

**MIDWAY CITY SANITARY DISTRICT
REGULAR MEETING
BOARD OF DIRECTORS
DISTRICT OFFICE
14451 CEDARWOOD STREET
WESTMINSTER, CA**

**Tuesday, October 17, 2023
5:30 P.M.**

AGENDA

OUR MISSION STATEMENT

THE BOARD OF DIRECTORS AND EMPLOYEES OF THE MIDWAY CITY SANITARY DISTRICT WORK DILIGENTLY TO PROVIDE SEWER AND SOLID WASTE SERVICES TO THE RESIDENTS OF THE DISTRICT. OUR TOP PRIORITY IS TO ACCOMPLISH THIS IN AN ETHICAL, EFFICIENT, AND COST-EFFECTIVE MANNER THAT WILL PROTECT THE HEALTH AND SAFETY OF THOSE WE SERVE.

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

Please Note: The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL AND DECLARATION OF QUORUM**
- 3. PUBLIC COMMENTS**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

4. APPROVAL OF THE MINUTES

- A. Approval of the Minutes of the Regular Meeting on October 3, 2023

5. APPROVAL OF EXPENDITURES

- A. Approval of Demands in the Amount of \$789,496.18

6. REPORTS

The President, General Manager, Legal Counsel, and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of President
- B. Report of General Manager
- C. Report of Outreach Committee Meeting on October 4, 2023
- D. Report of Building Project Ad Hoc Committee Meeting on October 10, 2023
- E. Report of Outreach VietLink Radio on October 5, 2023
- F. Report of Outreach Me Vietnam Radio on October 13, 2023

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and will be acted upon at the same time unless separate discussion and/or action is requested by a Board Member, the public, or staff.

- A. Approve and File the Treasurer's Investment Report for September 2023
- B. Approve the Engineer Report for September 2023
- C. Approve the October 4, 2023 Outreach Committee Recommendations
- D. Approve the Open House for February 3, 2024 and approve a budget of \$50,000
- E. Approve General Manager, Robert Housley's, Vacation Request for November 27, 2023 through December 1, 2023 for a total of Five (5) Days and Approve Acting Pay for Director of Operations/Safety, Nick Castro for the Five (5) Days
- F. Approve Rejection of Government Claim Filed by Southern California Edison Company

8. OLD BUSINESS

None

9. NEW BUSINESS

- A. Consider Approval of Spectrum Media Proposal for Educational Outreach Focusing on Senate Bill 1383 Organics and Enforcement

10. INFORMATIONAL ITEMS

None

11. BOARD CONCERNS/COMMENTS

12. GM/STAFF CONCERNS/COMMENTS

13. LEGAL COUNSEL CONCERNS/COMMENTS

14. CLOSED SESSION

None

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

15. ADJOURNMENT TO TUESDAY, NOVEMBER 7, 2023

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD STREET
WESTMINSTER, CA 92683**

October 3, 2023

CALL TO ORDER

President T. Diep called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Street, Westminster, California on Tuesday, October 3, 2023 at 5:30 PM.

BOARD MEMBERS PRESENT:

Tyler Diep
Chi Charlie Nguyen
Andrew Nguyen
Sergio Contreras
Mark Nguyen

STAFF MEMBERS PRESENT:

Robert Housley, General Manager
Milo Ebrahimi, District Engineer, P.E
Ashley Davies, Director of Servs. & Program Development
Cynthia Olsder, Executive/Board Secretary

OTHER MEMBERS PRESENT:

James H. Eggart, General Counsel, Woodruff & Smart

PLEDGE AND INVOCATION

Director S. Contreras led the Pledge of Allegiance. Director M. Nguyen gave the Invocation.

PUBLIC COMMENTS

None

APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON SEPTEMBER 19, 2023

A motion was made by Director A. Nguyen, seconded by Director M. Nguyen, to approve the minutes of the Regular Meeting on September 19, 2023. The motion was approved by the following 4-0-1 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, S. Contreras

NAYS:

ABSTAIN: C. Nguyen

ABSENT:

APPROVAL OF EXPENDITURES

A. Demands in the amount of \$120,907.51.

#	CK #	DATE	AMOUNT	VENDOR CHECKS:	MEMO:
1	14973	9/14	1,236.51	City of Westminster	Plan Check Fee for Solar Project
2	14974	9/15	404.49	AT&T Mobility (First Net)	August-2023
3	14975	9/15	620.00	Ayala's Car Wash	Fleet wash (18)
4	14976	9/15	5,325.93	Bodyworks Equip. Inc.	Packer Paddle & Actuator Kit (1)
5	14977	9/15	314.61	Cameron Welding Supply	CO2, Compressed (2), C/O Wheel A-SG Type 27 (10), Gloves (2)
6	14978	9/15	2,022.00	Daniels Tire Service	Recap Tires (7)
7	14979	9/15	753.91	Golden Bell Products	Super Butyl (1 x 55gal) (55), Hand Pumps (4)
8	14980	9/15	2,563.42	Hydraulic Solutions And Supplies	Heil cylinders (8)
9	14981	9/15	1,450.00	Me Viet Nam Productions	Talk Show 15 minute (5) 08/19/23 - 08/27/23
10	14982	9/15	828.36	Merchants Building Maintenance, LLC	Janitorial Services September-2023
11	14983	9/15	100.00	Pitney Bowes/Purchase Power	Postage August-2023
12	14984	9/15	3,463.29	Plumbers Depot Inc.	Hose Replacement for NG-16
13	14985	9/15	513.57	SoCal Auto & Truck Parts, Inc.	Tire Lube (2), Tape (10), 20in ExactFitBlade (10), Fab Loom-Split Poly (50)
14	14986	9/15	46.68	SoCalGas	Maint. Shop & Wash Rack - Sep 2023
15	14987	9/15	2,056.88	Tell Steel	Metal plates (6) Solid Waste trucks
16	14988	9/15	732.29	UniFirst Corporation	September - 2023
17			\$ 22,431.94	CHECKS SUBTOTAL	
18					
19				PAYROLL:	MEMO
20	ACH	9/20	97,587.12	Paychex	Employee Payroll - Checks, Taxes, Direct Deposits, & Pass-through Deductions
21			\$ 97,587.12	ACH TRANSFERS SUBTOTAL	
22					
23				ACH PAYMENTS:	MEMO
24		9/15	505.17	US Bank	Account Fees
25		9/20	383.28	Paychex	Time and Attendance September 2023
26			\$ 888.45	ACH TRANSFERS SUBTOTAL	
27					
28			\$ 120,907.51	TOTAL EXPENDITURES (ACCOUNTS PAYABLE CHECKS, PAYROLL, ACH TRANSFERS)	
29					
30				BANK TRANSFERS:	
31		9/22	250,000.00	Funds Transfer from Money Market to Checking	
32			\$ 250,000.00	BANK TRANSFERS	

A motion was made by Director S. Contreras, seconded by Director C. Nguyen, to approve the expenditures in the amount of \$120,907.51. The motion was approved by the following 5-0 vote:

AYES: T. Diep, A. Nguyen, M. Nguyen, S. Contreras, C. Nguyen

NAYS:

ABSTAIN:

ABSENT:

REPORTS

Report of President:

None

Report of General Manager

GM R. Housley reported that the District has purchased the Chevrolet 2023 Bolt EV. He also reported that due to high demand, all solid waste trucks now have tinted windows.

GM R. Housley reported that the District will hold its bi-annual Driver's Safety Training this coming Saturday, October 7, 2023. Additionally, he reported that the next CR&R Tenant Workshop will take place on October 12, 2023 at the Bolsa Row Apartments.

Report of AAPI Leadership Summit Conference on September 7, 2023

Director C. Nguyen reported attending the conference, thanked the Board for approving it, and said it was very informative.

Report of Westminster Fall Festival on September 22-24, 2023

Director C. Nguyen reported attending the festival and stated that it was well attended and a success.

Report of OC San District Board of Directors Meeting on September 27, 2023

Director A. Nguyen reported that PBS just released a video that spotlights the partnership between the Orange County Sanitation District (OC San) and the Orange County Water District (OCWD) in their groundbreaking Groundwater Replenishment System (GWRS). Additionally, he reported that OC San plans to invest over 2.7 billion in their infrastructure over the next ten years.

Report of District Employee Luncheon on September 27, 2023

Director S. Contreras and Director A. Nguyen reported that they both attended the luncheon and presented a 5-year accident and injury free award to S. Clarke, a relief driver/utility worker, and A. Gonzalez, a sewer worker.

Report of ISDOC In-Person Quarterly Luncheon on September 28, 2023

Director S. Contreras reported that he attended the event with GM R. Housley and stated that the topic of discussion was very interesting and educational.

CONSENT CALENDAR

- A. Approve request of Solid Waste Driver R. Mayfield to Received 40 Hours of Vacation Pay in Lieu of Time Off Due to Financial Hardship
- B. Approval of Amendment No. 2 to Professional Services Agreement with Rengel+CO Architects Incorporated for Additional Services in the Amount of \$16,850.49 for The District's Building and Solar Project.

