00     Streat Poultank & Tucker, LLP     Legal services Jun-2022     12     13883     7/13     62.061     Streat Poultank Strucker, LLP     Legal services fue for Fiscal Pear Emissions						Consultant: Prop 218 Rate Hearing Attendance
13     13871     7/13     301.09     Motion and Flow Control Products, Inc.     Hydraulic fittings for solid waste trucks       14     13872     7/13     1465.00     Nam Ngo     Refund for cancelled permit no.6983       15     13873     7/13     19,152.59     Orange County Treasurer-Tax Collector     Allocation of FY 2022-23 LAFCO Costs       17     13875     7/13     19,152.59     Orange County Sanitation District     Permit Fees Jun-2022       18     13876     7/13     124.55     Petty Cash. Ren Robbins     Jun-2022 Petty Cash.       19     13877     7/13     1,170.24     Plumbers Depot Inc.     Replace Vactor Truck Leader Hose and Nozzle       20     13876     7/13     800.00     Radio Bolsa Corp.     20 Minute Talk shows on KVNR-AM 1480       21     13880     7/13     1.862.00     Ruta # Tucker, LLP     Legal services Jun-2022       23     13881     7/13     1.300.00     Social Arborists     MCSD landscaping - Trees and bushes trimmed       25     13883     7/13     620.61     South Coast Air Quality Mgmt Dist.     FY22-32 Hat Fee for Fiscal Yea Emissions	12	13870		60.00	Memorial Care Medical Foundation	Pre-employment drug test and DMV physical for CDL
14     13872     7/13     486.50     Nam Ngo     Refund for cancelled permit no. 6983       15     13873     7/13     17,443.78     Orange County Sanitation District     Permit Pees Jun-2022       16     13874     7/13     2,940.00     Performance Pipeline Technologies     letting to remove stuck sewer hose       18     13876     7/13     2,940.00     Performance Pipeline Technologies     letting to remove stuck sewer hose       19     13877     7/13     124.55     Petty Cash-Ken Robbins     Jun-2022 Petty Cash       19     13877     7/13     600.00     Redia Bolas Corp.     20     Minute Talk shows on KVNR-AM 1480       21     13879     7/13     600.00     Ruta & Tucker, LLP     Legal services Jun-2022       23     13881     7/13     1.000.00     Shuter Advisory Group, LLC     Advisory Fee 457(b) & 0BRA plans Q2 2022       24     13882     7/13     0.000.00     Strammine     WeSbiat monthy member fee       25     13884     7/13     300.00     Strammine     Wesbiate monthy member fee       21     13886     7/13				301.09	Motion and Flow Control Products, Inc.	
15   13873   7/13   17,443.78   Orange County Sanitation District   Permit Fees Jun-2022     16   13874   7/13   19,152.59   Orange County Treasurer-Tax Collector   Allocation of FY 2022-23 LAFCO Costs     17   13875   7/13   124.55   Petty Cash-Ken Robbins   Jun-2022 Petty Cash     19   13877   7/13   1.170.24   Plumbers Depot Inc.   Replace Vactor Truck Leader Hose and Nozzle     20   13878   7/13   0.800.00 Radio Bolsa Corp.   20 Minute Talk shows on KVNR-AM 1480     21   13879   7/13   6.987.50   Rengel + Company Architects, Inc   Bldg. Proj. revise landscape plans for project     22   13880   7/13   1.862.00   Ruta & Tucker, LLP   Legal services Jun-2022     24   13882   7/13   1.350.00   Socal Arborists   MCSD landscaping - Trees and bushes trimmed     25   13883   7/13   30.00.00   Streamline   Website monthy member fee     28   13886   7/13   30.00.00   Streamline   Meshes trunker     21   13884   7/20   31.32.0   Af&T Mobility (First Net)   Cell phone service	14	13872				