A motion was made by Director S. Contreras, seconded by Director A. Nguyen, to approve the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES: T. Diep, A. Nguyen, M. Nguyen, S. Contreras, C. Nguyen
NAYS:
ABSTAIN:
ABSENT:

OLD BUSINESS

None

NEW BUSINESS

- A. Review, Received, and File the CalPERS June 30, 2022 Annual Valuation Reports for the District's Pension Plans

A staff report and recommendations were provided and considered by the Board. A motion was made by Director C. Nguyen, seconded by Director S. Contreras, to receive and file the CalPERS June 30, 2022 annual valuation reports for the District's pension plans. The motion was approved by the following 5-0 vote:

AYES: A. Nguyen, M. Nguyen, T. Diep, S. Contreras, C. Nguyen
NAYS:
ABSTAIN:
ABSENT:

INFORMATIONAL ITEMS

None

BOARD CONCERNS/COMMENTS

Director A. Nguyen and Director C. Nguyen thanked staff.

GM/STAFF CONCERNS/COMMENT

GM R. Housley reminded the Board that the Outreach Committee will hold its next meeting on Wednesday, October 4, 2023, and that he will reach out to the Calendar Committee to set up a meeting time soon.

LEGAL COUNSEL CONCERNS/COMMENTS

None

CLOSED SESSION

None

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ADJOURNMENT

President T. Diep adjourned the meeting at 5:51 PM to the next Board Meeting to be held at the District on Tuesday, October 17, 2023, at 5:30 PM.

Andrew Nguyen, Secretary

AGENDA ITEM 5A

Date: October 17, 2023

To: Board of Directors

Prepared by: Siamlu Cox, Director of Finance & Human Resources

Subject: Approval of Demands in the Amount of \$789,496.18

BACKGROUND

The laws of the State of California governing Special Districts provide that the Midway City Sanitary District Board of Directors shall review for approval all payments made by the District.

A Register of Demands is provided at each regular Midway City Sanitary District Board Meeting describing each payment made or to be made by the district during the specified period. The report is designed to communicate fiscal activity based on adopted and approved budget appropriations.

The Treasurer has duly reviewed the demands on the attached register.

FISCAL IMPACT

The total value of demand for this period is \$789,496.18. This includes expenses, payroll, and payroll-related disbursements.

Sufficient funds are available to process all payments.

RECOMMENDATION

Staff recommends that the Board of Directors review and approve the attached Register of Demands.

**DISBURSEMENTS FOR
10 17 2023**

	CK #	DATE	AMOUNT	VENDOR CHECKS:	MEMO:
1	14989	9/27	530.98	AT&T (Brookhurst Lift Station)	Brookhurst Sep-2023
2	14990	9/27	37.41	City of Westminster-Water Billing	Lift Stations
3	14991	9/27	84.94	City of Westminster Hydrant	Hydrant Water Service Sep-2023
4	14992	9/27	10,863.20	Orange County Sanitation District	MCSD July Permit Fees 2023
5	14993	9/27	1,734.07	Southern California Edison	Lift Station
6	14994	9/27	1,447.02	Spectrum Enterprise (Time Warner Cable)	Sep-2023
7	14995	9/27	1,471.92	Standard Insurance Company Life	Oct - 2023
8	14996	9/27	445,851.86	Woodcliff Corporation - Contractor	Building Project Pay App #11 Aug 2023
9	14997	9/27	23,465.88	Woodcliff Corporation - Escrow Account	Building Project #11 Aug 2023 - Retention Payment
10	14998	9/27	6,495.40	Woodruff & Smart	Legal Services Aug-2023
11	14999	9/28	0.00	Premier Automotive of Buena Park	VOID: Bolt EUV LT VIN 1G1FY6S07P4179975
12	15000	9/28	32,548.63	Premier Automotive of Buena Park	Chevrolet Bolt EUV VIN 1G1FY6S09P4173997
13	15001	10/6	1,362.55	Dtntech	Gillespie Park Cleanup Mailer
14	15002	10/6	126.00	Advanced Workplace Strategies, Inc.	DOT Test A. Gonzalez 09/01/2023
15	15003	10/6	6,264.00	AKM Consulting Engineers, Inc.	Sewer System Master Plan 07/21/23 - 09/01/23
16	15004	10/6	1,270.00	Ayala's Car Wash	Fleet Wash
17	15005	10/6	52.99	Betts Truck Parts & Service	Socket wrench (1)
18	15006	10/6	3,904.15	Bodyworks Equip. Inc.	Replace Mono Block Hydraulic Valve , Hopper Skirt, Control Valve for NG1 & Restock Spring
19	15007	10/6	663.65	Cameron Welding Supply	Welding Supplies, gloves & propane
20	15008	10/6	2,490.88	Chi Charlie Nguyen	2023 CDSA Conference & AAPI Leadership Summit Reimbursement
21	15009	10/6	1,891.48	Clean Energy	CNG Station Service 09/18/23
22	15010	10/6	1,547.06	County of Orange Treasurer-Tax Collector	23-24 Sec Prop Tax Bill OCSD sewer user fee
23	15011	10/6	4,154.93	CRC Cloud	Laptop, Maintenance & Support, and Supplies Sep-2023
24	15012	10/6	72.64	Cynthia Loan Olsder	Reimbursement for Outreach Committee Meeting Lunch 10/4/23
25	15013	10/6	3,064.29	Daniels Tire Service	Recap Tires
26	15014	10/6	9,880.00	Davis Farr LLP	Accounting Assistance August-2023
27	15015	10/6	1,188.00	ehs International, Inc	Traffic Control/Flagger Safety Training
28	15016	10/6	621.40	Frontier Communications	September 2023
29	15017	10/6	98.98	Hose-Man, Inc.	Hydraulic fitting - NG-1
30	15018	10/6	2,314.41	Jeremy Cao	Refund Fees APN No. 097-111-115
31	15019	10/6	296.10	Katie Vu	Refund Fees 2023-24 APN No. 09641306
32	15020	10/6	828.36	Merchants Building Maintenance, LLC	Janitorial Services October-2023
33	15021	10/6	0.00	Hossein Ebrahimi	VOID: Reimb for CWEA Grade 1 Fee
34	15022	10/6	463.60	Motion and Flow Control Products, Inc.	Hydraulic fittings (28)
35	15023	10/6	2,179.20	NVB Equipment, Inc.	A/C Repair NG-14
36	15024	10/6	6,217.72	Odyssey Power Corporation	Generator Repairs
37	15025	10/6	14,365.65	Orange County Sanitation District	MCSD Sep Permit Fees 2023
38	15026	10/6	114.00	Paychex - Employee Screening	Employee Screening
39	15027	10/6	211.30	Plumbers Depot Inc.	Replace Hose Parts for Vector Trucks
40	15028	10/6	33.90	Pre-Paid Legal Services, Inc.	Prepaid legal Sep-2023
41	15029	10/6	9.79	PSI	Replacement Parts for Wash Rack (Wand)
42	15030	10/6	2,000.00	Radio Bolsa Corp.	Radio talkshows (6) 20Min Recorded 09/12/23
43	15031	10/6	23,082.99	Rengel + Company Architects, Inc	Bldg Proj Mgt September-2023
44	15032	10/6	6,065.20	Rutan & Tucker, LLP	Legal Services Aug-2023
45	15033	10/6	4,056.72	Safety-Kleen Systems, Inc.	Hydraulic Oil (134 gallons), 15W-40 NGP (88 gallons)
46	15034	10/6	45,240.48	Sierra Container Group, LLC	Blue Cart 95Gal (702)
47	15035	10/6	1,080.39	SoCal Auto & Truck Parts, Inc.	Restock lighting for Trash Trucks and Supplies for Shop Use

**DISBURSEMENTS FOR
10 17 2023**

48	15036	10/6	221.31	SoCal First Aid & Safety	Restock first aid kits
49	15037	10/6	31.00	Underground Service Alert	Underground Dig Alerts September-2023 (12)
50	15038	10/6	973.11	UniFirst Corporation	September - 2023
51	15039	10/6	2,062.50	VNCR	Radio talkshow 15 min (5) 09/29/23 - 10/28/23
52	15040	10/6	504.00	Wespac Security Services, Inc.	Fire & Gas leak alarm monitoring 07/23 - 09/23
53	15041	10/6	192.00	Hossein Ebrahimi	Reimb for CWEA Grade 1 Fee
54	15042	10/6	233.97	Tony Tran	Permit 7222 Overpayment
55			\$ 675,962.01	CHECKS SUBTOTAL	
56					
57				<u>PAYROLL:</u>	<u>MEMO</u>
58		9/28	\$ 6,068.68	Nationwide	457 Deferred Compensation (Employees)
59		10/4	\$ 91,093.59	Paychex	Employee Payroll - Checks, Taxes, & Direct Deposits
60		10/4	\$ 6,009.91	Nationwide	457 Deferred Compensation (Employees)
61		10/6	\$ 7,375.61	Paychex	Board Payroll - Checks, Taxes, & Direct Deposits
62		10/6	\$ 778.50	Nationwide	457 Deferred Compensation (Board)
63			\$ 111,326.29	ACH TRANSFERS SUBTOTAL	
64					
65				<u>ACH PAYMENTS:</u>	<u>MEMO</u>
66	FY24M1010	9/28	\$ 2,135.88	Chevron Texaco (Wex Bank)	Fleet Fuel
67	FY24M1011	9/25	\$ 72.00	WEX Health Inc	Monthly HRA Admin Fee August - 2023
68			\$ 2,207.88	ACH TRANSFERS SUBTOTAL	
69					
70			\$ 789,496.18	TOTAL EXPENDITURES (ACCOUNTS PAYABLE CHECKS, PAYROLL, ACH TRANSFERS)	
71					
69				<u>BANK TRANSFERS:</u>	
70		9/27	\$ 350,000.00	From LAIF to Money Market	
71		9/27	\$ 400,000.00	From LAIF to Checking	
75			\$ 750,000.00	BANK TRANSFERS	

AGENDA ITEM 7A

Date: October 17, 2023

To: Board of Directors

Prepared by: Siamlu Cox, Director of Finance and Human Resources

Subject: Approve and File the Treasurer’s Investment Report for September 2023

BACKGROUND

Midway City Sanitary District’s investment policy requires a monthly investment report, which includes all financial investments of the District and provides information on the investment type, value, and yield available for all investments. The report also provides the Board of Directors with an update on the balances of the District’s various funds.

Per the State Government Code 53600 et seq., and the Midway City Sanitary District’s (District) Investment Policy, the District may invest up to a maximum percentage of the entire portfolio funds in authorized financial investments.

The following table shows a summary of the District’s authorized financial investments, the yield available as of the preparation of this report, the book and market value of the District’s funds, the percentage of the District’s pooled funds that are invested in each financial investment, and the maximum percentage (or dollar limit), allowable per the State Government Code and the District’s investment policy.

The Book Value of MCSD’s total invested cash as of September 30, 2023, is \$52,636,880.65

INVESTMENT	TYPE OF INVESTMENT	MATURITY DATE	YIELD	BOOK VALUE	MARKET VALUE	% OF PORTFOLIO	MAXIMUM PERCENTAGE
				AS OF 9/30/2023	AS OF 9/30/2023		OF PORTFOLIO
FDIC Insured Accounts							
US Bank Interest Checking	Checking	Liquid		\$ 848,520.36	\$ 848,520.36	1.61%	None
US Bank Money Market	Money Market	Liquid		\$ 500,017.88	\$ 500,017.88	0.95%	20%
Certificate of Deposits	CD	-		\$ -	\$ -	0.00%	30%
Total FDIC Insured Accounts				\$ 1,348,538.24	\$ 1,348,538.24	2.56%	
LAIF							
CalTRUST (Medium Term Fund)	Pool/Bond Fund	Liquid	3.167%	\$ 49,848,933.62	\$ 49,848,933.62	94.70%	\$75 million
Certificate of Deposits	CD	-	-	\$ -	\$ -	0.00%	30%
U.S. Treasury Securities	US Securities	-	-	\$ -	\$ -	0.00%	None
TOTAL Investments				\$ 52,636,880.65	\$ 52,636,880.65	100.00%	

STAFF RECOMMENDATION

Approve and file the Treasurer’s Investment Report.

FISCAL IMPACT

Informational report only.

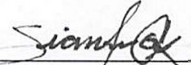
MIDWAY CITY SANITARY DISTRICT
District Investment Activities
9/30/2023

	Operating Fund <u>1040.10</u>	Midway City <u>1040.20</u>	Buildings Equipment & Facilities <u>1040.30</u>	Lift Stations & Sewer Lines <u>1040.40</u>	CNG Station & Fueling Facilities <u>1040.50</u>	Vehicle Replacement <u>1040.60</u>	Total LAIF Account No. <u>7030-005</u>	Emergency Fund CalTRUST Medium-Term <u>#114.00</u>
Beginning Balance, 9.01.2023	\$ 8,092,102.81	\$ 2,050,401.25	\$ 3,850,117.30	\$ 31,037,191.86	\$ 1,963,235.91	\$ 3,605,884.49	\$ 50,598,933.62	\$ 1,446,874.61
Investment Income, LAIF & CalTRUST							\$ -	\$ 4,286.72
Market Value Capital Gain/(Loss)							\$ -	\$ (7,465.82)
Transfer from LAIF to US Bank	\$ (750,000.00)						\$ (750,000.00)	
Transfer from US Bank to LAIF	\$ 1,231,865.05		\$ (1,199,316.42)			\$ (32,548.63)	\$ -	
Transfers LAIF to LAIF	\$ (1,500,000.00)	\$ (500,000.00)	\$ 3,000,000.00	\$ (1,000,000.00)			\$ -	
Transfer from CalTRUST to US Bank							\$ -	\$ (4,286.72)
Ending Balance, 9.30.2023	<u>\$ 7,073,967.86</u>	<u>\$ 1,550,401.25</u>	<u>\$ 5,650,800.88</u>	<u>\$ 30,037,191.86</u>	<u>\$ 1,963,235.91</u>	<u>\$ 3,573,335.86</u>	<u>\$ 49,848,933.62</u>	<u>\$ 1,439,408.79</u>


TOTAL LAIF, U.S. SECURITIES, CalTRUST & INTEREST RECEIVABLE	\$ 51,288,342.41
ADD: US BANK	
a. Checking (158301509028)	\$ 848,520.36
b. Money Market (158200156913)	<u>\$ 500,017.88</u>
TOTAL DISTRICT CASH ON HAND	<u>\$ 52,636,880.65</u>

C E R T I F I C A T I O N

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

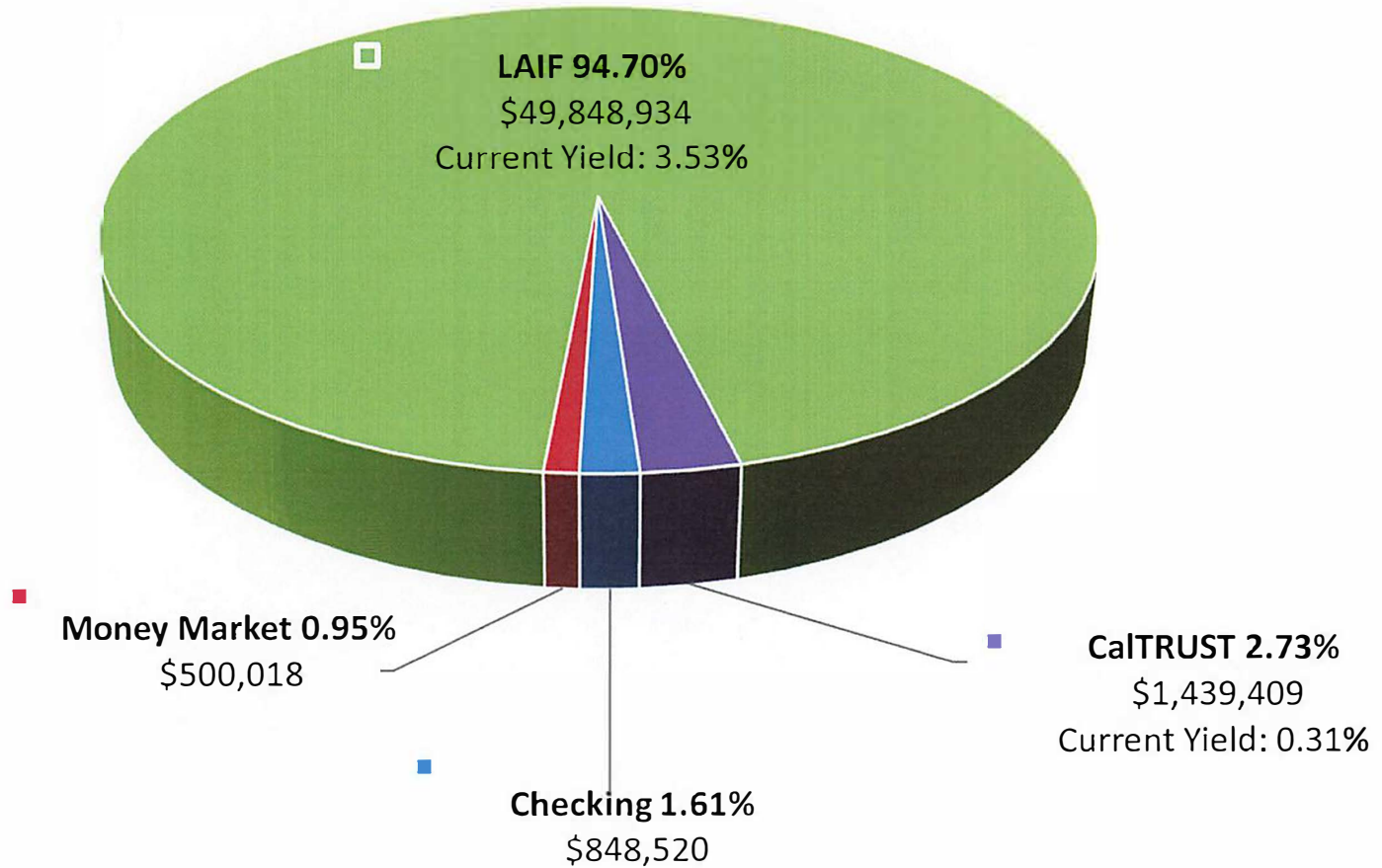

Prepared & Submitted by
Siamlu Cox, Director of Finance and Human Resources

10/10/2023
Dated


Robert Housley, General Manager

10.11.2023
Dated

MCSO Portfolio as of 09.30.2023



California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

October 09, 2023

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

MIDWAY CITY SANITARY DISTRICT

GENERAL MANAGER
 14451 CEDARWOOD STREET
 WESTMINSTER, CA 92683

[Tran Type Definitions](#)

Account Number: 70-30-005

September 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
9/27/2023	9/26/2023	RW	1738983	1699376	ROBERT HOUSLEY	-400,000.00
9/27/2023	9/26/2023	RW	1738984	1699375	ROBERT HOUSLEY	-350,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	50,598,933.62
Total Withdrawal:	-750,000.00	Ending Balance:	49,848,933.62