16     13874     7/13     19,152.59     Orange County Treasurer-Tax Collector     Allocation of FY 2022-23 LAFC0 Costs       17     13875     7/13     2,940.00     Performance Pipeline Technologies     Jetting to remove stuck sever hose       18     13876     7/13     114.55     Petty Cash       19     13877     7/13     11,170.24     Plumbers Depot Inc.     Replace Vactor Truck Leader Hose and Nozzle       20     13878     7/13     6.987.50     Regle     Valvisory Truck Leader Hose and Nozzle       21     13879     7/13     1.900.00     Ruster Advisory Group, LLC     Advisory Fee 457(b) & 0BRA plans 022 2022       23     13881     7/13     1.000.00     Social Arborists     MCSD landscaping - Trees and bushes trimmed       25     13883     7/13     620.61     South Coast Air Quality Mgmt Dist.     FY22-23 Flat Fee for Fiscal Year Emissions       26     13884     7/13     3.000.00     Westimister Herald     Notice of Adoption of Or No.72 & Ord No.73       27     13885     7/13     3.000.00     Westimister Herald     Notice of Adoption of Or No.72 & Ord No.73       29 <td>15</td> <td>13873</td> <td>7/13</td> <td>17,443.78</td> <td>Orange County Sanitation District</td> <td></td>	15	13873	7/13	17,443.78	Orange County Sanitation District	
17   13875   7/13   2,940.00   Performance Pipeline Technologies   letting to remove stuck sewer hose     18   13876   7/13   124.55   Petty Cash-Ken Robbins   lum-2022 Petty Cash     20   13878   7/13   800.00   Radio Bolsa Corp.   20 Minute Talk shows on KVNR-AM 1480     21   13880   7/13   6,987.50   Rengel + Company Architects, Inc   Bildg, Proj. revise land.Scape plans for project     22   13880   7/13   1,900.00   Ruta & Tucker, ILP   Legal services Jun - 2022     23   13881   7/13   1,000.00   Shuster Advisory Group, LLC   Advisory Fee 457(b) & OBRA plans Q2 2022     24   13883   7/13   620.61   South Coast Air Quality Mgmt Dist.   FY22-23   FY22-52   Fiscal Year Emissions     26   13884   7/13   620.61   South Coast Air Quality Mgmt Dist.   FY22-23   FY22-23   Fiscal Year Emissions     26   13884   7/13   945.53   Verizon Enterprise   SCADA Jun-2022     27   13885   7/13   3,000.00   Westiminster Herald   Notice of Adoption of Ord No.72 & Ord No.73     27   13885 <td< td=""><td>16</td><td>13874</td><td></td><td></td><td></td><td>Allocation of FY 2022-23 LAFCO Costs</td></td<>	16	13874				Allocation of FY 2022-23 LAFCO Costs
18     13876     7/13     124.55     Petty Cash-Ken Robbins     Jun-2022 Petty Cash       19     13877     7/13     1.170.24     Plumbers Depot Inc.     Replace Vactor Truck Leader Hose and Nozzle       20     13878     7/13     6.987.50     Rengel + Company Architects, Inc     Bldg. Proj. revise landscape plans for project       22     13880     7/13     1.862.00     Rutan & Tucker, LIP     Legal services Jun-2022       23     13881     7/13     1.000.00     Shuster Advisory Group, LLC     Advisory Fee 457(b) & OBRA plans Q2 2022       24     13882     7/13     620.61     South Coast Air Quality Mgmt Dist.     FY22-23 Flat Fee for Fiscal Year Emissions       26     13884     7/13     300.00     Streamline     Website monthly member fee       28     13886     7/13     3000.00     Westimister Herald     Notice of Adoption of Ord No.72 & Ord No.73       27     13887     7/13     472.73     UniFirst Corporation     Employee uniform & laundry services       31     13888     7/20     233.20     AFX Toballity (First Net)     Cell phone service       31	17	13875	7/13	2,940.00	Performance Pipeline Technologies	Jetting to remove stuck sewer hose
20     13878     7/13     800.00     Radio Bolsa Corp.     20 Minute Talk shows on KVNR-AM 1480       21     13879     7/13     6,987.50     Rengel + Company Architects, Inc     Bldg. Proj. revise landscape plans for project       22     13880     7/13     1,862.00     Rutan & Tucker, LLP     Legal services Jun- 2022       23     13881     7/13     1,000.00     Shuster Advisory Group, LLC     Advisory Fee 457(b) & OBRA plans Q2 2022       24     13882     7/13     1,350.00     Socal Arborists     MCSD landscaping - Trees and bushes trimmed       25     13884     7/13     300.00     Strainine     Website monthly member fee       26     13884     7/13     300.00     Westminster Herald     Notice of Adoption of Ord No.72 & Ord No.73       27     13887     7/13     472.73     UniFirst Corporation     Employee uniform & laundry services       30     13888     7/20     313.20     AT&T Mobility (First Net)     Cell phone service       31     13891     7/20     6,237.40     Bodyworks Equip. Inc.     Heil parts for solid waste trash truck       31     1	18	13876		124.55	Petty Cash-Ken Robbins	Jun-2022 Petty Cash