[Home](#) ->> [PMIA](#) ->> [PMIA Average Monthly Effective Yields](#)



POOLED MONEY INVESTMENT ACCOUNT

PMIA Average Monthly Effective Yields

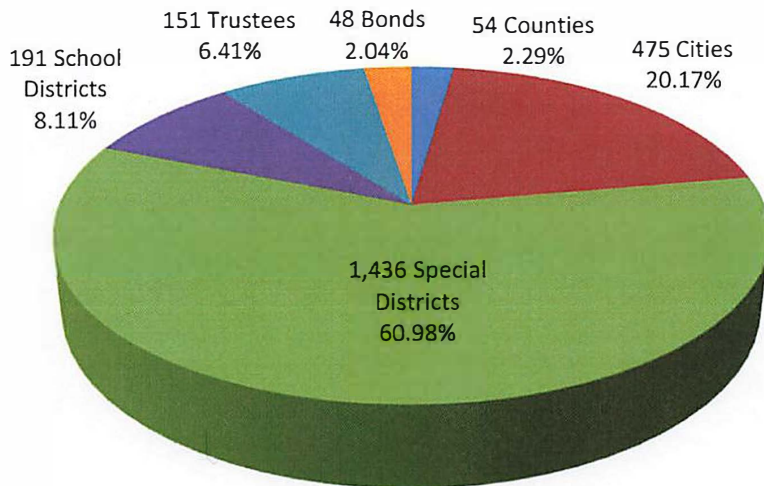
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.260	0.246	0.261	0.261	0.267
2015	0.262	0.266	0.278	0.283	0.290	0.299	0.320	0.330	0.337	0.357	0.374	0.400
2016	0.446	0.467	0.506	0.525	0.552	0.576	0.588	0.614	0.634	0.654	0.678	0.719
2017	0.751	0.777	0.821	0.884	0.925	0.978	1.051	1.084	1.111	1.143	1.172	1.239
2018	1.350	1.412	1.524	1.661	1.755	1.854	1.944	1.998	2.063	2.144	2.208	2.291
2019	2.355	2.392	2.436	2.445	2.449	2.428	2.379	2.341	2.280	2.190	2.103	2.043
2020	1.967	1.912	1.787	1.648	1.363	1.217	0.920	0.784	0.685	0.620	0.576	0.540
2021	0.458	0.407	0.357	0.339	0.315	0.262	0.221	0.221	0.206	0.203	0.203	0.212
2022	0.234	0.278	0.365	0.523	0.684	0.861	1.090	1.276	1.513	1.772	2.007	2.173
2023	2.425	2.624	2.831	2.870	2.993	3.167	3.305*	3.434	3.534			

* Revised

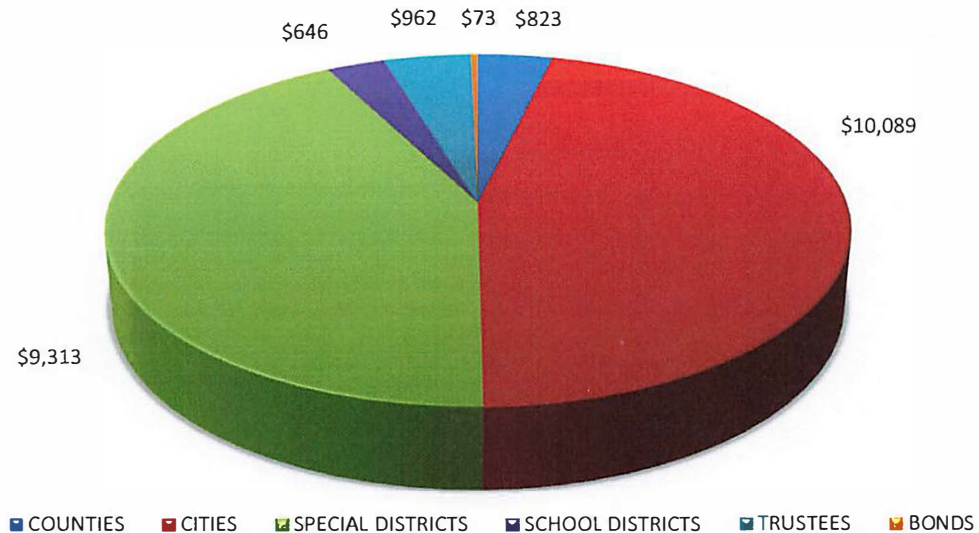
LAIF STATISTICS AS OF 9/30/23

	Balance By Type	Participation	% of Fund
54 COUNTIES	823,255,962.74	2.29%	3.76%
475 CITIES	10,088,964,331.89	20.17%	46.06%
1,436 SPECIAL DISTRICTS	9,313,374,104.71	60.98%	42.51%
191 SCHOOL DISTRICTS	646,015,206.72	8.11%	2.95%
151 TRUSTEES	961,656,542.40	6.41%	4.39%
48 BONDS	72,879,434.08	2.04%	0.33%
2,355 Fund Balance:	\$21,906,145,582.54	100.00%	100.00%

Participation:



Balance by Type (dollars in millions):



Percentages may not total 100% due to rounding.



CalTRUST
 PO Box 2709
 Granite Bay, CA 95746
 www.caltrust.org
 Email: admin@caltrust.org
 Fax: 402-963-9094
 Phone: 833-CALTRUST (225-8787)

Investment Account Summary

09/01/2023 through 09/30/2023

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Sep 30 (\$)	Value on Sep 30 (\$)	Average Cost Amount (\$)	Cumulative Change In Value (\$)
MIDWAY CITY SANITARY DISTRICT	20100007910					
CalTRUST Medium Term Fund	20100007910	149,316.265	9.64	1,439,408.79	1,532,350.47	(92,941.68)
Portfolios Total value as of 09/30/2023				1,439,408.79		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount (\$)	Amount In Shares	Balance In Shares	Price per Share (\$)	Balance (\$)	Average Cost Amt (\$)	Realized Gain/(Loss) (\$)
CALTRUST Medium Term Fund		MIDWAY CITY SANITARY DISTRICT		Account Number: 20100007910				
Beginning Balance	09/01/2023			149,316.265	9.69	1,446,874.61		
Accrual Income Div Cash	09/29/2023	4,286.72	0.000	149,316.265	9.64	1,439,408.79	0.00	0.00
Change in Value						(7,465.82)		
Closing Balance as of	Sep 30			149,316.265	9.64	1,439,408.79		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.



	CalTRUST Medium Term	BofAML 1-3 Corp & Gov't, A Rated and Above		CalTRUST Medium & Gov't, A Rated and Above Total Return	CalTRUST Medium Term Yield	BofAML 1-3 Corp & Gov't, A Rated and Above
Net Assets	\$934,992,392.10	N/A	One Month	-0.22%	0.31%	-0.02%
NAV per Share	\$9.64	N/A	Three Month	0.49%	0.91%	0.79%
30 Day SEC Yield	4.97%	N/A	Six Month	0.31%	1.77%	0.46%
Distribution Yield	3.75%	N/A	One Year*	2.78%	3.09%	2.89%
Period Net Total Return	-0.22%	-0.02%	Two Year*	-1.15%	1.98%	-1.21%
Effective Duration	2.13 yrs	N/A	Three Year*	-0.72%	1.49%	-0.69%
Average Maturity	2.41 yrs	N/A	Five Year*	1.18%	1.68%	1.23%
Weighted Average Life	2.38 yrs	N/A	Ten Year*	0.95%	1.39%	1.04%
			Since Inception*	1.75%	1.93%	2.04%

*Annualized

Portfolio Sector Breakdown

- ABS - 10.17%
- CD - 0.55%
- Government Related - 19.86%
- Investment Grade Corporates - 22.62%
- Municipal Securities - 3.12%
- Spendable Cash - (1.39)%
- STIF Funds - 2.28%
- Treasuries - 42.79%

Rated AA-f by S&P Global Ratings

**Midway City Sanitary District
CalTRUST Summary**

CalTRUST - Medium-Term Fund

	Investment or (Withdrawal)	Dividends '+'	Capital Gain or Loss (-)	Balance		
Investment May-2020	\$ 750,000.00	432.90	1,460.57	\$ 751,893.47		
June-2020		857.56	730.70	\$ 753,481.73		
July-2020		765.26	731.54	\$ 754,978.53		
August-2020		745.40	-	\$ 755,723.93		
September-2020		677.57	(733.01)	\$ 755,668.49		
October-2020		621.72	(733.66)	\$ 755,556.55		
November-2020		476.58	-	\$ 756,033.13		
December-2020		439.21		\$ 756,472.34		
January-2021		387.68		\$ 756,860.02		
February-2021		342.73	(1,471.06)	\$ 755,731.69		
March-2021		354.98	(735.87)	\$ 755,350.80		
April-2021		251.06		\$ 755,601.86		
May-2021	750,000.00	316.74	736.45	\$ 1,506,655.05		
June-2021		473.98	(1,467.04)	\$ 1,505,661.99		
July-2021		415.67	1,467.51	\$ 1,507,545.17		
August-2021		390.03	0.01	\$ 1,507,935.21		
September-2021		370.72	(1,468.29)	\$ 1,506,837.64		
October-2021		396.41	(5,874.61)	\$ 1,501,359.44		
November-2021		461.36	(1,469.04)	\$ 1,500,351.76		
December-2021		516.64	(2,938.98)	\$ 1,497,929.42		
January-2022		598.08	(10,289.99)	\$ 1,488,237.51		
February-2022		610.05	(7,352.96)	\$ 1,481,494.60		
March-2022		836.34	(20,596.74)	\$ 1,461,734.20		
April-2022		1,028.38	(8,832.23)	\$ 1,453,930.35		
May-2022		1,290.86	5,892.32	\$ 1,461,113.53		
June-2022		1,354.72	(8,846.29)	\$ 1,453,621.96		
July-2022		1,518.86	5,903.03	\$ 1,461,043.85		
August-2022		1,986.06	(11,818.35)	\$ 1,451,211.56		
September-2022		2,166.97	(20,710.46)	\$ 1,432,668.07		
October-2022		2,438.11	(4,444.68)	\$ 1,430,661.50		
November-2022		2,709.46	8,904.53	\$ 1,442,275.49		
December-2022		2,890.90	1,486.88	\$ 1,446,653.27		
January-2023		3,227.48	8,939.16	\$ 1,458,819.91		
February-2023	(3,447.06)	3,447.06	(13,438.46)	\$ 1,445,381.45		
March-2023	(4,147.17)	4,147.17	14,931.62	\$ 1,460,313.07		
April-2023	(3,791.32)	3,791.32	1,493.16	\$ 1,461,806.23		
May-2023	(4,482.39)	4,482.39	(7,465.81)	\$ 1,454,340.42		
June-2023	(4,090.56)	4,090.56	(8,958.97)	\$ 1,445,381.45		
July-2023	(4,246.18)	4,246.18	1,493.16	\$ 1,446,874.61		
August-2023	(4,455.68)	4,455.68	-	\$ 1,446,874.61		
September-2023	(4,286.72)	4,286.72	(7,465.82)	\$ 1,439,408.79		
\$ 1,467,052.92				\$ 65,297.55	\$ (92,941.68)	\$ 1,439,408.79

AGENDA ITEM 7B

Date: October 17, 2023

To: Board of Directors

Prepared by: Milo Ebrahimi, P.E., District Engineer

Subject: Receive and File the Engineer Report for September 2023

BACKGROUND/DISCUSSION

1. District Building Project by Woodcliff

1.1. The new office building:

- 1.1.1. The contractor finished the rough electrical.
- 1.1.2. The contractor finished the fire-suppression.
- 1.1.3. The contractor finished the stucco outside of the building.
- 1.1.4. The contractor finished the light concrete flooring inside the building.
- 1.1.5. The contractor works on the drywall inside of the building.

1.2. The locker room building:

- 1.2.1. The contractor finished the rough electrical.
- 1.2.2. The contractor finished the fire-suppression.

1.3. Trenching:

- 1.3.1. The contractor works on installing the fire alarm conduit.
- 1.3.2. The contractor works on preparation of pouring concrete pads.

1.4. Housekeeping and dust control:

- 1.4.1. The district communicates with the contractor to resolve any housekeeping issues.

2. Sewer System Master Plan (SSMP) and Spill Emergency Response Plan (SERP) by AKM

2.1. SSMP:

- 2.1.1. SSMP is in progress. There is a monthly meeting with AKM about progress.
- 2.1.2. The consultant will finish in about 9 months. A few months' delay is possible due to some missing As-Builts. A survey of the missing area or other approach might be needed to cover missing information for engineering analysis.
- 2.1.3. Consultant is reviewing existing documents and information/data (task 1 of the project).
- 2.1.4. Consultant is developing sewer system model and utilizing GIS based software (task 2 of the project).
- 2.1.5. Consultant is working on flow monitoring plan and implementation (task 3 of the project).

3. Plans Reviewed This Month
 - 3.1. OCSD sewer permits: 14.
 - 3.2. Development projects (trash enclosures and/or sewer lines): 5.
4. Westminster Mall project
 - 4.1. Will serve letter:
 - 4.1.1. The conditional will Serve Letter is prepared and sent to the developer's engineer for review.
5. Sewer department projects
 - 5.1. Sewer Manholes cockroach mitigation project
 - 5.1.1. The project will start on November 13 and will finish on November 24.
 - 5.1.2. The district is waiting for OCSD for approval of the product that will be used.
 - 5.2. Sewer lines CCTV project
 - 5.2.1. The proposal is being developed by District Engineer.
 - 5.2.2. Comments on the proposal are received from the consultant, AKM.
 - 5.2.3. The goal is to integrate the result of the pipe assessments into the GIS system of SSMP.
6. Sewer Department Activities
 - 6.1. There was no emergency related repair for sewer system this month.
 - 6.2. There was no sewer system overflow this month.
 - 6.3. 72 hot spot locations were cleaned and checked.
 - 6.4. About 51,000 linear feet of sewer line was cleaned on the west side.
7. Trainings
 - 7.1. There was an onsite training on September 18th for the entire sewer crew and District Engineer. The topic of the training was "Safety and Traffic Control."
 - 7.2. There was an offsite training at Costa Mesa Sanitary District on September 26th for the Sewer Lead, Refuse Lead, Mechanic Lead, Director of Program Development, and District Engineer. The topic of the training was "Solve Employee Problems Before They Start."
8. Preventive Maintenances (PM) and Repairs
 - 8.1. The contractor performed the PM services on the generators; two at the yard, and two at the lift stations.
 - 8.2. The contractor performed the PM services on the CNG station at the yard.
 - 8.3. A repair was done on the main generator in the yard. The coolant tank was leaking.

FISCAL IMPACT

There is no fiscal impact.

STAFF RECOMMENDATION

Informational item only. Receive and file.

AGENDA ITEM 7C

Date: October 17, 2023

To: Board of Directors

Prepared by: Ashley Davies, Director of Services and Program Development

Subject: Approve the October 4, 2023 Outreach Committee Recommendations

BACKGROUND

At the April 5, 2022 meeting the Board approved the formation of a standing Outreach Committee. The Outreach Committee usually meets on the first Wednesday of each month to plan and discuss upcoming outreach activities. The Committee recommends continued radio and media outreach, averaging up to two radio programs per month on an ongoing basis.

The Outreach Committee met on October 4, 2023 and their recommendations are as follows:

1. The Committee recommends that Director C. Nguyen and Director A. Nguyen attend the radio outreach with VNCR. An appointment will be set up in November.
2. The Committee recommends that President T. Diep, Director S. Contreras, or Director M. Nguyen, two of the three directors, attend the radio outreach with Radio Bolsa. An appointment will be set up in November.
3. The Committee recommends that a TV ad is run on Spectrum. The General Manager will reach out to CR&R to share the cost.
4. The Committee recommends that a radio commercial is run through Estrella Media on Que Buena.
5. The Committee recommends that the 2024 Open House & Tet Celebration be scheduled for Saturday, February 3, 2024.
6. The Committee recommends that we use already purchased mini trash cans as a give-away at the 2024 Open House & Tet celebration as well as for the City of Westminster's Tet Parade on Saturday, February 10, 2024.
7. The next Outreach Committee meeting is planned for November 1, 2023 at 12:00 noon.

STAFF RECOMMENDATION

Staff recommends that the Board of Directors approve the Outreach Committee's recommendations as presented.

FISCAL IMPACT

The potential fiscal impact of the Outreach Committee’s recommendations are as follows:

- Monthly radio outreach \$ 4,000
- Spectrum Ad \$ 12,300
- Estrella Media \$ 1,731

AGENDA ITEM 7D

Date: October 17, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: Approve an Open House for February 3, 2024, and approve a budget of \$50,000

BACKGROUND

The Midway City Sanitary District's (District) facilities have been under construction for over a year and construction is expected to be completed sometime in January. Hosting an open house event will give the community an opportunity to visit and tour the new facilities and learn more about the services and programs the District provides for the community.

Hosting open house events is a strategic and valuable opportunity in promoting the district's services and programs and fostering a sense of community engagement. This event provides excellent opportunities for the community to experience the property firsthand and envision themselves in what happens in the district day-to-day. The personal touch of a tour and face-to-face interactions can instill trust and confidence in the community we serve. Additionally, this event creates a platform for networking and relationship-building within the community, cultivates strong community ties, and provides attendees with a memorable experience that resonates positively and fosters lasting impressions. Moreover, feedback garnered from attendees during open houses can be instrumental in making necessary adjustments to improve future educational outreach strategies and enhance our services and programs.

The District previously had an open house in August of 2021 and in February 2022. This open house will include a rededication and reopening of the district offices, tours of the facility, educational opportunities, food, and entertainment.

Allocating a budget is essential for creating a compelling and successful event and allows staff to plan and execute an event that aligns with the District's organizational goals. Based on previous events, a \$50,000 budget will cover the costs associated with this event. The District has funds already appropriated and available within the current fiscal year budget.

STAFF RECOMMENDATION

Staff recommends that the Board approve holding an open house on February 3, 2024, and approve a budget of \$50,000.

FISCAL IMPACT

Potential fiscal impact is \$50,000.

AGENDA ITEM 7E

Date: October 17, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: Approve General Manager, Robert Housley's, Vacation Request for November 27, 2023 through December 1, 2023 for a total of Five (5) Days and Approve Acting Pay for Director of Operations/Safety, Nick Castro for the Five (5) Days.

BACKGROUND

General Manager, Robert Housley is eligible for and is requesting that the Board of Directors approve a total of five (5) days of vacation beginning on November 27, 2023 through December 1, 2023. While the General Manager is absent on vacation, Director of Operations/Safety, Nick Castro will assume the duties of General Manager. Pursuant to District policy, the Board is to approve Acting Pay when an incumbent is absent.