20     13878     7/13     800.00     Radio Bolsa Corp.     20 Minute Talk shows on KVNR-AM 1480       21     13880     7/13     6,987.50     Rengel + Company Architects, Inc     Bldg, Proj. revise landscape plans for project       21     13880     7/13     1,862.00     Rutan & Tucker, LLP     Legal services Jun-2022       23     13881     7/13     1,000.00     Shuster Advisory Group, LLC     Advisory Fee 457(b) & 0BRA plans Q2 2022       24     13882     7/13     1,000.00     Scala Arborists     MCSD landscaping - Trees and bushes trimmed       25     13883     7/13     620.61     South Coast Air Quality Mgmt Dist.     FY22-23 Flat Fee for Fiscal Yeae Temissions       26     13884     7/13     3000.00     Westminster Herald     Notice of Adoption of Ord No.72 & Ord No.73       27     13885     7/13     472.73     UniFirst Corporation     Employee uniform & laundry services       31     13889     7/20     225.00     Ayala's Car Wash     Solid waste trucks fleet wash       32     13889     7/20     452.54     Bodyworks Equip. Inc.     Heil parts for solid waste     Hash truck	19	13877	7/13	1,170.24	Plumbers Depot Inc.	Replace Vactor Truck Leader Hose and Nozzle
22     13880     7/13     1,862.00     Rutan & Tucker, LLP     Legal services Jun- 2022       23     13881     7/13     1,000.00     Shuster Advisory Group, LLC     Advisory Fee 457(b) & OBRA plans Q2 2022       24     13882     7/13     1,350.00     Socal Arborists     MCSD landscaping - Trees and bushes trimmed       25     13883     7/13     620.61     South Coast Air Quality Mgmt Dist.     FY22-23 Flat Fee for Fiscal Year Emissions       26     13884     7/13     300.00     Streamline     Website monthly member fee       28     13886     7/13     472.73     UniFirst Corporation     Employee uniform & launtry services       30     13887     7/13     472.73     UniFirst Corporation     Employee uniform & launtry services       31     13888     7/20     225.00     Ayala's Car Wash     Solid waste trucks fleet wash       32     13889     7/20     6,237.40     Bodyworks Equip. Inc.     Heil parts for solid waste       33     13891     7/20     6,6.83     Duttech     August 2022 Clean Up Mailer       35     13892     7/20	20	13878		800.00	Radio Bolsa Corp.	20 Minute Talk shows on KVNR-AM 1480
23     13881     7/13     1,000.00     Shuster Advisory Group, LLC     Advisory Fee 457(b) & OBRA plans Q2 2022       24     13882     7/13     1,350.00     Socal Arborists     MCSD landscaping - Trees and bushes trimmed       25     13883     7/13     620.61     South Coast Air Quality Mgmt Dist.     FY22-23 Flat Fee for Fiscal Year Emissions       26     13884     7/13     300.00     Streamline     Website monthly member fee       28     13886     7/13     945.53     Verizon Enterprise     SCADA Jun-2022       29     13885     7/13     3,000.00     Westiminster Herald     Notice of Adoption of Ord No.72 & Ord No.73       27     13887     7/13     472.73     UniFirst Corporation     Employee uniform & laundry services       30     13888     7/20     313.20     AT& Mobility (First Net)     Cell phone service       31     13890     7/20     6,237.40     Bodyworks Equip. Inc.     Heil parts for solid waste trash truck       33     13891     7/20     856.88     Dtruch     August 2022 Clean Up Mailer       35     13893     7/20	21	13879	7/13	6,987.50	Rengel + Company Architects, Inc	Bldg. Proj. revise landscape plans for project
24   13882   7/13   1,350.00   Social Arborists   MCSD landscaping - Trees and bushes trimmed     25   13883   7/13   620.61   South Coast Air Quality Mgmt Dist.   FY22-23 Flat Fee for Fiscal Year Emissions     26   13884   7/13   300.00   Streamline   Website monthly member fee     28   13885   7/13   945.53   Verizon Enterprise   SCADA Jun-2022     29   13885   7/13   472.73   UniFirst Corporation   Employee uniform & laundry services     30   13887   7/20   313.20   AT&T Mobility (First Net)   Cell phone service     31   13889   7/20   225.00   Ayala's Car Wash   Solid waste trucks fleet wash     32   13890   7/20   6,237.40   Bodyworks Equip. Inc.   Heil parts for solid waste   trash truck     34   13891   7/20   3,531.60   Daniels Tire Service   Restock tires for solid waste   trash truck     34   13892   7/20   856.88   Dtntech   August 2022 Clean Up Mailer   135     35   13893   7/20   804.23   Merchants Building Maintenance, LLC   Monthly	22	13880	7/13	1,862.00	Rutan & Tucker, LLP	Legal services Jun- 2022