Policy For Acting Pay Salary Adjustments

1. The employee is assigned by the Board of Directors to perform all or a majority of the significant duties of a budgeted, higher paid position from which an incumbent is absent;
2. The duties of the higher paid position are assigned to, and performed by, the designated employee for five (5) or more consecutive work days;
3. The assignment should be approved in advance by the Board of Directors but the Board of Directors may, in its discretion, retroactively provide an employee with Acting Pay from the time the incumbent becomes absent and the employee commences performance of the incumbent's duties;
4. Acting Pay shall not be provided during any period of paid leave taken by the employee during the assignment, nor shall Acting Pay apply to any leave time accrued by the employee during the assignment;
5. Employees shall be paid Acting Pay at the salary level of the position being filled. In no case shall an employee receive a salary greater than the salary range of the higher classification or incumbent; and

STAFF RECOMMENDATION

Staff recommends that the Board approve General Manager Housley's vacation request and acting pay for Director of Operations/Safety Nick Castro.

FISCAL IMPACT

The potential fiscal impact is \$568.

AGENDA ITEM 7F

Date: October 17, 2023

To: Board of Directors

Prepared by: Robert Housley, General Manager

Subject: Approve Rejection of Government Claim Filed by Southern California Edison Company

BACKGROUND / DISCUSSION

On July 19, 2023, the District received a Government Claim filed by Southern California Edison Company. The Claim alleges that on February 15, 2023, a District solid waste collection vehicle snagged an SCE electrical wire in front of 14831 Harper Street and pulled down a power pole.

District Staff investigated the incident and initially determined that the incident was the result of the power line hanging too low.

Staff forwarded the claim to its insurance provider, SDRMA, for handling. SDRMA recommends the District reject the claim.

The District's Claims Policy requires the Board to consider and act on all government claims filed against the District. Staff has consulted with the District's General Counsel and recommends the Board reject the claim. Rejection of the claim commences a six-month statute of limitations in which any lawsuit must be brought under the Government Claims Act.

RECOMMENDATION

Staff recommends that the Board of Directors reject the claim filed by Southern California Edison and authorize the General Manager to send a claim rejection letter.

FISCAL IMPACT

None

Attachment: Claim of Southern California Edison



SOUTHERN CALIFORNIA
EDISON

An EDISON INTERNATIONAL® Company



Elaine Tan
Specialist
Elaine.Tan@sce.com

July 17, 2023

202301617
Midway City Sanitary District

CERTIFIED MAIL

Midway City Sanitary District
Attn: Board of Directors
14451 Cedarwood Ave
Midway City, CA 92683

Reference:	Date of Occurrence:	February 15, 2023
	Location:	14822 Harper St at Washington Midway City, CA
	Our File No:	202301617

Gentlemen:

Enclosed is our civil claim against the Midway City Sanitary District. Please be advised that this claim is being submitted in accordance with California Code Section 910. Specifically, Section 910(f) provides the following: "If the amount claimed exceeds ten thousand dollars (\$10,000), no dollar amount shall be included in the claim. However, it shall indicate whether the claim will be a limited civil case."

When our actual costs are known, this claim will be amended. If additional forms are required for a claim of this nature, please forward copies, to my attention, in the enclosed return envelope. Please reference our file number, 202301617, on all correspondence.

Sincerely,

Elaine Tan

Our File No. 202301617

CLAIM AGAINST A GOVERNMENTAL AGENCY

The Southern California Edison Company, a corporation, is hereby presenting its claim for damage/loss to Midway City Sanitary District

- | | | |
|----|---|---|
| 1. | Date of occurrence/discovery | February 15, 2023 |
| 2. | Location of occurrence | 14822 Harper St at Washington Midway City, CA |
| 3. | Cause of damage/loss | Midway City Sanitation District's trash truck snagged SCE electrical wire and pulled down light pole. |
| 4. | Amount or estimate of damage/loss | This claim will not be a limited case. |
| 5. | Name and address (if known) of public employee or agency causing damage | Nick Castro |

All correspondence in regard to this claim should be addressed to: Southern California Edison Company (Claims Department), P.O. Box 900, Rosemead, California 91770, Attention: Elaine Tan

VERIFICATION AND CERTIFICATION

State of California, County of Los Angeles (ss.) Elaine Tan, being by me duly sworn, deposes and says: that he/she is a Specialist for Southern California Edison Company, a corporation, claimant; that he/she has read the foregoing

claim and knows the contents thereof; and that the same is true and correct of his/her own knowledge, except as to the matters which are therein stated upon his/her information or belief, and as to those matters that he/she believes to be true.



Claimant's Signature

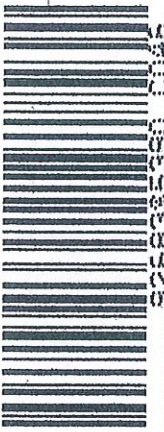


SOUTHERN CALIFORNIA
EDISON[®]

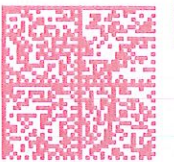
P. O. Box 900
Rosemead, CA 91770-0900

60-67 5/18

CERTIFIED MAIL[®]



7021 0350 0000 7164 5715



US POSTAGE and **PRIME** **BOWES**
ZIP 91770 \$ **008.53**⁰
02 4W
0000344473 JUL 17, 2023.



AGENDA ITEM 9A

Date: October 17, 2023

To: Board of Directors

Prepared by: Ashley Davies, Director of Services and Program Development

Subject: Consider Approval of Spectrum Media Proposal for Educational Outreach Focusing on Senate Bill 1383 Organics and Enforcement

BACKGROUND

At the Outreach meeting on October 4, 2023 the committee decided to bring another Spectrum Media campaign up for discussion to the next agenda.

Educational outreach is essential to disseminate information and promote awareness, and foster a deeper understanding of educational programs, or resources. By utilizing a variety of media channels, the Midway City Sanitary District can effectively reach a broader community audience. Furthermore, educational outreach empowers individuals by providing them with the knowledge and tools needed to make informed decisions about where to properly place items in our carts, to help keep our community clean, and to be good stewards of the community we live in.

Providing this outreach to our customers will not only provide them with educational materials but will foster a level of trust in the District when it comes time for enforcement. Having this trust within the community is crucial to providing excellent customer service to our constituents.

From July – September of 2022 the District used Spectrum Cable as a means of outreach to the community. The informational video was run on a 3-week campaign over a 3-month period. That time period estimated 94,594 impressions, the number returned after airing was 127,377. This new proposal estimates 141,174 impressions over the 3-week campaign.

The potential to make over 140,000 impressions over a 3-week time period is a highly efficient way to get our message out to the community while also providing an opportunity to encourage them to call the District with any questions or concerns. This message will reinforce the District's dedication to its constituents and the environment on a wide scale.

The cost of \$12,300 is for cable tv and streaming services and includes a professional commercial video which is already available with limited edits needed. The district will ask CR&R to share the cost of the advertising.

The focus of the updated commercial will be for customers to be aware of the California Senate Bill 1383 enforcement that begins January 1, 2024. SB1383, signed into law in 2016, and effective as of January 1, 2022, is a landmark piece of legislation reducing

greenhouse gas emissions and it mandates a 75% reduction in organic waste disposal by 2025. SB 1383 enforces its regulations through penalties and fines for non-compliance with its organic waste reduction requirements starting January 1, 2024. Outreach is crucial to ensure widespread understanding and to get the information out by a variety of means aimed at the District's residents and businesses fostering a collective commitment to reduce waste in our community, aligning with the legislation's sustainability objectives.

STAFF RECOMMENDATION

Staff recommends the Board consider approval of Spectrum Media Proposal for Educational Outreach Focusing on Senate Bill 1383 Organics and Enforcement.

FISCAL IMPACT

Potential Fiscal Impact is \$12,300.

Attachment: Spectrum Media cost proposal

Midway City Sanitary District

November 2023 – January 2024

Streaming and TV Campaign



Presented by: Lynn Barclay, Account Executive



THE PREMIUM VIDEO EXPERTS



Live and On-Demand TV: 60+ cable networks

Streaming TV: 450+ Premium networks

Access to more than **91% of all live, national sports events**¹

Spectrum News: Your community's only premium, **24/7** local news channel.

Spectrum TV App: The most-viewed streaming service in the U.S. on an hours per household basis², and #1 in attention time³

Online Video: Thousands of brand-safe websites utilizing a filtered whitelist that is 100% ads.txt compliant to **ensure placement on sites and apps that have been vetted and verified as legitimate**

Sources: (1) Source: Nielsen NPower 1Q22-4Q22, Total Day, Live National Sports Events on Ad-Supported Cable & Broadcast TV. Excludes studio shows, streaming, events 60min or less, Tennis Channel, and RSNs.

(2) Comscore CTV Intelligence Report 2021 and through May 2023, U.S.. Statement based on measurement of Average Hours Per HH per Month for Spectrum TV App vs. top streaming providers as measured on connected TVs, gaming consoles and streaming devices. (3) TVision –The State of CTV Advertising 2H 2022 Report, February 2023.

Data Collection

Audience Finder

Spectrum Reaches Audiences



- **No other local media company has first-party data** like Spectrum does.

- Spectrum measures viewership data from **millions of households**.



- **We do not use models** or project to a larger universe outside Spectrum markets.