25   13883   7/13   620.61   South Coast Air Quality Mgmt Dist.   FY22-23 Flat Fee for Fiscal Year Emissions     26   13884   7/13   300.00   Streamline   Website monthly member fee     28   13885   7/13   945.53   Verizon Enterprise   SCADA Jun-2022     29   13885   7/13   472.73   UniFirst Corporation   Employee uniform & laundry services     30   13888   7/20   313.20   AT&T Mobility (First Net)   Cell phone service     31   13889   7/20   225.00   Ayala's Car Wash   Solid waste trucks fleet wash     32   13890   7/20   6,237.40   Bodyworks Equip. Inc.   Heil parts for solid waste truck     33   13891   7/20   3,531.60   Daniels Tire Service   Restock tires for solid waste     34   13892   7/20   856.88   Dtutech   August 2022 Clean Up Mailer     35   13893   7/20   804.23   Merchants Building Maintenance, LLC   Monthly janitorial service     37   13895   7/20   465.64   Motion and Flow Control Products, Inc.   Hydraulic fittings for solid waste trucks	23	13881	7/13	1,000.00	Shuster Advisory Group, LLC	Advisory Fee 457(b) & OBRA plans Q2 2022
25   13883   7/13   620.61   South Coast Air Quality Mgmt Dist.   FY22-23 Flat Fee for Fiscal Year Emissions     26   13884   7/13   300.00   Streamline   Website monthly member fee     28   13885   7/13   945.53   Verizon Enterprise   SCADA Jun-2022     29   13885   7/13   472.73   UniFirst Corporation   Employee uniform & laundry services     30   13888   7/20   213.20   AT&T Mobility (First Net)   Cell phone service     31   13889   7/20   225.00   Ayala's Car Wash   Solid waste trucks fleet wash     32   13890   7/20   6,237.40   Bodyworks Equip. Inc.   Heil parts for solid waste truck     34   13891   7/20   3,531.60   Daniels Tire Service   Restock tires for solid waste     34   13892   7/20   856.88   Duttech   August 2022 Clean Up Mailer     35   13893   7/20   140.00   ISDOC   ISDOC Luncheon 2022     36   13894   7/20   804.23   Merchants Building Maintenance, LLC   Monthly janitorial service     37   13895   7/20	24	13882				
28     13886     7/13     945.53     Verizon Enterprise     SCADA Jun-2022       29     13885     7/13     3,000.00     Westminster Herald     Notice of Adoption of Ord No.72 & Ord No.73       27     13887     7/13     472.73     UniFirst Corporation     Employee uniform & laundry services       30     13888     7/20     313.20     AT&T Mobility (First Net)     Cell phone service       31     13889     7/20     225.00     Ayala's Car Wash     Solid waste trucks fleet wash       32     13890     7/20     6,237.40     Bodyworks Equip. Inc.     Heil parts for solid waste trash truck       33     13891     7/20     3,531.60     Daniels Tire Service     Restock tires for solid waste       34     13892     7/20     856.88     Dtnech     August 2022 Clean Up Mailer       35     13893     7/20     140.00     ISDOC     ISDOC Luncheon 2022       36     13894     7/20     804.23     Merchants Building Maintenance, LLC     Monthly janitorial service       37     13895     7/20     146.06     NocalGas	25	13883	7/13	620.61	South Coast Air Quality Mgmt Dist.	
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27   13887   7/13   472.73   UniFirst Corporation   Employee uniform & laundry services     30   13888   7/20   313.20   AT&T Mobility (First Net)   Cell phone service     31   13889   7/20   225.00   Ayala's Car Wash   Solid waste trucks fleet wash     32   13890   7/20   6,237.40   Bodyworks Equip. Inc.   Heil parts for solid waste trash truck     33   13891   7/20   3,531.60   Daniels Tire Service   Restock tires for solid waste     34   13892   7/20   856.88   Dattech   August 2022 Clean Up Mailer     35   13893   7/20   140.00   ISDOC   ISDOC Luncheon 2022     36   13894   7/20   804.23   Merchants Building Maintenance, LLC   Monthly janitorial service     38   13895   7/20   465.64   Motion and Flow Control Products, Inc.   Hydraulic fittings for solid waste trucks     38   13896   7/20   32.00   Pitney Bowes Global Financial Services   Postage Machine     39   13897   7/20   71.66   SoCalGas   Gas service for CNG Station     40   13898<	28	13886	7/13	945.53	Verizon Enterprise	SCADA Jun-2022
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33138917/203,531.60Daniels Tire ServiceRestock tires for solid waste34138927/20856.88DtntechAugust 2022 Clean Up Mailer35138937/20140.00ISDOCISDOC Luncheon 202236138947/20804.23Merchants Building Maintenance, LLCMonthly janitorial service37138957/20465.64Motion and Flow Control Products, Inc.Hydraulic fittings for solid waste trucks38138967/2032.00Pitney Bowes Global Financial ServicesPostage Machine39138977/2071.66SoCalGasGas service for CNG Station40138987/201,349.00Spectrum Enterprise (Time Warner Cable)Television service41138997/20251.08UniFirst CorporationEmployee uniform & laundry services42139007/207,067.21Woodruff, Spradlin & SmartLegal Services Jun-202243139017/216,430.58TEC Of California, Inc.Solid waste repairs and maintenance44139027/2115,904.41DtntechCompost Give Away Mailer45139037/21190,806.87CR Transfer, Inc.Residential Waste & Organic tonnage fees46\$ 307,164.22CHECKS SUBTOTALMEMO	31	13889	7/20	225.00	Ayala's Car Wash	Solid waste trucks fleet wash
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41   13899   7/20   251.08   UniFirst Corporation   Employee uniform & laundry services     42   13900   7/20   7,067.21   Woodruff, Spradlin & Smart   Legal Services Jun-2022     43   13901   7/21   6,430.58   TEC Of California, Inc.   Solid waste repairs and maintenance     44   13902   7/21   15,904.41   Dtntech   Compost Give Away Mailer     45   13903   7/21   190,806.87   CR Transfer, Inc.   Residential Waste & Organic tonnage fees     46   \$ 307,164.22   CHECKS SUBTOTAL   47     48   PAYROLL:   MEMO	-	13897				
42   13900   7/20   7,067.21   Woodruff, Spradlin & Smart   Legal Services Jun-2022     43   13901   7/21   6,430.58   TEC Of California, Inc.   Solid waste repairs and maintenance     44   13902   7/21   15,904.41   Dtntech   Compost Give Away Mailer     45   13903   7/21   190,806.87   CR Transfer, Inc.   Residential Waste & Organic tonnage fees     46   \$ 307,164.22   CHECKS SUBTOTAL   47   48   MEMO	40	13898	7/20	1,349.00	Spectrum Enterprise (Time Warner Cable)	Television service
43   13901   7/21   6,430.58   TEC Of California, Inc.   Solid waste repairs and maintenance     44   13902   7/21   15,904.41   Dtntech   Compost Give Away Mailer     45   13903   7/21   190,806.87   CR Transfer, Inc.   Residential Waste & Organic tonnage fees     46   \$ 307,164.22   CHECKS SUBTOTAL   47   48   48   MEMO	41	13899	7/20			Employee uniform & laundry services
44   13902   7/21   15,904.41   Dtntech   Compost Give Away Mailer     45   13903   7/21   190,806.87   CR Transfer, Inc.   Residential Waste & Organic tonnage fees     46   \$ 307,164.22   CHECKS SUBTOTAL       47	-					
45   13903   7/21   190,806.87   CR Transfer, Inc.   Residential Waste & Organic tonnage fees     46   \$ 307,164.22   CHECKS SUBTOTAL   47     47   48   PAYROLL:   MEMO						
46     \$ 307,164.22     CHECKS SUBTOTAL       47						
47		13903	7/21	190,806.87	CR Transfer, Inc.	Residential Waste & Organic tonnage fees
48 PAYROLL: MEMO				\$ 307,164.22	CHECKS SUBTOTAL	
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	49	ACH	7/27	\$ 75,487.29	Paychex	Employee Payroll - Checks, Taxes, & Direct Deposits
50   ACH   7/27   \$ 32,963.28   Nationwide Retirement Solutions   457 Deferred Compensation (Employees)		ACH	7/27	\$ 32,963.28	Nationwide Retirement Solutions	457 Deferred Compensation (Employees)
51 \$ 108,450.57 ACH TRANSFERS SUBTOTAL				\$ 108,450.57	ACH TRANSFERS SUBTOTAL	
52 52	52					