- While multiple characteristics are assigned to each household, all **audience measurement data is aggregated and de-identified** and used in a privacy-compliant manner with regulatory guidelines.



- **We use that data to build schedule recommendations** based on our own proprietary household viewing data.

Setting The Standards in Brand Safety

We are committed to protecting your brand, and are now TAG Platinum Certified Against Fraud, Malware, and Brand Safety Certified.

We are the **first local media sales organization to achieve TAG Platinum Status**



**TAG PLATINUM
STATUS MEMBER**

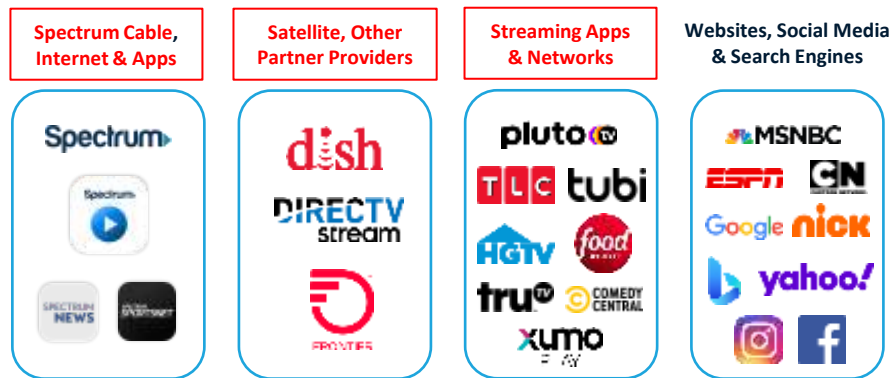


Spectrum Offers Massive Reach



Total Potential Reach to our subscribers and beyond

97%



Source: Scarborough USA+ 2022 Release 2 Household Total (Jun 2021- Nov 2022), Target Households, accesses Internet or owns smartphone or subscribes to cable or telco or satellite service. Up to 99% in the SR Footprint and 97% in the total US.

Your Customers Are Consuming Content In Very Different Ways...



Music lovers watching **MTV Block Party** through the Pluto TV App on an iPhone



Family watching **Disney Jr** on the Sling App from their Samsung Galaxy Tablet



Sports fans watching a **football game** through the ESPN App on an LG Smart TV

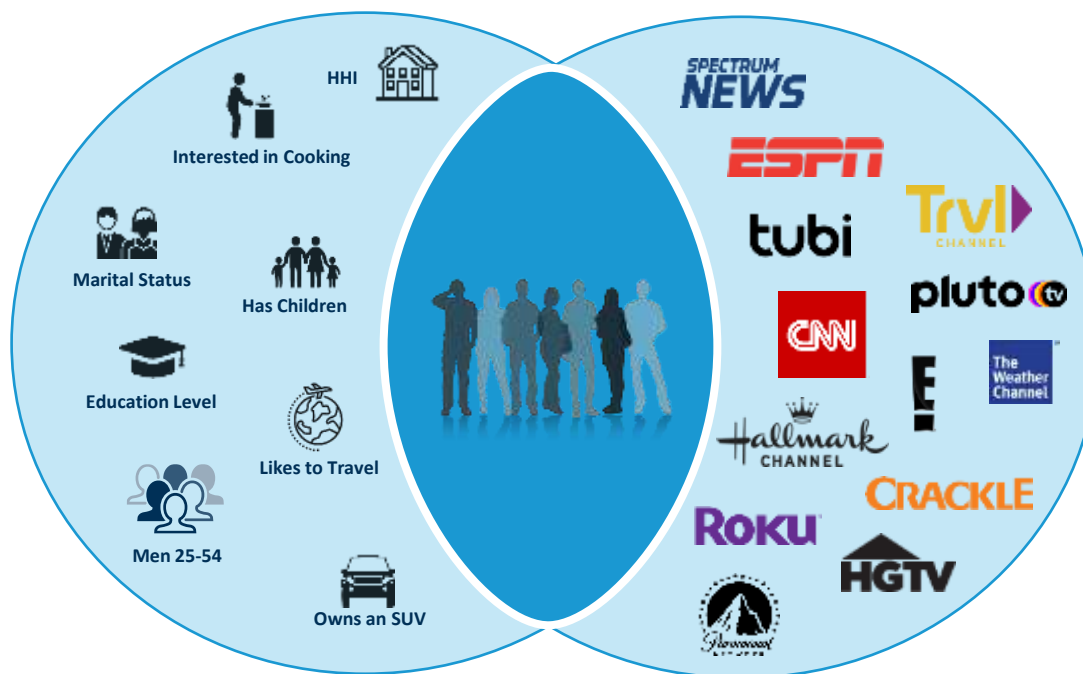


Avid traveler watching **The Travel Channel** on the Spectrum TV App from a Kindle Fire Tablet



FIND the Right Audience

Our powerful combination of household viewership insights from set-top box data identifies the best pre-defined networks to target your desired audience.



We find the right audience with proprietary data for unmatched reach and scale.

Midway City Sanitary Services Audience Targeting

Reach your best potential customers where they watch most.

- Adults 18+
- Adults 18-34
- Adults 25-54
- Adults 35+
- Adults 55+
- Male 18+
- Male 18-34
- Male 35+
- Male 25-54
- Male 55+
- Female 18+
- Female 18-34
- Female 35+
- Female 25-54
- Female 55+
- HHI < \$50K
- HHI \$50K - \$100K
- HHI \$100K - \$200K
- HHI \$200K+
- **Home Owner**
- In Market: Real Estate
- Asian
- Black
- White
- Hispanic
- College Graduate
- Family & Kids
- Sports Enthusiasts
- Travel Enthusiasts
- Lifestyle & Entertainment
- News & Information
- Binge-Worthy
- Heavy Streamers
- Beauty/Fashion & Style
- Fitness Enthusiasts
- Personal Health – Men
- Personal Health – Women
- Finance/Investor
- Food & Beverage Purchaser
- Computer & Video Gamer
- DIYers/Home Improvement
- Outdoor Activities Enthusiast
- Online Communities/Social Networks
- Pets & Animal Lovers
- Discount Shopper
- Luxury Shopper
- Hi-Tech Purchaser
- Weather Enthusiasts
- Auto Intender
- In Market: New SUV
- In Market: New Pick-up Truck
- In Market: New Luxury

The powerful combination of Spectrum's first-party viewing data with trusted third party data creates enhanced targeting to reach the right viewers and maximize the opportunity to deliver your message wherever and whenever your potential customers are watching.





Audience: Home Owner

Audience Definition: Home owner likely to be present in the household, based on tax assessor and deed information.

Reach your audience where they watch most
Sample networks*



Audience Definition: Home owner likely to be present in the household, based on tax assessor and deed information.


*Networks listed are not all inclusive and are subject to change.



Streaming TV

Midway City Sanitary District Media Campaign

3-Weeks Campaign - November 2023 – January 2024

Media	Geographic Targeting	Network Targeting	Gross Rate	Flight Dates:	Total Cost
Streaming TV :30 Second Video	Zip Targeted Based on Served Location: 92683 and 92655 (2)	<p>Audience: Home Owner</p>  <p>Sample Nets include: CNN, ESPN, USA, TNT, PARAMOUNT, HGTV, ID, TBS, FOX SPORTS, BRAVO, SPECTRUM NEWS and More *Networks listed are not all inclusive and are subject to change.</p>	CPM \$34.00	21-30 days/month 1	\$ 1,600 47,058 Impressions
				21-30 days/month 2	\$ 1,600 47,058 Impressions
				21-30 days/month 3	\$ 1,500 47,058 Impressions
Traditional TV :30 Second Video	<p>Primary Zone Targeted Huntington Beach</p> <p>Zones targeted based on matching Served Zip Codes</p>	<p>Audience: Home Owner</p> <p>Targeted Networks: Bravo, CNN, Discovery, ESPN, FOOD, Fox News, Fox Sports, HGTV, Lifetime, Paramount, Spectrum News, USA, TNT, Spectrum Sportsnet LA</p>	Varies by Network	7 days/week 1	Total: \$ 2,500 231 Ads
				7 days/week 2	Total: \$ 2,500 231 Ads
				7 days/week 3	Total: \$ 2,500 231 Ads
				Media Campaign Cost:	\$ 12,300*

ADD-ON Kernel Production

Media	Media Production Package
<p>Kernel</p> <p>Production and/or Editing :30 Second Video ADS</p>	<p>REVISE/EDIT Your Current Ad Add on: + \$700</p> <p>Produce a NEW :30 Second Ad Add on: + \$2,500</p>



Midway City Sanitary District – Proposal Summary

Campaign Dates – November 2023 – January 2024

Three (3) Week Campaign

Platform Targeted Solution		Total 3-week Ads/Impressions	Total 3 week Cost
<p>HOME OWNER Audience Definition: Home owner likely to be present in the household, based on tax assessor and deed information.</p> <p>Streaming TV - Targeted Zips 92683 and 92655 (2)</p>		141,174 Impressions	\$4,800.00
<p>Traditional TV - Targeted Zone Spectrum/PG Huntington Beach, CA (code# 4309)</p>		693 Total :30 Sec Ads	\$7,500.00
Total Cost:			\$ 12,300*
Kernel	Production / Editing	:30s Commercial Full Production or Edit	<p>*Kernel Production fees to be determined based on materials and time</p> <p>ADD ON: \$700 - \$2,500</p>

Midway City Sanitary District

Business Name (Print)

Client Name (Print)

Client Signature

Lynn Barclay

9.26.23

Date

Santa Ana

Account Executive (Print)

Date

Sales Office

Expect More with Spectrum's Streaming TV

Reach all Streaming audiences with access to more programming...anywhere

Exclusive access on Spectrum TV App, Spectrum VOD, and Top Satellite and Telco Partners*



Spectrum TV App



Set Top Box
VOD



DIRECTV



And Priority Access on over 450+ Networks and Publishers



PLUS...