61					
62			\$ 649,058.61	TOTAL EXPENDITURES (ACCOUNTS PAYABLE CHECKS, PAYROLL, ACH TRANSFERS)	
63					
64				BANK TRANSFERS:	
65	UB	7/20	\$ 500,000.00	Transfer Funds from LAIF to Union Bank	Checking
66	UB	7/27	\$ 200,000.00	Transfer Funds from UB Money Market to	UB Checking
67			\$ 700,000.00	BANK TRANSFERS	
68					

A motion was made by Director M. Nguyen, seconded by Director C. Nguyen, to approve the expenditures in the amount of \$649,058.61. The motion was approved by the following 4-0 roll call vote:

AYES: S. Contreras, A. Nguyen, C. Nguyen, M. Nguyen NAYS: ABSTAIN: ABSENT: T. Diep

## REPORTS

#### **Report of President**

None

## **Report of General Manager**

GM K. Robbins reported that the District added another sewer position in the 2022-2023 budget, and that a solid waste driver, R. Cruz, who's obtained the required Grade 1 CWEA certification for sewer technology in California, will fill that position as a promotion. He stated that the District will be looking to hire a solid waste driver first before the transition happens.

GM K. Robbins reported that the District received zero bids for the District's Solar Building Project.

GM K. Robbins stated that at the ISDOC Luncheon they had a big discussion on cyber security. For that reason, he highly recommended the Board to reconsider using CRC as the IT vendor because the District had zero cyber security issues in the last 14 years.

GM K. Robbins updated the Board on former Director Joy Neugebauer.

## Report from the Safety Day on July 20, 2022

All of the Board of Directors attended the event. Director S. Contreras thanked everyone for showing up and thanked GM K. Robbins for his help with cooking the hotdogs in the heat. The Directors all agreed that it was a good turnout.

## Report from the Radio Bolsa Outreach on July 21, 2022

President A. Nguyen and Director S. Contreras went on Radio Bolsa to talk about recycling, especially organic waste, the clean-up event, and the compost giveaway event.

## Report from the Calendar Committee Meeting on July 26, 2022

Director M. Nguyen and Director S. Contreras met with GM K. Robbins to go over the District's 2023 annual calendar.

## Report from the ISDOC Quarterly Luncheon on July 28, 2022

President A. Nguyen, Director T. Diep, Director M. Nguyen, Director S. Contreras, GM K. Robbins and Finance/HR Director R. Housley attended the meeting. Director M. Nguyen stated that he found the topic on cyber security very informative. Director S. Contreras stated that he has concerns too about cyber security and would like to be a part of the security audit.

## CONSENT CALENDAR

None

## OLD BUSINESS

None

## **NEW BUSINESS**

Consideration of adding item to the Agenda.

General Counsel, J. Eggart stated that the General Manager is asking the Board to walk an item onto the agenda that wasn't agenized. The item proposed for consideration is to allow the employee, R. Mayfield, a cash-out of a maximum 40 hours vacation leave due to unforeseen financial hardship.

General Counsel, J. Eggart advised the Board, that in order to add a non-agenda item to the agenda, at least two-thirds of the Board Members must determine that there is a need for immediate action and the need to take action came to the attention of the District subsequent to the agenda being proposed.

GM K. Robbins stated that there is a need for immediate action because the employee's car broke down yesterday, and he doesn't have the funds to repair it. The employee needs his car in order to commute to work.

A motion was made by Director S. Contreras, seconded by Director C. Nguyen, to find that there was a need to take immediate action and the need for action came to the attention of the District subsequent to the Agenda being posted and to therefore add to the Agenda an item for

consideration to allow the employee, R. Mayfield, to cash-out vacation leave of up to 40 hours. The motion was approved by the following 4-0 roll call vote:

AYES: S. Contreras, A. Nguyen, C. Nguyen, M. Nguyen NAYS: ASTAIN: ABSENT: T. Diep

Consideration to allow an employee, R. Mayfield, to cash-out vacation leave due to unforeseen financial hardship of up to 40 hours.

GM K. Robbins stated that under section 5G of the Memorandum of Understanding (MOU), "Upon an employee's showing of an unforeseen financial hardship, the Board may grant an additional request that an employee be paid his/her regular rate of pay in lieu of taking up to forty (40) hours of his/her vacation time off in eight (8) hour increments. A decision on such a request is at the sole discretion of the Board of Directors and shall be decided on a case-by-case basis" (p.8).

A motion was made by President A. Nguyen, seconded by Director C. Nguyen, to approve the request to allow the employee, R. Mayfield, to cash-out vacation leave of a maximum forty (40) hours due to unforeseen financial hardship. The motion was approved by the following 4-0 roll call vote:

AYES: S. Contreras, A. Nguyen, C. Nguyen, M. Nguyen NAYS: ASTAIN: ABSENT: T. Diep

> A. Discussion and Consideration of Request for Proposals 2023 Sewer System Master Plan Update (Roll Call Vote)

GM K. Robbins stated that there hasn't been a study of the District's needs from a sewer infrastructure stand point in a long time. An updated sewer system master plan is a requirement of the permit issued by the State Water Board to the District to operate the sewer system, and the plan should be updated to include requirements of the current regulations.

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director S. Contreras, seconded by Director C. Nguyen, to approve staff recommendation for the proposal of 2023 Sewer System Master Plan update and Direct staff to solicit proposals. The motion was approved by the following 4-0 roll call vote:

AYES: S. Contreras, A. Nguyen, C. Nguyen, M. Nguyen NAYS: ASTAIN: ABSENT: T. Diep

## B. RESOLUTION NO. 2022-19

#### (Roll Call Vote)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, MAKING SPECIFIED FINDINGS AND REAUTHORIZING THE USE OF TELECONFERENCING IN ACCORDANCE WITH ASSEMBLY BILL 361 AND GOVERNMENT CODE SECTION 54953 (e) FOR MEETINGS OF THE MIDWAY CITY SANITARY DISTRICT BOARD OF DIRECTORS AND OTHER DISTRICT COMMITTEES SUBJECT TO STATE OPEN MEETINGS LAWS

A motion was made by Director C. Nguyen, seconded by Director M. Nguyen, to approve adoption of Resolution No. 2022-19. The motion was approved by the following 4-0 roll call vote:

AYES: S. Contreras, A. Nguyen, C. Nguyen, M. Nguyen NAYS: ASTAIN: ABSENT: T. Diep

#### INFORMATIONAL ITEMS

A. CalPERS Announces Preliminary Net Investment Return of -6.1% for the 2021-22 Fiscal Year

Receive and file.

#### **BOARD CONCERNS/COMMENTS**

Director S. Contreras thanked the Board for their understanding of the staff member who's in need of help. President A. Nguyen thanked staff for their hard work.

#### **GM/STAFF CONCERNS/COMMENT**

GM K. Robbins thanked the Board and stated that he's looking forward to upcoming events.

#### **GENERAL COUNSEL CONCERNS/COMMENTS**

None

# **CLOSED EXECUTIVE SESSION**

<u>CLOSED SESSION</u>: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

None

## ADJOURNMENT

President A. Nguyen adjourned the meeting at 6:04 P.M. to Tuesday, August 16, 2022 at 5:30 P.M. at the District office.

<u>Sergio Contreras</u> Sergio Contreras, Secretary