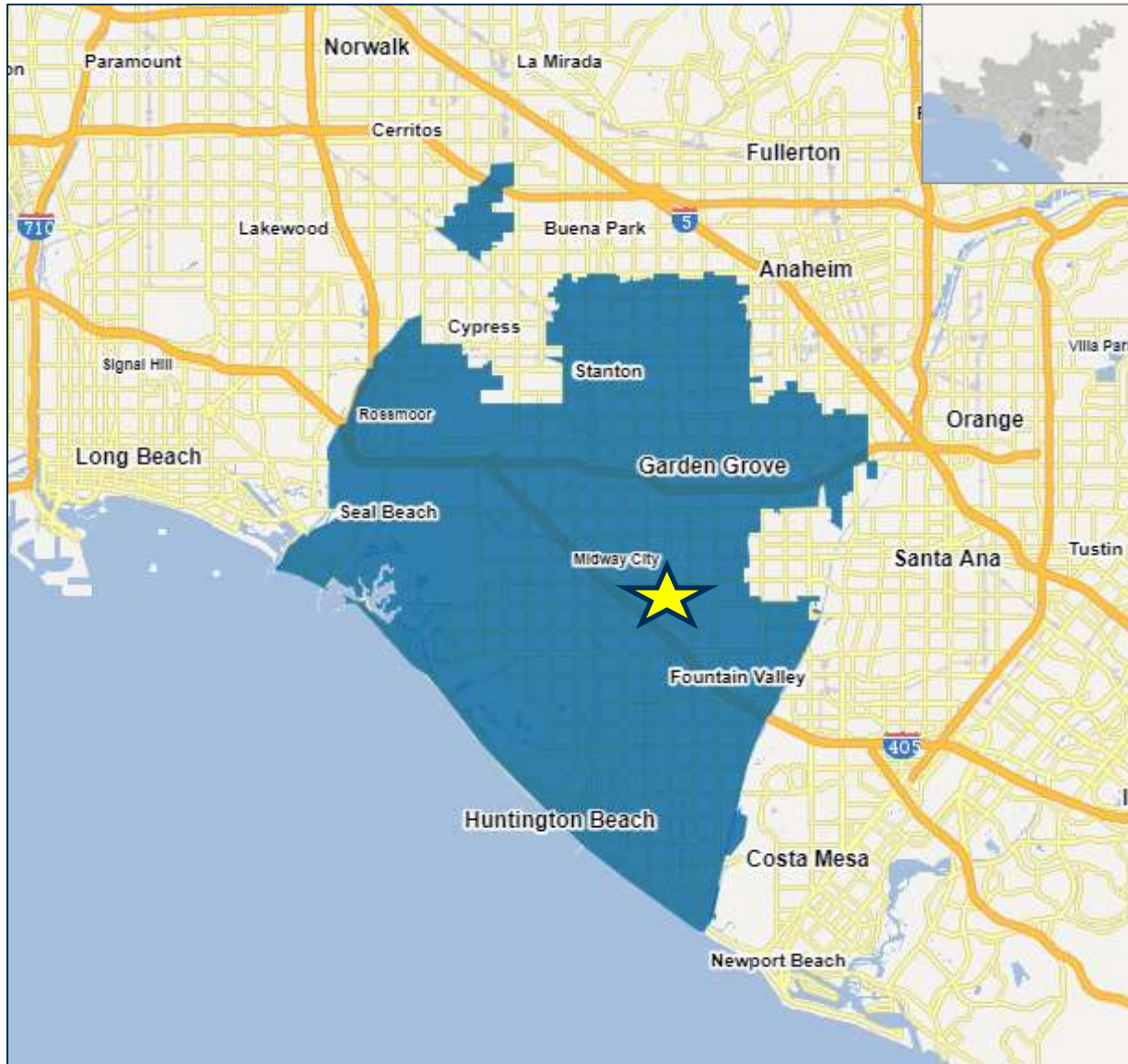
Exclusive Local Market Access on Spectrum News* and Regional Sports Networks*

Spectrum News and Regional Sports Networks are available in select markets.

Based on market availability; partners may not have coverage or are available through Spectrum Reach.

Note: Sling TV impressions are only available for local, single, and multi-DMA campaigns.

Spectrum/PG Huntington Beach, CA (4309)



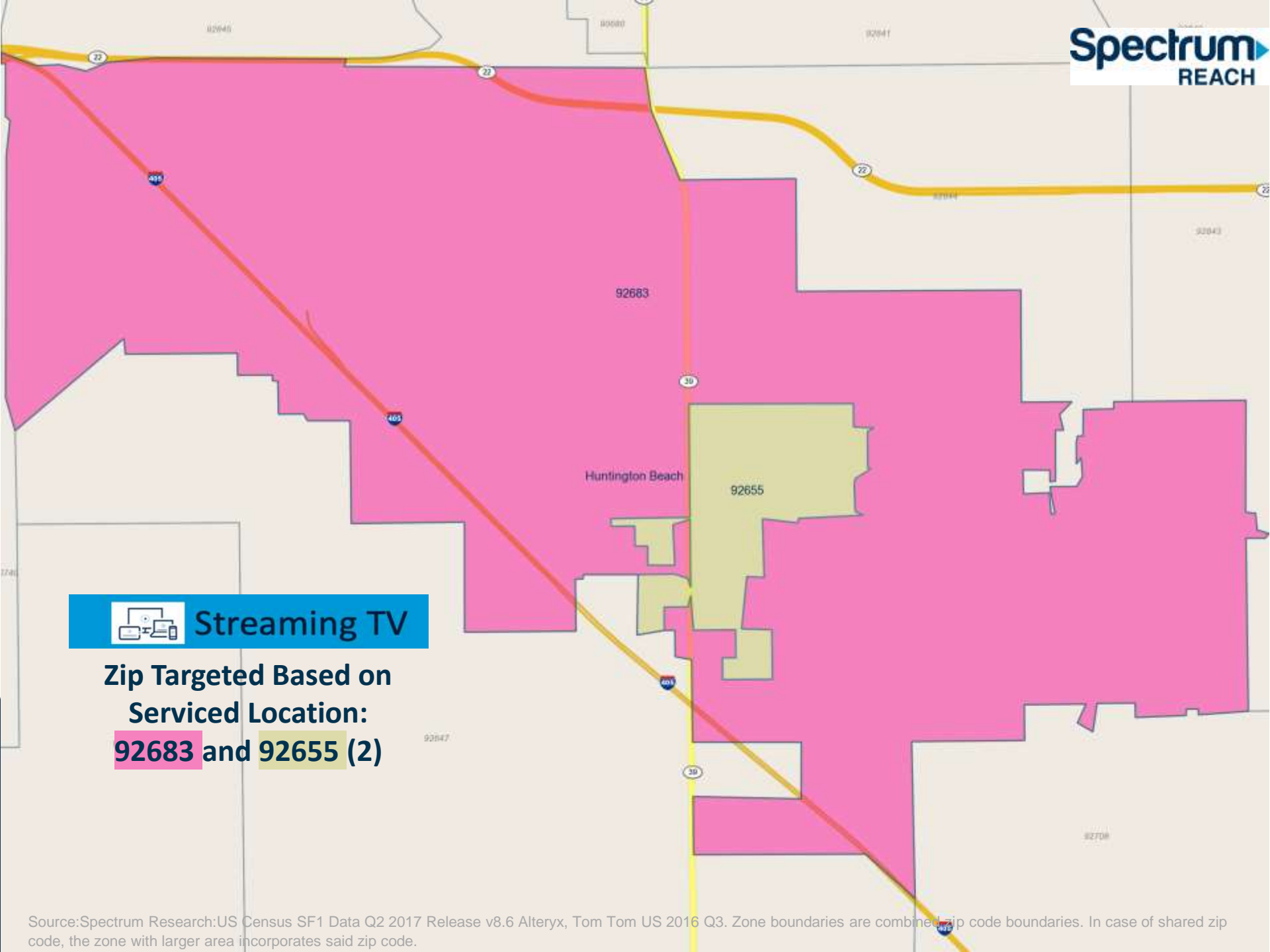
Traditional TV Zone

Demographics

Total Population	709,249
% Female	51%
% Male	49%
% HHs w/Kids	32%
Median HH Income	\$87,042
% Owner-Occupied	53%
Bachelor's Degree +	23%
Race: White	61%
Race: Black	2%
Race: Asian	32%
Hispanic	29%

Zip Codes

90623 La Palma	92655 Midway City
90680 Stanton	92683 Westminster
90720 Los Alamitos	92708 Fountain Valley
90740 Seal Beach	92804 Anaheim
90742 Sunset Beach	92840 Garden Grove
92646 Huntington Beach	92841 Garden Grove
92647 Huntington Beach	92843 Garden Grove
92648 Huntington Beach	92844 Garden Grove
92649 Huntington Beach	92845 Garden Grove



Streaming TV

Zip Targeted Based on
Served Location:
92683 and **92655 (2)**